



future ready

Hire a Co-op Student

For the Co-op Work Term commencing **April 30, 2012**

Cooperative Education links the academic learning process with the work place through paid, practical job experiences that are integrated with the learning objectives of Mohawk's program of studies. The job experiences you provide facilitate each student's vocational and personal development.

Interviews begin **February 21, 2012**

EMPLOYER BENEFITS:

- Access to motivated, skilled, productive employees
- Opportunity to effectively evaluate potential permanent employees
- Reduced recruiting costs and improved retention through a better match of individual and position
- Increased visibility in attracting qualified staff

Follow these **4 EASY STEPS** to hire a Co-op student from Mohawk College.

1. Select a Program
2. Post an Employment Opportunity
3. Receive and Review Resumes
4. Interview and Select a Student



Contact Us:

Job Centre/Cooperative Education

Tel: 905-575-2167 from Brantford 519-759-7200 ext. 2167 or toll free 1-888-546-COOP (2667)

Fax: 905-575-2359 | Email: post@mohawkcollege.ca | www.mohawkcollege.ca/jobcentre

CO-OP PROGRAMS:

BUSINESS, MEDIA AND ENTERTAINMENT

Business

Business – Accounting

Business – Marketing

Media and Entertainment

Graphic Design Production – Creative Studio

Graphic Design Production – Digital Media

Graphic Design Production

– Integrated Animation

COMMUNITY AND URBAN STUDIES

Public Safety and Security

Health, Wellness and Fitness

Police Foundations

Protection, Security and Investigation

ENGINEERING TECHNOLOGY

Building and Construction Sciences

Architectural Technology – Construction

Architectural Technology – Design

Civil Engineering Technology

Transportation Engineering Technology

Chemical and Environmental Technology

Biotechnology Technician

Biotechnology Technician (Health)

Chemical Engineering Technology

Chemical Engineering Technology

– Environmental

Environmental Technician

Computer Science and

Information Technology

Computer Systems Technician

– Network Systems

Computer Systems Technician

– Software Support

Computer Systems Technology – Network

Engineering and Security Analyst

Computer Systems Technology

– Software Development

Electrotechnology

Computer Engineering Technology

Electrical Engineering Technology – Control

Electrical Engineering Technology – Control/

Utility (Hydro One Partnership Program)

Energy Systems Engineering Technology

– Clean and Renewable Energy

Mechanical Technology

Mechanical Engineering Technology

Quality Engineering Technician

– Non Destructive Evaluation (NDE)

SKILLED TRADES AND APPRENTICESHIP

Electrical Engineering Technician – Power

Manufacturing Engineering Technician

– Automation

(Industrial Mechanic Millwright)

Follow these **4 easy steps** to hire a Co-op student from Mohawk College.

1

1. SELECT A PROGRAM

- Mohawk will provide a comprehensive list of program areas offering cooperative education and internship students.
- Each program has an Employment Consultant, who will work with you to ensure the best possible match of individual and opportunity.

2

2. POST A CO-OP EMPLOYMENT OPPORTUNITY

If you have posted for a Co-op student in the past, simply contact your Employment Consultant or call 905-575-2167 or Toll Free at 1-888-246-2667 for assistance.

If you have not, please follow the instructions below:

- Go to our Job Centre website at www.mohawkcollege.ca/jobcentre
- Click on the **Services for Employers** Link
- Under **Hire a Co-op Student**, Click on the **Submit a Co-op Job** Link
- Proceed to complete the online form indicating what documentation you require from the applicant in addition to a resume.

3

3. RECEIVE AND REVIEW RESUMES

- Mohawk's Job Centre Representatives will forward applications to you via email, fax, courier, or online if you prefer.
- Review resumes and we'll connect you with the candidates of your choice.

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4. INTERVIEW AND SELECT A STUDENT

- Use our Interview Planning Form to specify dates, times and location for interviews, and provide a list of your chosen candidates plus alternates.
- Mohawk will work with you to meet your interview schedule preferences.
- Interviewing facilities are available at Mohawk's Fennell and Brantford Campuses and at the STARRT Institute.

