

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING

(310th Meeting)

BOARD ROOM, C111B , FENNELL CAMPUS, MOHAWK COLLEGE

Wednesday, June 10, 1998

Board of Governors Absent

Olga Delvecchio, Chair Anne Buchanan

Jim Bethune, Vice Chair Rebecca Jamieson

Aznive Mallett, Vice Chair Marcel Mongeon

Angie Armstrong

Tom Atterton

Fred Deys

Chris Goff

Trent Jarvis

Kate Kemp

Kerry O'Brien Langford

Bob Peeling

Catherine L. Rellinger, President (ex-officio)

Nirmal Takhar

Observers

Dorleen Allen, Faculty

Tom Behroozi, Student

Ruthanne Cameron, Student

Michelle D'Amico, Student

John Guilfoyle, Administration

Heather Kays, Mohawk College Council

Rick Knowles, Faculty

Pat Parker, Alumni

John Pooler, Support Staff

Deans/Directors

Monique Arbour, Vice President, Finance & Administration

Louise Bockner, Dean, Business

Shelagh Gill, Vice President, Academic

Cal Haddad, Vice-President, Student Affairs

Rosemary Knechtel, Acting Dean, Health Sciences & Human Services

Keith Nixon, Acting Vice-President, Contract Training Services

Dick Raha, Executive Director, College Planning and Physical Resources

Guests

Tebbie Dedic, Student Governor-elect

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(310th Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE

Wednesday, June 10, 1998, 6:45 p.m.

OPEN PORTION

The Open Portion of the Board of Governors' meeting was called to order at 7:48 p.m.

1. **Minutes of the 309th Meeting**

It was moved by Aznive Mallett and seconded by Bob Peeling that the minutes of the 309th meeting be approved. Carried. **(MOTION 310.0.1)**

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any items on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

3.1 Educational Linkages and Alumni

Kerry O'Brien Langford reported that she was contacted by Josie Bufalino-Jasek and advised that, through the Alumni publication "In Touch", the Alumni are made aware of the College's educational linkages. It is planned to have a link between the Alumni web page and the educational linkages inventory.

Further to Governor Langford's request, the Alumni Relations Department will collect and provide information on the number of graduates who have pursued degree completion.

4. Chair's Remarks

4.1 The Chair thanked those governors who attended the Spring Convocations.

4.2 The Chair attended the Toshiba of Canada Limited equipment donation ceremony on June 8, 1998.

4.3 The Chair thanked the retiring Governors for their service on the Board: Angie Armstrong (1992-98), Karen George (1996-98), Chris Goff (1997-98), Aznive Mallett (1992-98), Marcel Mongeon (1995-98).

4.4 The Chair informed the Board that Chris Goff has been elected to the ACCC (Association of Canadian Community Colleges) Board of Directors.

5. Board Committees' Reports

5.1 Labour Advisory Committee, April 23, 1998

It was moved by Tom Atterton and seconded by Nirmal Takhar that the Labour Advisory Committee minutes of April 23, 1998 be accepted for information. Carried. **(MOTION 310.0.5.1)**

5.2 Mohawk College Council, May 11, 1998

It was moved by Catherine Rellinger and seconded by Kerry O'Brien Langford that the Mohawk College Council minutes of May 11, 1998 be accepted for information. Carried. **(MOTION 310.0.5.2)**

5.3 Program Review Committee, May 12, 1998

The President explained that the recommendation which states that "...if carry-over dollars are available that this department be allowed to carry-over said dollars to accrue equipment funds for the move to the IAHS." should not be included in these minutes but should be handled following administrative

procedures.

It was moved by Trent Jarvis and seconded by Chris Goff that the Program Review Committee minutes of May 12, 1998 be approved with the deletion of the fourth recommendation regarding carry-over dollars listed under "ACTION ITEMS". Carried. **(MOTION 310.0.5.3)**

5.4 Program Review Caucus, May 12, 1998

It was moved by Kerry O'Brien Langford and seconded by Nirmal Takhar that the Program Review Caucus minutes of May 12, 1998 be approved. Carried. **(MOTION 310.0.5.4)**

5.5 Aboriginal Education Council, May 27, 1998

It was moved by Angie Armstrong and seconded by Bob Peeling that the Aboriginal Education Council minutes of May 27, 1998 be accepted for information. Carried. **(MOTION 310.0.5.5)**

5.6 Audit & Operational Review Committee, June 3, 1998

On behalf of the Board, Jim Bethune expressed appreciation to the Financial Services staff and all other staff involved in the preparation of the 1997/98 financial statements.

