

**OPEN PORTION MINUTES**

**DATE OF MEETING:** Wednesday, April 9, 2014

**PLACE OF MEETING:** Mohawk College  
Fennel Campus  
Bert Hares Board Room- i131  
135 Fennell Ave  
Hamilton, ON  
1:30 p.m.

**CHAIR:** Nancy Fram

**VICE CHAIR:** Doug Harrison

**PRESIDENT:** Bob Carrington

**MEMBERS PRESENT:** Stephen Bauld  
Donna Cripps  
Gary Crowell  
Nancy Fram  
Heather Giardine-Tuck  
Doug Harrison  
Trent Jarvis  
John Marinucci  
Linda Marshall  
Adam Pipe  
Taunya Paquette  
Joe Parker  
Rob Parker  
Elaine Sinha  
Don Wilford  
Bob Carrington

**REGRETS:** Joy Grahek

**BOARD SECRETARY:** Ali Ghiassi

**OTHERS PRESENT:** Paul Armstrong, Dean, Health Sciences & Community Studies  
Ryan Chow, MSA President  
David Graham, Vice President, Corporate Services  
Antoine Haroun, Chief Information Officer  
Cheryl Jensen, Vice President, Academic  
Trish Loomis, Director, Office of the President  
Dan McKerrall, Director, Academic Operations  
Cindy Merifield, Administrative Assistant, President's Office  
Karen Moore, Chief Financial Officer  
Keith Monrose, Dean, International & Partnerships  
Wayne Poirier, Vice President, Student Services  
Karen Pashleigh, Chief Human Resources Officer  
Trisha Simon, Executive Assistant, Board of Governors  
(Recorder)  
Ron Taylor, Chief Real Estate Planning and Development Officer  
Tony Thoma, Dean, Engineering Technology  
Jim Vanderveken, Dean, Interdisciplinary Studies

**Guests:** None

**1. CALL TO ORDER AND REMARKS BY THE CHAIR:**

Chair Nancy Fram called the meeting to order at 1:47 p.m.

**2. ADDITONS/ DELETIONS TO AGENDA:**

No changes were made to the agenda.

**3. CONFLICT OF INTEREST DECLARATIONS:**

No declarations were made.

**4. BOARD CHAIR REMARKS:**

Chair Nancy Fram welcomed everyone to the 434th meeting of the Board of Governors.

The Chair recognized Cheryl Jensen's birthday, and said goodbye to David Graham, VP Corporate Services, Ryan Chow, President, MSA, and Board member Taunya Paquette who recently gave her notice to step down from the Board.

Trent Jarvis was congratulated on winning his second term as Support Staff member of the Board of Governors.

The President's dinner was held on February 27<sup>th</sup> where many members of the board attended. It was a fitting tribute to Past President, Rob MacIsaac.

An extensive Presidential search has been under way over the last eight weeks coordinated by Knightsbridge search firm. Ads have run in the Globe & Mail, and the Hamilton Spectator. The Search Committee met with Knightsbridge on April 3<sup>rd</sup> to review prospective candidates' applications. Further details were provided during the in-camera discussion later that afternoon.

Donna Cripps is up for re-appointment to the Board for her second term. Joy Grahek and Taunya Paquette both have notified us that they will not be seeking a second term. The Board and staff thanked Joy and Taunya for their hard work and contribution to the Board and wished them both well.

Some highlights of reports for the meeting were the Strategic Mandate Agreement with MTCU, the 201/15 Budget and Multi-Year Financial Plan.

Nancy then turned the floor over to Bob Carrington for his remarks.

## **5. PRESIDENT'S REMARKS:**

Bob highlighted some of the events that have been happening at Mohawk College since the last board meeting, but first addressed some concerns that were indicated on the last round of Board evaluations.

In response to the feedback that was received after the last Board meeting, some small changes were made in the way information will now be presented to the board, prior to meetings. Revisions to the layout of the agenda, along with allowing more time for discussion for decision items at the full board meetings were some of the adjustments.

