

OPEN PORTION MINUTES

DATE OF MEETING: Wednesday, September 8, 2010

PLACE OF MEETING: Mohawk College
Fennel Campus- Room C111c
135 Fennell Ave
Hamilton, ON
1:30 p.m.

CHAIR: Pat McKay

VICE CHAIR: John Marinucci

PRESIDENT: Rob MacIsaac

MEMBERS PRESENT: Heide Bell
Kevin Davis
Carmen Fortino
Nancy Fram
Shannon Gould
Janice Locke
Sam Maga
Ray Paddock
Ty Shattuck
Glen Steeves
Don Wilford

REGRETS: Graham Browne
Doug Harrison
Amos Key
Brian Mullan
Elaine Sinha

OTHERS PRESENT: Fran Agnew, Director, Strategic Planning & Community Liaison
Maureen Adamson, Vice President, Corporate Services
Paul Anderson, Dean Community and Urban Studies
Kat Cullen, MSA President



David Graham, Chief Financial Officer
Gary Jennings, Associate Dean, Language Studies
Cheryl Jensen, Vice President, Academic
Bob Carrington, Vice President, Student Services
Karen Moore, Director Financial Services, Comptroller
Lynda Morgan Murdoch, Director Quality & Strategic Initiatives
Trisha Simon, Executive Assistant Board of Governors (Recorder)
Amanda Tallon, MCACES President
Jo-Anne Westerby, Dean Teaching, Learning and Quality

1. CALL TO ORDER AND REMARKS BY THE CHAIR:

Chair Pat McKay called the meeting to order at 1:13 p.m.

2. ADDITONS/ DELETIONS TO AGENDA:

No changes were made

3. CONFLICT OF INTEREST DECLARATIONS:

None were declared.

4. BOARD CHAIR REMARKS:

The Board Chair welcomed the new members to the Board of Governors.

5. PRESIDENT'S REMARKS

The President introduced Bob Carrington as acting Vice President Student Services. With the retirement of Rosemary Knechtel, Bob will assume responsibility for Student Services while a competitive search a new Vice President is undertaken. The President also introduced Antoine Haroun, our new Chief Information Officer. Antoine comes to us from the Province and brings with him much experience in information and technology services.

A new crop of first year students are in our halls right now, and have two days of festivities planned.

Congratulations to Cheryl Jensen, VP Academic, for recently receiving the Community Leadership award from SISO.

The Access project continues to make great progress. Working with our community partners, we have invited community leaders, students and parents to an Unconference on October 2nd at Parkview Secondary School. This self-directed format will provide stakeholders with the opportunity to provide their input and insight into how to better serve our community in helping students, particularly in the city's most disadvantaged neighbourhoods, to achieve a post secondary education.

Town Halls have been scheduled for each campus on Oct 29th and 30th to share the final roll-out of the organizational re-design we began in June 2008.



MCE will be hosting the President's Golf tournament on September 30th.

6. PRESENTATIONS

President Rob MacIsaac and MSA President Kat Cullen sign the MOU/MSA Agreement marking the commitment of the relationship between the College and the Mohawk Students' Association.

7. CONSENT AGENDA:

- 7.1 Minutes of the June 9, 2010 Open Portion Board of Governors' Meeting
- 7.2 Vice Presidents' Quarterly Reports

It was moved by Heide Bell, and seconded by Ty Shattuck that consent agenda items 7.1 and 7.2 be approved.

Carried (MOTION 416.O.7)

8. DECISION ITEMS:

- 8.1 ByLaw #1 Amendments

It was moved by Janice Locke and seconded by Kevin Davis that the following decision item be approved:

THAT the Board of Governors approves the amendments to ByLaw No.1 as set out in Report PO.10-09.005: *Amendments to ByLaw No. 1*.

Carried (MOTION 416.O.8.1)

- 8.2 MYAA

It was moved by Ty Shattuck, and seconded by Don Wilford that the following recommendation be approved:

THAT the Board of Governors authorize the Governance Committee to act on behalf of the Board to review and approve the Mohawk College 2009-10 Report-Back to the Ministry of Training, Colleges and Universities(MTCU) on the Multi-Year Accountability Agreement (MYAA) in time for the College to meet the September 30, 2010 submission deadline.

Carried (MOTION 416.O.8.2)

9. REPORTS FROM STANDING COMMITTEES:

9.1 Governance Committee, September 8, 2010:

9.1(i) Student Services Committee

It was moved by Heide Bell, and seconded by Sam Maga that the following recommendation be approved:

THAT the Board of Governors approves the establishment of a new standing committee, the Student Services Committee as outlined in Report PO.10-09.001: *Student Services Committee*,

AND THAT the Board approves the Terms of Reference for the Committee in Appendix A: Draft Terms of Reference,

AND THAT the Board of Governors does hereby give notice of its intention to pass an amendment to ByLaw No. 1, being a bylaw governing General Matters, to reflect the new committee and its Terms of Reference in section 14.8.3 and to include the Chair of the Student Services Committee as a member of the Governance Committee (section 15.3 c).

