

# **MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

## **BOARD OF GOVERNORS' MEETING**

(314<sup>th</sup> Meeting)

### **BOARD ROOM, C111B , FENNEL CAMPUS, MOHAWK COLLEGE**

Wednesday, December 9, 1998

#### **Board of Governors**

Olga Delvecchio, 1<sup>st</sup> Vice Chair  
Tom Atterton  
Linda Brown  
Tebbie Dedic  
Fred Deys  
Trent Jarvis  
Kerry O'Brien Langford  
Lily Oddie  
Bob Peeling  
Catherine L. Rellinger, President (ex-officio)  
Kathy Verspagen

#### **Absent**

Jim Bethune  
Anne Buchanan  
Allan Davis  
Rebecca Jamieson  
Alastair MacRury

#### **Observers**

Dorleen Allen, Faculty  
Tom Behroozi, Student  
Ruthanne Cameron, Student  
Ray Czajkowski, Faculty  
Michelle D'Amico, Student  
John Guilfoyle, Administration  
Rick Knowles, Faculty  
Linda Marshall, Mohawk College Council  
John Pooler, Support Staff

**Vice-Presidents/Deans/Directors**

Monique Arbour, Vice President, Finance & Administration

Sandra Black, Director, Learning Resources

Anne Hemsworth, Vice President, Continuing Education & Business Development

Cynthia Janzen, Director, Marketing & Public Relations

Dick Raha, Director, College Planning and Physical Resources

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**BOARD OF GOVERNORS' MEETING**

(314<sup>th</sup> Meeting)

**BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE**

Wednesday, December 9, 1998, 6:45 p.m.

**OPEN PORTION**

The Open Portion of the Board of Governors' meeting was called to order at 6:45 p.m.

1. Minutes of the 313<sup>th</sup> Meeting

It was moved by Bob Peeling and seconded by Tebbie Dedic that the minutes of the 313<sup>th</sup> meeting be approved. Carried. **(MOTION 314.0.1)**

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any items on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

No report.

4. Chair's Remarks

Olga Delvecchio expressed the Board's sympathy on the passing of Governor Buchanan's mother.

## 5. Board Committees' Reports

### 5.1 Brantford Campus Joint Health & Safety Committee Minutes, June 9, 1998 and August 25, 1998

The President confirmed that the B Wing, Brantford Campus inspection was completed (reference item 4.2 of the June 9/98 minutes).

The Welding program was not impacted by the welding booths that were not able to be used (reference 4.3 of the June 9/98 minutes).

In answer to Linda Brown's question, John Guilfoyle confirmed that the protective equipment for handling chemicals is also inspected (reference item 4.3 of the August 25/98 minutes).

It was moved by Catherine Rellinger and seconded by Fred Deys that the Brantford Campus Joint Health & Safety Committee minutes of June 9, 1998 and August 25, 1998 be accepted for information. Carried. **(MOTION 314.0.5.1)**

### 5.2 Program Review Committee, November 9, 1998

It was moved by Kerry O'Brien Langford and seconded by Trent Jarvis that the Program Review Committee minutes of November 9, 1998 be accepted for information. Carried. **(MOTION 314.0.5.2)**

### 5.3 Mohawk College Council, November 9, 1998

It was moved by Catherine Rellinger and seconded by Kathy Verspagen that the Mohawk College Council minutes of November 9, 1998 be accepted for information. Carried. **(MOTION 314.0.5.3)**

### 5.4 Finance Committee, November 27, 1998

Kerry O'Brien Langford asked that a date be applied to the mid year review (as listed on the Mohawk Budget Plan Overview attached to the Finance Committee minutes).

It was moved by Tom Atterton and seconded by Linda Brown that the Finance Committee minutes of November 27, 1998 be accepted for information, that the 1998/99 "2<sup>nd</sup> Quarter" (Mid Year) Review Budget Plan update be accepted for information and that the comparison of Ontario Colleges' net asset analyses be accepted for information. Carried. **(MOTION 314.0.5.4)**

### 5.5 Audit & Operational Review Committee, November 27, 1998

In answer to Kerry O'Brien Langford's question, a representative from the MSA is included on the College's Year 2000 Task Force.

