

Exemptions & **Prior Learning Assessment & Recognition (PLAR)**

Educational Assistant Diploma Program **School of Human Services**

Applying for an Exemption:

It is recommended that a student successfully complete at least one core Education Assistant course prior to applying for an exemption. Exemptions are granted for students who have successfully completed a course that covers 60% of the same content. The exemption application is on line through mocmotion and you must have a student number to apply. Exemptions are granted by the academic area delivering the course (Psychology Courses by the Psychology Department). Students must print out the exemption request and forward it with the required course outline and transcript to the appropriate department.

Who can apply for PLAR?

Students are eligible to apply for a PLAR if they have completed EDE15 in class or online and they currently have a contract with a school board in the role of an Educational Assistant. Students who are working under a long term occasional (LTO) contract can only count hours that reflect the duration of the LTO contract. Please note, that you cannot use lunch supervision or volunteer hours for a PLAR. Students can receive credit for the following: EDUCED16, EDUCED24 and EDUCED25.

How do I apply for a PLAR?

Prior Learning Assessment and Recognition forms and documents are now available on the PLAR website:

<http://www.mohawkcollege.ca/PLAR>

Students have self-service access to the:

- [PLAR Registration Form](#)
- [Application Guidelines](#)
- [Guidelines for Preparing a Portfolio for Course Credit](#)

PLAR is the method used for a student to demonstrate that they have met the learning objectives of a course through informal learning. Watch for more developments coming soon from PLAR!

Students are required to complete and return the checklist with the PLAR package.

What is the process to follow as I work independently?

Students are required to work without assistance from a college instructor. All materials and requirements must be met by the date given to you by the PLAR office. Students must demonstrate that they meet the Mohawk College requirements, complete all assignments, provide proof of completion of hours, and provide a teacher assessment. One completed package is required per course. DO NOT submit partial packages for evaluation. Students may apply for more than 1 PLAR at a time; however, classroom hours can not be counted twice. Please ensure your name and student # is on all material submitted.

How will I know I have been successful?

When your package has been assessed, it will be returned to the PLAR office and credit will be awarded. Students will be informed about their grade and the assignment materials will be returned within 6 weeks of submission.

EA PLAR Assessment at a Glance

What are the required assignments?

Assignment Requirements:

EDE16

Three activity logs	30%
Assignment #1	20%
Assignment #2	20%
Teacher assessment	20%
Reflection	10%
Total	100%

Proof of completed hours EDE16 – 90 hours

EDE 16 – Elementary placement (a different board, private school or summer school than EDE 15)

EDE24

Three activity logs	30%
Assignment #1	20%
Assignment #2	20%
Teacher assessment	20%
Reflection	10%
Total	100%

Proof of completed hours EDE24- 120 hours

High school placement

EDE25

Two assignments (20 % each)	40%
Teacher assessment	20%
Comprehensive reflection	30%
Culminating assignment	10%
Total	100%

Proof of completed hours (120 hours)

Specialized setting

Students are required to work with several students with special educational needs in a variety of learning situations. However, if your role is limited to one student you may report on the student's learning in a number of subject areas. It is important to demonstrate an understanding of the identified students' learning profile and instructional needs through the use of appropriate professional language.

If you have any questions please ensure you are contacting the appropriate person:

Regarding Course Access
Distance Education - Ontario Learn
disted@mohawkcollege.ca

Regarding Academic Program and Exemptions
Linda Jones
linda.jones@mohawkcollege.ca

Regarding Placements and PLAR for placement
Kim Ann Laush
kim.laush@mohawkcollege.ca

Registration, Administrative support, tracking,
Barbara Hammill
barbara.hammill@mohawkcollege.ca