



Position Title: Office/Store Manager

Rate of Pay: \$12/hr, opportunity for raise	Employment Type: Summer
Job Location: Oakville, ON	Hours of Work: Tues-Sat, 9:00am - 5:00pm
Application Deadline: March 31, 2012	Start Date: 1-May-12

Company Name: Ultimate Pool Service Inc.

Street Address: 4-1428 Speers Rd Oakville, ON, L6L 5M1	Phone: 905-827-0194
	Fax #:
Web Site: www.ultimatepools.ca	E-Mail: brian@ultimatepools.ca

General Description of Duties:

We require a sales/office clerk from May to September, working 40 hours, 5 days a week. Individual will be responsible for general office duties, invoicing, A/R, while working in our small retail location. We are looking for an individual who works well independently and has a personable manner. Experience is an asset, however, full training will be provided regardless.

Ultimate Pool Service was voted Oakville's Best Pool Service Company by winning the Diamond award, in addition to receiving the Platinum award for Best Pool Company in the 2011 Oakville Beaver Reader's Choice Awards.

Skills and Experience Required:

Empty box for skills and experience required.

How To Apply

Please email your resume to brian@ultimatepools.ca