The launch of the new 'Step into the Future' Campaign was recently launched and new ads have been placed throughout the community.

Bob highlighted recent events, some of which included the visit of Minister Glen Murray, who attended luncheon at the College and discussed the expansion of transportation infrastructure in the Hamilton region. Bob attended the recent Community of Presidents (CoP) Meeting in Toronto where Tim Hudak was the keynote speaker.

The Spring College Open House was a huge success this year with over 3,000 visitors to the campus.

The 27<sup>th</sup> Annual Popsicle Stick Bridge Building Competition took place March 26<sup>th</sup> in the Arnie. This event is open to College and University students who compete for up to \$10,000 in prizes.

On April 3<sup>rd</sup>, the International Student Celebration took place in the McIntyre Performing Arts Centre. This event is an opportunity to celebrate the outstanding achievements and creative talents that our international students bring to the Mohawk Community.

Bob spoke to the new Wampum Wall which was newly installed outside A114, the Aboriginal Education & Students Success Office. The Wampum Wall represents the strength in the partnership that we have with Six Nations. It is a replica of the Two Row Wampum Belt which is one of the first agreements made with the settlers of this territory. Bob encouraged the Board members to visit the installation.

## **6. PRESENTATIONS**

None

## **7. CONSENT AGENDA:**

### 7.1 Minutes of the February 12, 2014 Open Portion Board of Governors' Meeting

It was moved by Nancy Fram, and seconded by Elaine Sinha that consent agenda item 7.1 be approved.

**Carried (MOTION 434.O.7)**

## **8. DECISION ITEMS:**

None

## **9. REPORTS FROM STANDING COMMITTEES:**

### 9.1 Governance Committee, April 9, 2014 Consent Agenda:

None

### 9.1 Governance Committee, April 9, 2014 Decision Items:

9.1i) Strategic Mandate Submission Report: GC.14.04.057

It was moved by Nancy Fram, and seconded by Don Wilford that the following decision item be approved:

***THAT** the Board authorizes the Interim President to execute the Strategic Mandate Agreement negotiated with the Ministry of Training Colleges and Universities as attached at Appendix "A" to Report GC.14.04.057 subject to the provincial government agreeing to a process with Colleges Ontario to deal with college sector deferred maintenance.*

**Carried (MOTION 434.O.9.1.i)**

### 9.2 Audit, Finance & Infrastructure Committee, April 9, 2014 Consent Agenda:

It was moved by Glen Steeves, and seconded by Donna Cripps that the following consent agenda items be approved:

- i) Corporate Services Dashboard Report CS.14.04.196
- ii) Infrastructure Report CS.14.04.197
- iii) Lean Analysis on HR and IT Processes- Final Report: CS.14.04.205

**Carried (MOTION 434.O.9.2.i-iii)**

- 9.2 Audit, Finance & Infrastructure Committee, April 9, 2014  
Decision Items:

It was moved by Glen Steeves, and seconded by John Marinucci that the following decision item be approved:

- iv) Internal Auditor Report- IT Security Management: CS.14.04.200

***THAT*** the Board of Governors approve the management action plans and direct staff to implement the plans as identified in Appendix A to Report CS.14.04.200;

***AND THAT*** the Board of Governors receive for information Report SC.14.04.200, the Internal Audit Report.

**Carried (MOTION 434.O.9.2.iv)**

- 9.3 Student Services Committee, April 9, 2014  
Consent Agenda:

It was moved by Elaine Sinha, and seconded by Heather Giardine-Tuck that the following consent agenda items be approved:

- i) Student Services Dashboard Report: SS.14.04.145
- ii) The Mohawk College Association of Continuing Education Students (MCACES) Quarterly Report: SS.14.04.147
- iii) Alumni Relations Quarterly Report: SS.14.04.148
- iv) Enrolment Update Report: SS.14.04.149
- v) David Braley Athletics and Recreation Centre Update: SS.14.04.150
- vi) Future Ready Processes Implementation Update): SS.14.04.151

