

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(332nd Meeting)

ROOM A133, BRANTFORD CAMPUS, MOHAWK COLLEGE
Wednesday, December 13, 2000

ATTENDANCE
OPEN PORTION

Board of Governors

Bob Peeling, Chair
Jim Bethune, Vice Chair
Tom Atterton
Tony Battaglia
Tom Behroozi
Rebecca Jamieson
Rick Knowles
Jim Koyanagi
Catherine L. Rellinger, President
Linda Rogers
Rick Sterne
Maxine Wypych

Absent

Linda Brown
Shawn Chamberlin
Tracy Cruickshanks

Observers

John Guilfoyle, Administration (President, MCASA)
Barb Roberts, Mohawk College Alumni Association

Vice-Presidents/Deans/Directors

Monique Arbour, Vice President, Finance & Administration
Louise Bockner, Dean, Business, Applied Arts and ACCESS
Alan Clay, Director, Marketing & Public Relations
Steve Evans, Director, Human Resources
Shelagh Gill, Vice President, Academic
Brian Goodman, Registrar
Anne Hemsworth, Vice President, CE & Business Development
Dick Raha, Executive Director, College Planning and Physical Resources
Jo-Anne Westerby, Director, Learning Resources

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OPEN PORTION

The Open Portion of the Board of Governors' meeting was called to order at 7:05 p.m.

1. Minutes and Motions of the 331st Meeting

It was moved by Tom Atterton and seconded by Tom Behroozi that the minutes and motions of the 331st meeting be approved. Carried unanimously. **(MOTION 332.O.1)**

It was necessary to approve the motions from the 331st meeting due to a lack of quorum at the November 8, 2000 Open Portion Board of Governors' meeting.

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

No report.

4. Chair's Remarks

4.1 OSOTF Donors and Recipients' Reception, November 28, 2000

The Chair attended the OSOTF Donors and Recipients' Reception on November 28, 2000, which was well attended by both donors and recipients. He thanked the organizers of this well organized and successful event.

4.2 Official Opening of the Employment Assessment Centre, December 6, 2000, Brantford

The Chair attended the official opening of the Employment Assessment Centre on December 6, 2000 in Brantford, which was well attended by many area agencies. The Chair asked Linda Rogers to convey the Board's appreciation to the organizers of this event.

5. Board Committees' Reports

- 5.1 Brantford Campus Joint Occupational Health & Safety Committee, August 29, 2000 & November 21, 2000
Fennell Campus Joint Occupational Health & Safety Committee, September 20, 2000
Stoney Creek Joint Occupational Health & Safety Committee, October 26, 2000
Schedule of Fennell Campus Safety Inspections - 2001**

It was moved by Catherine Rellinger and seconded by Tom Behroozi that the following minutes and schedule be accepted for information:

Brantford Campus Joint Occupational Health & Safety Committee, August 29, 2000 & November 21, 2000
Fennell Campus Joint Occupational Health & Safety Committee, September 20, 2000
Stoney Creek Joint Occupational Health & Safety Committee, October 26, 2000
Schedule of Fennell Campus Safety Inspections - 2001

Carried unanimously. **(MOTION 332.0.5.1)**

- 5.2 Board Retreat Minuted Motions, November 1 & 2, 2000**
It was moved by Tony Battaglia and seconded by Rebecca Jamieson that the November 1 & 2, 2000 Board Retreat minuted motions be adopted. Carried unanimously. **(MOTION 332.0.5.2)**

- 5.3 Mohawk College Council, November 13, 2000**
It was moved by Catherine Rellinger and seconded by Maxine Wypych that the November 13, 2000 minutes of the Mohawk College Council be accepted for information. Carried unanimously. **(MOTION 332.0.5.3)**

- 5.4 Program Review Committee, November 23, 2000**
It was moved by Tom Atterton and seconded by Linda Rogers that the November 23, 2000 minutes of the Program Review Committee meeting be accepted for information. Carried unanimously. **(MOTION 332.0.5.4)**

The President gave a brief status report on the CanWest Global Endowment.

