

**OPEN PORTION MINUTES**

**DATE OF MEETING:** Wednesday, November 10, 2010

**PLACE OF MEETING:** Mohawk College  
Fennel Campus- Room C111c  
135 Fennell Ave  
Hamilton, ON  
1:30 p.m.

**CHAIR:** Pat McKay

**VICE CHAIR:** John Marinucci

**PRESIDENT:** Rob MacIsaac

**MEMBERS PRESENT:** Heide Bell  
Graham Browne  
Kevin Davis  
Carmen Fortino  
Nancy Fram  
Shannon Gould  
Amos Key  
Sam Maga  
Brian Mullan  
Ray Paddock  
Ty Shattuck  
Elaine Sinha  
Glen Steeves

**REGRETS:** Doug Harrison  
Janice Locke  
Don Wilford

**OTHERS PRESENT:** Maureen Adamson, Vice President, Corporate Services  
Fran Agnew, Director, Strategic Planning & Community Liaison  
Paul Armstrong, Dean Community and Urban Studies  
Cathy Collins, Chief Development Officer



David Graham, Chief Financial Officer  
Antoine Haroun, Chief Information Officer  
Cheryl Jensen, Vice President, Academic  
Karen Moore, Director Financial Services, Comptroller  
Maureen Monaghan, Executive Assistant to the President  
Lynda Morgan Murdoch, Director Quality & Strategic Initiatives  
Karen Pashleigh, Chief Human Resources Officer  
Anne Marie Pierce, Director, Development  
Ted Scott, Chief Innovation Officer  
Trisha Simon, Executive Assistant Board of Governors (Recorder)  
Amanda Tallon, MCACES President

**1. CALL TO ORDER AND REMARKS BY THE CHAIR:**

Chair Pat McKay called the meeting to order at 1:12 p.m.

**2. ADDITONS/ DELETIONS TO AGENDA:**

No changes were made

**3. CONFLICT OF INTEREST DECLARATIONS:**

Elaine Sinha declared a conflict in regards to item # 8.2.

**4. BOARD CHAIR REMARKS:**

The Board Chair commented on how impressed she was to see so many improvements made after being a member of the Board for six years. She noted such improvements as blended learning, Student Services focus, sound metrics with the Finance Committee, solid decision making, and robust program review.

**5. PRESIDENT'S REMARKS**

The President informed the Board on the progress of the Fennell Campus Renewal Fundraising Campaign. Activity is increasing with many good ideas to advance the campaign. There will be more news in the weeks ahead.

The President was pleased to let the Board know that a candidate has been selected to fill the position of Vice President Student Services. Confirmation from the individual is expected by the end of the week with an announcement to follow.

Since the retreat, Mohawk College held its Fall Convocation. It is a very moving experience to be a part of the ceremony, and Governors are encouraged to participate whenever possible. The students are most appreciative of your support.

Hydro One President, Laura Formosa, visited the college to celebrate Hydro One's contributions here at Mohawk. Over 150 students participated in the event asking smart and practical questions of the Hydro team.

The President invited the governors to join the College community tomorrow at 11.00 am for our Remembrance Day Ceremony. On November 18<sup>th</sup>, Minister Milloy will be joining us at 3:00 pm to celebrate the completion of the construction of the new building. We are very proud of this addition and hope you can join us.

## **6. PRESENTATIONS**

Maureen Adamson and Karen Pashleigh presented the Reorganization Design to the Board. Ted Scott introduced a Canada Health Infoway video on Mohawk's involvement in testing the implementation of Infoway's pan-Canadian health record blueprint.

## **7. CONSENT AGENDA:**

- 7.1 Minutes of the Sept 8, 2010 Open Portion Board of Governors' Meeting
- 7.2 Vice Presidents' Quarterly Reports

It was moved by Ty Shattuck, and seconded by Heide Bell that consent agenda items 7.1 and 7.2 be approved.

**Carried (MOTION 417.O.7)**

## **8. DECISION ITEMS:**

- 8.1 International Business Plan: Report # A.10.11.021:

It was moved by Glen Steeves and seconded by John Marinucci that the following decision item be approved:

**THAT** the *International Business Plan* presented at the October 13, 2010 Board of Governors retreat and attached as Appendix A to report A.10.11.021 be approved.