**Carried (MOTION 434.O.9.3i-vi)**

- 9.3 Student Services Committee, April 9, 2014  
Decision Items:

It was moved by Elaine Sinha, and seconded by Linda Marshall that the following decision item be approved:

- vii) Indigenous Education Plan Report: SS.14.04.146

**THAT** the Board of Governors approves the Indigenous Education

Plan Report as outlined in Report #SS.14.04.146 representing completion of the objectives set out in the strategic priority action approved by the Board;

**AND THAT** staff be directed to implement the recommendations highlighted in Appendix A: Bundled Arrows Initiative: Strategic Directions.

**Carried (MOTION 434.O.9.3vii)**

- 9.4 Program Development & Renewal Committee, April 9, 2014  
Consent Agenda:

It was moved by Don Wilford and seconded by Elaine Sinha that the following consent agenda Items be approved:

- i) PDRC Dashboard Report- April 2014: A.14.04.207
- ii) Ongoing Program Renewal: Program Update Report A.14.04.208
- iii) Ongoing Program Renewal: Program Review Status Report A.14.04.209
- iv) School Overview/Associate Dean Presentation Health Continuing Education- James Humphreys: A.14.04.212
- v) Program Quality Assurance Process Audit: A.14.04.213
- vi) Project Update: ePortfolios: Assessment and Demonstration of 21<sup>st</sup> Century Skills: A.14.04.214
- vii) Project Update: New E-health and Energy Programs: A.14.04.215
- viii) Mohawk Additive Manufacturing resource Centre (AMRC): A.14.04.216
- ix) Access Project Update- 2013/14 Report: A.14.04.217
- x) Partnership Development: A.14.04.218
- xi) Blended Learning Update- Student-Focused Response Strategies: A.14.04.219
- xii) Program Prioritization Report: A.14.04.220

**Carried (MOTION 434.O.9.4.i-xii)**

- 9.4 Program Development & Renewal Committee, April 9, 2014

Decision Item:

It was moved by Don Wilford and seconded by Stephen Bauld that the following decision Item be approved:

xiii) Program Suspension Computer Engineering Technology: A.14.04.210

***THAT** the Board of Governors approves the suspension of the Computer Engineering Technology program as detailed in report # A.14.04.210 Program Suspension – Computer Engineering Technology.*

**Carried (MOTION 434.O.9.4.xiii)**

It was moved by Don Wilford and seconded by Gary Crowell that the following decision Item be approved:

ix) Program Suspension Recreation & Leisure: A.14.02.211

***THAT** the Board of Governors approves the suspension of the Recreation and Leisure Services program, as detailed in Report # A.14.04.211. Program Suspension – Recreation and Leisure Services.*

**Carried (MOTION 434.O.9.4.ix)**

## **10. INFORMATION ITEMS:**

10.1 Mohawk Student Association Update: MSA.14.04.008

It was moved by Taunya Paquette and seconded by Heather Giardine-Tuck that the following information item be approved:

***THAT** the update from the Mohawk Student Association report be received by the Board of Governors for information.*

**Carried (MOTION 434.O.10.1)**

## **11. UPCOMING MEETINGS /EVENTS**





The Spring Board Retreat will be held on Wednesday, May 14<sup>th</sup>, 2014, at La Salle Park in Burlington.

The next Board of Governors' Meeting will be held Wednesday, June 4<sup>th</sup> 2014 at 1:30 p.m., Room i131, Fennell Campus, Mohawk College.

## **12. ADJOURNMENT/ MOTION TO GO IN CAMERA**

It was moved by, Adam Pipe and seconded by Linda Marshall to adjourn the open portion of the 434<sup>th</sup> meeting of the Board of Governors.

The meeting adjourned at 2:23 p.m.

**Carried (MOTION 434.O.12)**