



**SCHOOL OF CONTINUING EDUCATION
BUSINESS AND HUMAN SERVICES**

SOCIAL SERVICE WORKER PROGRAM

M E M O R A N D U M

TO: Social Service Worker Program Applicants, Continuing Education

FROM: Janice Duda-Kosar, Program Manager

SUBJECT: Application Procedure

Thank you for your interest in our Social Service Worker Program. Please complete the enclosed Social Service Worker Program Admission Questionnaire and return everything by the due date of **June 15**.

Applicants require Grade 12 (or equivalent) including 70% in English. If you do not have your Grade 12 diploma, you may apply as a Mature Student by writing a Mature Student test. Testing can be setup by calling 905-575-2714. **You must submit your original High School Transcript or the results from your Mature Student test with your application.** Related volunteer experience is also strongly recommended. If your previous education was obtained outside Canada you can contact International Credential Assessment Services at 1-800-321-6021, or visit www.icascanada.ca for assessment/translation services.

Final selections will be officially announced by August 1 and letters of acceptance will be mailed to successful candidates.

If you have any further questions, please contact me by email at janice.duda-kosar@mohawkcollege.ca or by phone at 905-575-1212 ext. 3668.

Please return your completed application to:

Mohawk College Continuing Education
Attention: Janice Duda-Kosar
P.O. Box 2034
Hamilton, ON
L8N 3T2

PLEASE KEEP A COPY OF YOUR APPLICATION FOR YOUR RECORDS.



**SCHOOL OF CONTINUING EDUCATION
SOCIAL SERVICE WORKER
ADMISSION QUESTIONNAIRE**

This questionnaire is part of the selection process for the Continuing Education Social Service Worker Program at Mohawk College. The information you supply will be considered confidential and will only be shared with those who are directly concerned with the admission procedures. If you decide to withdraw your application, please notify the Program Manager at 905-575-1212 ext. 3668. This questionnaire is to be returned to the college by: June 15.

NAME: _____
(Surname) (Given Names)

ADDRESS: _____

CITY/TOWN: _____ **POSTAL CODE:** _____

HOME TELEPHONE: (_____) _____

BUSINESS TELEPHONE: (_____) _____
(or any number where you may be reached during the day)

EMAIL ADDRESS: _____

MOHAWK COLLEGE STUDENT NUMBER: _____
(if you have one from past studies)

WORK EXPERIENCES

List full-time and/or part-time work experience:

NAME OF EMPLOYER	TYPE OF WORK	DATES OF EMPLOYMENT	
		FROM	TO

How did you complete your community service hours (if applicable)?

ORGANIZATION	TYPE OF WORK	DATES	
		FROM	TO

List any *relevant* experience(s) you have had working with people (e.g. as a volunteer).

ORGANIZATION	TYPE OF WORK	DATES	
		FROM	TO

List any extra-curricular activities in which you have taken part. Indicate where and when:

What skills have you developed as a result of these activities?

Please respond to the following short answer questions in paragraph format and attach. Each paragraph should be 100 words or less.

1. Social Service Worker duties are varied and numerous. What do you think a SSW does (please list five responsibilities/roles)?
2. Values are defined as your beliefs about how things ought to be and will influence your feelings and behaviours. Social service work has values that are rooted within the profession and guide our conduct. What are three personal values you possess that you feel would help your work as a SSW and explain why?
3. Tell us about a challenge or crisis you have experienced in your life and how you have dealt with it.
4. Discuss a current social issue (these might include but are not limited to: poverty, disability, racism, immigration, etc.) and its impact on people living within your community.

Your application will not be processed until this questionnaire and essay are received; therefore, their prompt return is absolutely necessary.

I hereby certify that the information set out above and in the autobiographical statement is true and complete and I agree that my application for enrolment may be rejected if I have falsified this application in any way or failed to provide all relevant information.

Signature

Date