**Carried (MOTION 417.O.8.1)**

- 8.2 ByLaw Amendments - final approval: Report # PO.10.11.010:

It was moved by Brian Mullan, and seconded by Nancy Fram that the following recommendation be approved:

**THAT** the Board of Governors approves the amendments to ByLaw No.1 as set out in Report PO.10.11.010: *Amendments to ByLaw No. 1 – OCAAT and Student Services Committee.*

**Carried (MOTION 417.O.8.2)**

**9. REPORTS FROM STANDING COMMITTEES:**

9.1 Governance Committee, November 10, 2010:

President's Advisory Council: A.10.11.033

It was moved by Heide Bell, and seconded by Brian Mullan that the following recommendation be approved:

**THAT** the Board of Governors approves the establishment of the President's Advisory Council in compliance with the Minister's Binding Policy Directive on Governance and Accountability Framework as outlined in *Report A.10.11 033: Presidents' Advisory Council*,

**AND THAT** the Board approves the Terms of Reference for the Council in Appendix A: Draft Terms of Reference,

**AND THAT** the Board of Governors does hereby give notice of its intention to pass an amendment to ByLaw No. 1, being a bylaw governing General Matters, to reflect the amendments required to establish the structure, composition, terms of reference and procedures for the President's Advisory Council (Appendix 4).

**Carried (MOTION 417.O.9.1)**

9.2 Audit, Finance & Infrastructure Committee, November 10, 2010

It was moved by Ty Shattuck, and seconded by Ray Paddock that the following items be received for information:

9.2(i) Management Letter Enrolment & Grad Audit: CS.10.11.018

9.2(ii) List of 2009/10 Audited Financial Reports: CS.10.11.019

9.2(iv) Building H & site Improvements: CS.10.11.022

9.2(v) Phase 1 Renovations: CS.10.11.023

9.2(vi) Energy Savings: CS.10.11.024

9.2(vii) Board Statutory Liability Report: CS.10.11.027

And, that the following motion in Agenda item 9.2(iii) be approved:

THAT the Board approve the revised Statement of Investment Policies under the Financial Administration Act (FAA) and the Trustees Act (TA) as provided in Report CS.10.11.021: Revised Investment Policies.

**Carried (MOTION 417.O.9.2.i-vii)**

- 9.3(i) Program Development & Renewal Committee, November 10, 2010  
Approval of Modifications to Programs: Civil Engineering Technology: A.10.11.025:  
It was moved by Kevin Davis, and seconded by Ray Paddock that the following Program modification be approved:

**THAT** the Board of Governors approve the program modification to Civil Engineering Technology (non Co-op), to provide for delivery of a non co-op stream of the program to international students in China, as included in Report A.10.11.025 , *Program Status Report – Program Delivery Modification: Civil Engineering Technology (Co-op)*.

**Carried (MOTION 417.O.9.3.i)**

- 9.3(ii) Approval of Modifications to Programs: Cardiovascular Technology: A.10.11.026:  
It was moved by Kevin Davis, and seconded by Brian Mullan that the following resolution be approved:

**THAT** the Board of Governors approve the program modification to *Program Delivery Modification: Cardiovascular Technology* as included in Report A.10.11.026.

**Carried (MOTION 417.O.9.3.ii)**

- 9.3.(iii) New Program Approval: Clean & Renewable Energy: A.10.11.034:  
It was moved by Kevin Davis, and seconded by Amos Key that the following resolution be approved:

**THAT** the Board of Governors approve the new program proposal, Energy Systems Engineering Technician – Clean and Renewable Energy, an Ontario College Diploma program, as included in Report A.10.11.034, *New Program Proposal: Energy Systems Engineering Technician – Clean and Renewable Energy*. Supporting documentation is appended.

**Carried (MOTION 417.O.9.3.iii)**

- 9.3(iv) 2009/2010 Program Performance Indicators: A.10.11.028:  
It was moved by Kevin Davis, and seconded by Shannon Gould that the following recommendation be approved:

**THAT** the Program Development and Renewal Committee receive for information the report, *2009-2010 Program Performance Indicators*, as included in Report A.10.11.028,

**AND THAT** staff be directed to integrate the Program Performance Indicator data into the newly created SEM process for programming decisions.

**Carried (MOTION 417.O.9.3.iv)**

**10. INFORMATION ITEMS:**

10.1 Omnibus Report: PO.10.11.013

It was moved by Brian Mullan and seconded by Shannon Gould to receive for information the following report:

- Aboriginal Council
- MCACES
- Mohawk Student Association

**Carried (Motion 417.O.10.1)**

**11. UPCOMING MEETINGS /EVENTS**

The next Board of Governors' Meeting will be held Wednesday, February 9, 2011, at 1:30 p.m., Fennell Campus, Mohawk College, Room C110.

**13. ADJOURNMENT/ MOTION TO GO IN CAMERA**

It was moved by Elaine Sinha, and seconded by Ty Shattuck to adjourn the open portion of the 417<sup>th</sup> meeting of the Board of Governors. The meeting adjourned at 2:15 p.m.

**Carried (MOTION 417.O.13)**