

Accidental Insurance Coverage for Students on Unpaid Work Placements

All Mohawk College students on unpaid work placements as part of their program are covered by some form of accident insurance. It is important that we bring the following information to your attention as the unpaid work placement Host Employer. **PLEASE BE ASSURED THAT THE PLACEMENT EMPLOYER WILL NOT BE RESPONSIBLE FOR ANY COSTS**

Should an accident/incident occur, students placed with employers who have Workplace Safety and Insurance Board (WSIB) coverage will be eligible to receive WSIB through the Ministry of Training Colleges and Universities. Students placed with employers who do NOT have WSIB coverage are covered by insurance through Mohawk College; Ministry of Training, Colleges and Universities; Human Resources Development Canada; or a private insurance agency.

Certain requirements related to reporting the injury must be completed by the placement employer. Your cooperation is requested.

1. Please **IMMEDIATELY** inform Mohawk college faculty or the placement officer of the incident.
2. If **FIRST AID** only is required, please complete an accident report form and forward it to the appropriate faculty or placement officer at Mohawk College.
3. If a student is injured, exposed to communicable disease or a hazardous substance and **REQUIRES TREATMENT BY A PHYSICIAN**, or loses time from their placement beyond date of accident or exposure the following forms must be completed in order for that student to receive compensation:
 - Accident report at the placement or work site
 - Letter of Authorization to Represent Placement Employer (completed by Health Services - completion of this form authorizes Mohawk College to act on behalf of placement employer when information and forms are submitted to WSIB and insurance agencies - also ensures the placement employer will not incur any costs)
4. Completed Accident Report should be sent by fax or mail to:

Marian Page, RN
Mohawk College Health Services
135 Fennell Avenue West
Hamilton ON LBN 3T2
Telephone: 905-575-2085
FAX: 905-575-2416

Thank you for your assistance and continued interest in Mohawk College and our students.