It was moved by Jim Bethune and seconded by Tom Atterton that the 1997/98 financial statements be accepted. Carried. **(MOTION 310.0.5.6.1)**

It was moved by Jim Bethune and seconded by Fred Deys that the Audit & Operational Review Committee minutes of June 3, 1998 be approved. Carried. **(MOTION 310.0.5.6.2)**

5.7 Finance Committee, June 3, 1998

It was moved by Catherine Rellinger and seconded by Aznive Mallett that the Board approve the discontinuation of operating under the current reserve policy of a minimum of 3% of grants and fees; and request management to prepare and recommend a new policy in time for the 1999/2000 budget planning process. Carried. **(MOTION 310.0.5.7.1)**

It was moved by Catherine Rellinger and seconded by Aznive Mallett that the Finance Committee minutes of June 3, 1998 be approved. Carried. **(MOTION 310.0.5.7.2)**

It was moved by Catherine Rellinger and seconded by Trent Jarvis that the 1997/98 College wide budget carry over totalling \$340,812 be approved. Carried. **(MOTION 310.0.5.7.3)**

6. President's Report

6.1 Written Report

It was moved by Catherine Rellinger and seconded by Fred Deys that the President's Written Report be accepted for information with a correction to item 1.27 that this was an idea that was discussed at the Continuing Education Health Sciences Advisory Committee and has not been approved by the advisory committee, at this time. Carried. **(MOTION 310.0.6.1)**

The President reported on the following meetings/events/information items:

- Spring Convocations: May 20, May 22, May 23, 1998
- Keynote address to Canadian Institute of Management Annual General Meeting, May 21, 1998
- Mohawk College Picnic, June 7, 1998
- Toshiba of Canada Limited Equipment Donation Ceremony, June 8, 1998
- Hamilton Corporate Challenge, June 14, 1998
- New publications: "Mohawk Report" and "Mo-Hawker"
- Board Advocacy Committee meeting, June 18, 1998

The President provided an update with respect to the student residence and further to item 309.0.6.1 of the May 13, 1998 Board minutes.

6.2 Program Proposals:

6.2.1 Advanced Network Security and Connectivity - Post Diploma

It was moved by Catherine Rellinger and seconded by Nirmal Takhar that the Advanced Network Security and Connectivity post-diploma program be approved. Carried. **(MOTION 310.0.6.2.1)**

6.2.2 Multi-Fuel Techniques Post Secondary Certificate

It was moved by Catherine Rellinger and seconded by Bob Peeling that the Multi-Fuel Techniques post secondary certificate program be approved. Carried. **(MOTION 310.0.6.2.2)**

6.2.3 Geographic Information Systems (GIS) Post Diploma

It was moved by Catherine Rellinger and seconded by Nirmal Takhar that Geographic Information Systems (GIS) post-diploma program be approved. Carried. **(MOTION 310.0.6.2.3)**

6.3 Spring 1998 Certificate Program Proposal Status Report

It was moved by Catherine Rellinger and seconded by Trent Jarvis that the Spring 1998 Certificate Program Proposal Status Report be accepted for information. Carried. **(MOTION 310.0.6.3)**

6.4 Update on Student Services Issues at the Institute of Applied Health Sciences

It was moved by Catherine Rellinger and seconded by Kerry O'Brien Langford that the Student Services Issues at the Mohawk-McMaster Institute of Applied Health Sciences Report be accepted for information. Carried. **(MOTION 310.0.6.4)**

Tom Behroozi stated that the MSA is exploring the possibility of all Mohawk College students paying the same fee and the MSA would make up the difference for those students at the IAHS.

Ruthanne Cameron stated that Continuing Education students would prefer to pay a user fee rather than the \$20 fee.

Shelagh Gill clarified that the \$20 fee mentioned on page two is different from the \$50 fee listed under "University Student Services".

6.5 Occupational Health and Safety Report

It was moved by Catherine Rellinger and seconded by Fred Deys that the Occupational Health and Safety Report be accepted for information. Carried. **(MOTION 310.0.6.5)**

Chris Goff referred to the CD ROM mentioned in the report and asked if it would be possible to have this CD placed in the College libraries and included as part of the students' training.

6.6 Other Business

No report.

7. Student Association Reports

It was moved by Jim Bethune and seconded by Chris Goff that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried. **(MOTION 310.0.7)**

8. New Business Including Notices of Motion

8.1 1998 ACCC (Association of Canadian Community Colleges) Conference Report

It was moved by Nirmal Takhar and seconded by Kerry O'Brien Langford that the 1998 ACCC Conference Report be accepted for information. Carried. **(MOTION 310.0.8.1)**

9. Date, Time and Place of the Next Meeting

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, September 9, 1998, Board Room, C111B, 6:45 p.m., Fennell Campus.

10. Adjournment

It was moved by Nirmal Takhar and seconded by Fred Deys that the Open Portion of the Board of Governors' meeting be adjourned at 8:11 p.m. Carried. **(MOTION 310.0.10)**