

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING

(317th Meeting)

BOARD ROOM, C111B , FENNELL CAMPUS, MOHAWK COLLEGE

Wednesday, April 14, 1999

Board of Governors

Jim Bethune, Chair

Olga Delvecchio, 1st Vice Chair

Tom Atterton

Linda Brown

Tebbie Dedic

Fred Deys

Rebecca Jamieson

Trent Jarvis

Jim Koyanagi

Kerry O'Brien Langford

Lily Oddie

Bob Peeling

Catherine L. Rellinger, President (ex-officio)

Kathy Verspagen

Absent

Allan Davis

Alastair Macrury

Observers

Tom Behroози, Student (Student Governor-Elect as of Sept. 1/99)

John Guilfoyle, Administration

Marg Hart, Student (MCACES)

Linda Marshall, Mohawk College Council

Bob Pando, Faculty

John Pooler, Support Staff

Barb Roberts, Alumni

Vice-Presidents/Deans/Directors

Monique Arbour, Vice President, Finance & Administration

Sandra Black, Director, Learning Resources

Wayne Garland, Associate Dean, Academic

Cal Haddad, Vice President, Student Affairs

Anne Hemsworth, Vice President, Continuing Education & Business Development

Cynthia Janzen, Director, Marketing & Public Relations

Jim Jones, Acting Dean, Business, Applied Arts & ACCESS

Catherine Peterson, Acting Associate Director, Financial Services

Dick Raha, Executive Director, College Planning and Physical Resources

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(317th Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE

Wednesday, April 14, 1999, 6:45 p.m.

OPEN PORTION

The Open Portion Board of Governors' meeting was called to order at 6:46 p.m.

1. Minutes of the 316th Meeting

It was moved by Olga Delvecchio and seconded by Bob Peeling that the minutes of the 316th meeting be approved. Carried. (MOTION 317.0.1)

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

No report.

4. Chair's Remarks

No report.

5. Board Committees' Reports

5.1 Chedoke Joint Occupational Health and Safety Committee, February 26, 1999 and the Brantford Campus Joint Health and Safety Committee, March 23, 1999

It was moved by Catherine Rellinger and seconded by Linda Brown that the Chedoke Joint Occupational

Health and Safety Committee minutes of February 26, 1999 and the Brantford Campus Joint Health and Safety Committee Minutes of March 23, 1999 were accepted for information. Carried. (**MOTION 317.0.5.1**)

5.2 Program Review Committee, March 1, 1999

It was moved by Kerry O'Brien Langford and seconded by Tom Atterton that the Program Review Committee minutes of March 1, 1999 be accepted for information with the amendment that all action items are to be referred to the President. Carried. (**MOTION 317.0.5.2**)

5.3 Program Review Caucus, March 1, 1999

It was moved by Kerry O'Brien Langford and seconded by Tom Atterton that the Program Review Caucus minutes of March 1, 1999 be accepted for information with the amendment that all action items are to be referred to the President. Carried. (**MOTION 317.0.5.3**)

5.4 Program Review Schedule - 1999 and Program Review Schedule - 2000

It was moved by Kerry O'Brien Langford and seconded by Bob Peeling that the Program Review Schedules for 1999 and 2000 be accepted. Carried. (**MOTION 317.0.5.4**)

5.5 Mohawk College Council, March 8, 1999

It was moved by Catherine Rellinger and seconded by Olga Delvecchio that the Mohawk College Council minutes of March 8, 1999 be accepted for information. Carried. (**MOTION 317.0.5.5**)

5.6 Associates' Focus Group, March 11, 1999

It was moved by Catherine Rellinger and seconded by Tom Atterton that the Associates' Focus Group minutes of March 11, 1999 be accepted for information. Carried. (**MOTION 317.0.5.6**)

The President reported that follow-up from the focus group meeting will be through a survey sent to all Associates for their input on the items discussed.

The matter of charging Associates a membership fee was discussed and it was suggested that, if it was decided to charge a membership fee, the fees collected could be applied to a student award. The question of whether or not to charge a membership fee will be asked of all the Associates through the survey.

5.7 Audit & Operational Review Committee, April 1, 1999

It was moved by Rebecca Jamieson and seconded by Olga Delvecchio that the Audit & Operational

Review Committee minutes of April 1, 1999 be accepted for information. Carried. (**MOTION 317.0.5.7.1**)

It was moved by Rebecca Jamieson and seconded by Bob Peeling that the appointment of the firm of BDO Dunwoody as auditors of the Mohawk College of Applied Arts and Technology be confirmed for the next financial year, 1999-2000. Carried. (**MOTION 317.0.5.7.2**) [*Note: This motion will be brought to the June 9, 1999 Annual General Meeting.*]

5.8 Finance Committee, April 1, 1999

It was moved by Olga Delvecchio and seconded by Rebecca Jamieson that the Finance Committee minutes of April 1, 1999 be accepted for information. Carried. (**MOTION 317.0.5.8.1**)

It was moved by Olga Delvecchio and seconded by Fred Deys that the Mohawk College Reserve Policy, as attached to the Finance Committee minutes of April 1, 1999, be accepted, effective April 1, 1999. Carried. (**MOTION 317.0.5.8.2**)

Olga Delvecchio thanked the President and her staff for bringing a balanced budget to the Board of Governors.