It was moved by Bob Peeling and seconded by Kathy Verspagen that the Audit & Operational Review Committee minutes of November 27, 1998 be accepted for information, that the Year 2000 Project Update be accepted for information and that the Information Technology Plan Update be accepted for information. Carried. **(MOTION 314.0.5.5)**

## 5.6 Program Review Committee Schedule 1999

### Program Review Committee Proposed Schedule 2000-2003

It was moved by Kerry O'Brien Langford and seconded by Tom Atterton that the Program Review Committee Schedule for 1999 and the Program Review Committee Proposed Schedule for 2000-2003 be accepted for information with a change to the May 31, 1999 meeting date [*changed to Thursday, May 20, 1999*]. Carried. **(MOTION 314.0.5.6)**

Trent Jarvis asked about the possibility of discussing the Alberta applied degree model at a Program Review Caucus meeting. The President said that it would be best to discuss the Alberta applied degree model at an Advocacy Ad Hoc Committee meeting.

In response to Tebbie Dedic's question about the possibility of changing the Program Review Committee Proposed Schedule 2000-2003, the President stated that, if necessary, changes can be made to the schedule.

**At this point in the meeting, Governor Lily Oddie arrived and a quorum was achieved. It was moved by Kerry O'Brien Langford and seconded by Bob Peeling that the previous motions (314.0.1, 314.0.5.1, 314.0.5.2, 314.0.5.3, 314.0.5.4, 314.0.5.5 and 314.0.5.6) be approved. Carried. (MOTION 314.0.5.7)**

## 6. President's Report

### 6.1 Written Report

The President reported on the following events/items:

- Three 3<sup>rd</sup> year Advertising students were awarded a gold at the Canadian Marketing Association's RSVP Awards in Toronto: Cecilia DeGuzman, Craig Jennings and Teresa Voordouw
- A settlement was negotiated with respect to the proposed Student Residence. The agreement and all planning matters were approved by the Ontario Municipal Board on December 1, 1998. The

next stage is to seek Ministry of Education and Training approvals. Following approval and design completion, construction can begin with a projected opening of the residence in 2000.

- Meeting with the Chair and the Co-ordinator of the Grand Valley Education Society and the Interim Dean of Sir Wilfrid Laurier University on November 12, 1998.
- Meeting with the Board Chair and staff of the Grand River Polytechnic on November 26, 1998.
- Staff Christmas Party, November 29, 1998.
- Architectural Jury, December 8, 1998.

In answer to Kerry O'Brien Langford's question, the new internet mail address for all College staff is "*@mail.mohawkc.on.ca*" replacing "*@operatns.mohawkc.on.ca*".

As Chair of the Hamilton-Wentworth Burlington United Way Campaign, Tom Atterton thanked Mohawk College for its United Way pledges.

It was moved by Catherine Rellinger and seconded by Kerry O'Brien Langford that the President's Written Report be accepted for information. Carried. **(MOTION 314.0.6.1)**

## 6.2 Annual Report to the Minister, 1997/1998

Catherine Rellinger reminded the Board that this Annual Report is not meant to be an annual report of the kind published by businesses. The College's Annual Report to the Minister is produced in response to a requirement by the Ministry of Education and Technology.

The Annual Report to the Minister will be posted on the web.

It was moved by Catherine Rellinger and seconded by Kerry O'Brien Langford that the Annual Report to the Minister, 1997/1998 be accepted for information. Carried. **(MOTION 314.0.6.2)**

## 6.3 Other Business

No report.

## 7. Student Association Reports

It was moved by Linda Brown and seconded by Lily Oddie that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report and the MCACES (Mohawk College Association of Continuing Education Students) Report be accepted for information. Carried. **(MOTION 314.0.7)**

## 8. New Business Including Notices of Motion

No report.

9. Date, Time and Place of the Next Meeting

The next meeting of the Mohawk College Board of Governors will be held on **Wednesday, February 10, 1999, beginning with the Open Portion at 6:45 p.m., in the Board Room, C111B, Fennell Campus.**

10. Adjournment

It was moved by Kerry O'Brien Langford and seconded by Bob Peeling that the Open Portion of the Board of Governors' meeting be adjourned at 7:55 p.m. (**MOTION 314.0.10**)