

20+ Tips on How to be Successful in B.Tech.

From your B.Tech. team

- ✓ Register for a course load within your means to complete - (1 or 2 if you are working full-time).
- ✓ Learn how to contact your instructor at the beginning of each course. Also clarify exact dates for due dates and other important information.
- ✓ Form a short-term plan (per semester) and a long-term plan (the full degree). This will help you to identify and effectively select courses that require prerequisite(s).
- ✓ Read the course outline thoroughly at the beginning of each course to help you be aware of what awaits you.
- ✓ Go beyond being a minimalist – get the most out of every course.
- ✓ Don't leave your various course commitments to the last minute – study as you go and review a checklist every week for every course “have I done everything I could have...?”.
- ✓ Look ahead to possible conflicts of due dates among your courses (i.e. two or more courses may have large projects due at about the same time).
- ✓ Proofread your work before handing anything in, before sending an e-mail and before the next group meeting. Use Spell check, have someone else help with proofreading, and re-read your work on another day to catch errors.
- ✓ Make careful notes during class - notes that go well beyond what was put on the board.
- ✓ Read every document related to the course, read extra material suggested for your course and read your own notes.
- ✓ Summarize chapters from your text, articles, notes, examples, PowerPoints.
- ✓ Form a study group for a back up if you must miss a class. You now will have someone to discuss ideas with. You can also teach one another.
- ✓ Start studying for tests about a week before as opposed to the day before.
- ✓ Attend every lecture, every lab and every group meeting.
- ✓ Stay in class to the end.
- ✓ Remember who you are studying for: YOU.
- ✓ Ask for help when you are confused about registration, order of courses and/or timing of courses.
- ✓ Be responsible for your learning.
- ✓ Be responsible for being ready on time with each lab, assignment, project, and test.
- ✓ Keep your goal in the forefront of your mind: you want that university degree.
- ✓ Always sit in your lecture or lab so that you can see and hear what is happening.
- ✓ Try to think ahead to the upcoming class (i.e. read any material, try examples).
- ✓ Do not settle for half a pizza, you paid for a full-size pizza. Get your money's worth.