The President responded to questions relative to achieving a balanced budget.

It was moved by Olga Delvecchio and seconded by Linda Brown that the 1999/2000 budget plan, as attached to the Finance Committee minutes of April 1, 1999, be approved. Carried. (**MOTION 317.0.5.8.3**)

In response to Jim Bethune's question about communication regarding the budget, the President stated that all staff will be attending a meeting on Tuesday, May 18th in the theatre and the budget will be one of the items discussed.

In response to Margaret Hart's concern about the effect of a fee increase on Continuing Education enrollment, the President responded that an effort must be made by both MCACES and the Marketing Division to inform CE students about the availability of financial assistance for CE students.

John Pooler asked a question about using funds from the 30% of any new revenues from tuition increases for a support staff person to provide improved service to students. The President replied that this was possible.

It was moved by Olga Delvecchio and seconded by Kerry O'Brien Langford that a 10% increase in standard tuition fees for all post-secondary diploma, certificate and tuition short programs effective September 1, 1999 be approved and that a deregulation of tuition fees for post-diploma programs (Orientation & Mobility Instructor; Rehabilitation Instructor; Medical Diagnostic Ultrasonography) and

an increase of 20% above the standard tuition fee effective September 1, 1998, to be implemented September 1, 1999. Carried. **(MOTION 317.0.5.8.4)**

It was moved and seconded that the Budgeted Full-Time Positions, April 1, 1999 (as attached to the Finance Committee minutes of April 1, 1999), be accepted for information. Carried. **(MOTION 317.0.5.8.5)**

6. President's Report

6.1 Written Report

The President reported on the following events/items:

- The Human Resources Management Steering Committee and the Council of Regents have established a joint ACAATO/CoR Steering Committee to look at collective bargaining and options to improve the process and the President serves on this committee.
- Associates' Focus Group Meeting, March 11, 1999.
- Meeting with Electrotechnology and Mechanical Engineering Faculty, March 17, 1999.
- Co-operative Education Department hosted St. Patrick's Day event, March 17, 1999.
- Business Management Programs Awards Ceremony, March 23, 1999.
- Techno Challenge and Popsicle Stick Bridge Building Competition, March 25, 1999.
- Brantford Awards Ceremony, March 25, 1999.
- 1st Annual "59 Days to Graduation" Celebration by Mohawk College Alumni Association, March 31, 1999.
- 32nd Annual Athletics Banquet, March 31, 1999.
- Early Childhood Education Awards presentation, April 5, 1999.

Upcoming Events:

- *CAAT Golf Tournament (hosted by Mohawk College) at the Flamborough Hills Golf Club, Thursday, May 27, 1999.*
- *Mohawk College Golf Tournament at the Chippewa Golf and Country Club, Friday, June 18, 1999.*

It was moved by Catherine Rellinger and seconded by Trent Jarvis that the President's Report for April 1999 be accepted for information. Carried. **(MOTION 317.0.6.1)**

John Pooler asked if the Board was aware of the changes to the ECE Lab School and the resulting affect on nine support staff. The Chair responded that the Board was aware of the situation and had discussed it on more than one occasion prior to the announcement of the decision.

6.2 Other Business

No report.

7. Student Association Reports

It was moved and seconded that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried. **(MOTION 317.0.7)**

8. New Business Including Notices of Motion

8.1 Advocacy Ad Hoc Committee

Fred Deys suggested that a meeting of the Advocacy Ad Hoc Committee be called in the near future.

8.2 Ontario Jobs and Investment Board Report

Rebecca Jamieson asked about the Ontario Jobs and Investment Board Report summarized in the April 1999 issue of the Governors' Update from ACAATO. The President stated that it may be too soon to comment on the significance of the OJIB report but the colleges are tentatively excited about its recommendations. There are also some concerns about the report, for example, "*...calls for consideration in the longer term of such alternatives as a more student-driven funding system to replace some or all of the province's grants to colleges and universities (excerpt from the summary).*" which may signal plans for privatization of the colleges.

9. Confirmation of Date, Time and Place of the Next Meeting

The next meeting of the Mohawk College Board of Governors will be held on **Wednesday, May 12, 1999**, beginning with the Open Portion meeting at 6:45 p.m., in the Board Room, C111B, Fennell Campus, Mohawk College.

10. Adjournment

It was moved by Rebecca Jamieson and seconded by Tebbie Dedic that the Open Portion of the Board of Governors' meeting adjourn at 8:15 p.m. Carried. **(MOTION 317.0.10)**