Carried (MOTION 416.O.9.1.i)

9.1(ii) Annual Policy Review

It was moved by Ty Shattuck, and seconded by Shannon Gould that the following recommendation be approved:

THAT the Board of Governors approve amendments to following board policies:

- B02: The Role of the Board (Appendix A)
- B03: Terms of Reference (Appendix B)
- B10 – Attachment 1 – Governance Committee -Terms of Reference (Appendix C)

as outlined in Report: PO.10.09.003: *Review of Governance Committee Policies*

AND THAT the Board of Governors does hereby give notice of its intention to pass an amendment to Bylaw No. 1, being a bylaw governing General Matters, to reflect the changes approved in the above policies in the following sections:

4.2 Appointment of External Governors

4.6.1 Vacancies

6.4 Quorum

- 8.1 Removal of a Governor
- 15 Governance Committee

AND THAT the following Executive Limitation policies have been reviewed and no amendments are required at this time:

- D01: General Executive Constraints (Appendix D)
- D02: Student, Staff, Client and Visitor Treatment (Appendix E)
- D07: Counsel to the Board (Appendix F)

AND THAT the Board of Governors direct staff to update the Board Governance Policy Manual to reflect the changes as attached in Appendices A – C.

Carried (MOTION 416.O.9.1.ii)

9.1(iii) 2010-2011 Strategic Plan Objectives

It was moved by Janice Locke, and seconded by Shannon Gould that the following resolution be approved:

THAT the Board receive for information the Strategic Priority Actions, Activities and Objectives as provided in Report PO.10.09.009: *2010-2011 Strategic Plan Objectives*,

AND THAT staff be directed to report quarterly to the Board of Governors on the status of the objectives.

Carried (MOTION 416.O.9.1.iii)

9.2. Audit, Finance & Infrastructure Committee, September 8, 2010:
9.2 i) Annual Policy Review

It was moved by Shannon Gould, and seconded by Ty Shattuck that the following resolution be approved:

THAT the Board approve Board Policies as set out in Report CS.10.09.007: *Board Policy Review*.

Carried (MOTION 416.O.9.2.i)

9.2 ii) Signing Officers

It was moved by Ty Shattuck, and seconded by Shannon Gould that the following recommendation be approved:

THAT the Board approve the roster of Mohawk College Signing Officers effective September 8, 2010 as set out in Report CS.10.09.006: *Mohawk College Signing Officers*.

Pat McKay
Chair, Board of Governors

John Marinucci
Vice Chair, Board of Governors

Rob MacIsaac
President & Board Secretary

Maureen Adamson
Vice President, Corporate Services

Cheryl Jensen
Vice President, Academic

David Graham
Chief Financial Officer

Carried (MOTION 416.O.9.1.ii)

9.3 i) Program Development & Renewal Committee, June 9, 2010:
Annual Policy Review

It was moved by Kevin Davis, and seconded by Ty Shattuck the following resolution be approved:

THAT the Board of Governors approves the following Board Policies, as included in the Report A.10.09.004, *Annual Policy Review*:

- B10: Committees, Attachment 5: Program Development and Renewal Committee Terms of Reference
- A03: Program Quality for Programs of Instruction
- D03: Program Quality
- D04: Program Advisory Committees

Carried (MOTION 416.O.9.3.i)

It was moved by Kevin Davis, and seconded by Don Wilford that the following Ontario Certificate new program proposals be approved:

- 9.3 ii) Creative Photography- Still and Motion
- 9.3 iii) Aviation Flight Technology
- 9.3.iv) Advanced Radio Broadcasting
- 9.3 v) Human Services Foundation
- 9.3 vi) General Arts & Science- English for Academic Purposes

Carried (MOTION 416.O.9.3.ii-vi)

It was moved by Kevin Davis and seconded by Nancy Fram that the following program modifications be approved:

- 9.3 vii Early Childhood Education (Intensive)

Carried (Motion 416.O.9.3vii)

- 9.3 viii Mental Health Nursing

Carried (MOTION 416.O.9.3.viii)

It was moved by Kevin Davis and seconded by Don Wilford that the following items be received for information:

- 9.3 ix) Update on Program Quality Assurance Audit report
- 9.3 x) Report on Program Updates
- 9.3 xii) Update on Program Review
- 9.3 xiii) New Program Proposal – Performance Arts
- 9.3 xv) New Program Proposal – Bridging to Business
- 9.3xvi) Update on Program Performance Indicators

Carried (Motion 416.O.9.3 ix, x, xii, xiii, xv, xvi)

It was moved by Kevin Davis and seconded by Ty Shattuck that the following item be received for information:

- 9.3 xi) Final Report on Experiential Learning

Carried (Motion 416.O.9.3 xi)

10. INFORMATION ITEMS:

- 10.1 Annual Review of Governors' Agreement (*Report # PO.10.09.004 renumbered from PO.10.09.008*):

It was moved by Nancy Fram and seconded by Don Wilford to approve the following agreement:

Pat McKay reminded the Governors to sign the new Code of Ethical Conduct and Governors' Agreement for the 2010-2011 term.

Carried (Motion 416.O.10.1)

- 10.2 Correspondence:
A letter from Rosemary Knechtel, VP Student Services was received for information.
- 10.3 Omnibus Report:
The Board of Governors' received the following for information:
- Annual Report
 - Business Report
 - Code Red Articles

11. UPCOMING MEETINGS /EVENTS

The Board Retreat will take place Tuesday October 12th to Wednesday, October 13th at Langdon Hall, Cambridge.

The next Board of Governors' Meeting will be held Wednesday, November 10, 2010, at 1:30 p.m., Fennell Campus, Mohawk College, C110.

13. ADJOURNMENT/ MOTION TO GO IN CAMERA

It was moved by Heide Bell, and seconded by Sam Maga to adjourn the open portion of the 416th meeting of the Board of Governors. The meeting adjourned at 2:18 p.m.

Carried (MOTION 416.O.13)