- 5.5 Finance Committee, December 1, 2000**

It was moved by Rebecca Jamieson and seconded by Tom Behroozi that the December 1, 2000 minutes of the Finance Committee meeting be accepted for information. Carried unanimously. **(MOTION 332.0.5.5.1)**

It was moved by Rebecca Jamieson and seconded by Tom Behroozi that the 2000/2001 September 30, 2000 (“2nd Quarter”) Budget Review be approved. Carried unanimously. **(MOTION 332.0.5.5.2)**

In answer to a question, Monique Arbour, Vice President, Finance & Administration, explained the decision taken to delay the first loan payment for the Student Residence and the advantages thereof.

It was moved by Rebecca Jamieson and seconded by Rick Sterne that the Budgeted Full-Time positions as of September 30, 2000 be accepted for information. Carried unanimously. **(MOTION 332.0.5.5.3)**

It was moved by Rebecca Jamieson and seconded by Maxine Wypych that the 2001-2002 Mark 1 budget be accepted for information. Carried unanimously. **(MOTION 332.0.5.5.4)**

It was moved by Rebecca Jamieson and seconded by Maxine Wypych that the proposed amendment to Bylaw No. 1, Clause 9.6, be approved. Carried unanimously. **(MOTION 332.0.5.5.5)**

5.6 Audit & Operational Review Committee, December 1, 2000

It was moved by Rebecca Jamieson and seconded by Jim Koyanagi that the December 1, 2000 minutes of the Audit & Operational Review Committee meeting be accepted for information. Carried unanimously. **(MOTION 332.0.5.6.1)**

It was moved by Rebecca Jamieson and seconded by Tony Battaglia that the updates of the College Operational Plans for the Student Affairs and the Continuing Education & Business Development Division be accepted for information. Carried unanimously. **(MOTION 332.0.5.6.2)**

Rick Sterne asked for a one page summary report on the performance of the OSOTF Fund (i.e. status of fund, investments, awards, etc.)

6. President's Report

6.1 Written Report

The President reported on the following events/items:

- November 28, 2000 OSOTF Donors and Recipients Reception
- November 29, 2000, Automation Lab Partnership Consultation – A meeting with industry representatives to identify their skill needs. This was a very well attended and well organized event.
- December 6, 2000, Official Opening of Employment Assessment Centre in Brantford. The President conveyed her congratulations to the staff involved in organizing this event.
- December 7, 2000, Employee Service Awards (5, 10, 15, 20, 25, 30, 35 years service awards presented)

It was moved by Catherine Rellinger and seconded by Jim Bethune that the President's Report for December 2000 be accepted for information with one amendment to item 1.5, should read *Carl* Weston. Carried unanimously. **(MOTION 332.0.6.1)**

6.2 Hiring of Ex-Employees - Status Report

It was moved by Catherine Rellinger and seconded by Rebecca Jamieson that the Hiring of Ex Employees – Status Report be accepted for information. Carried unanimously. **(MOTION 332.0.6.2)**

6.3 Health, Safety and Environmental Issues Report

The President reported that she had no substantive health, safety and environmental issues to report to the Board.

It was the consensus of the Board that the President would report on a monthly basis only those health, safety and environmental issues of a substantive nature.

6.4 Other Business

No report.

7. Student Association Reports

It was moved by Tom Behroozi and seconded by Jim Bethune that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report and the MCACES (Mohawk College Association of Continuing Education Students) Report be accepted for information. Carried unanimously. **(MOTION 332.0.7)**

8. New Business Including Notices of Motions

8.1 Report from the Education Committee of the Brantford Regional Chamber of Commerce

Marc Strandquist, Chair of the Education Committee of the Brantford Regional Chamber of Commerce, spoke to the Board on the work of the Education Committee.

The Board expressed concern that Skills Training students were not eligible for OSAP. This matter was referred to the Advocacy Committee of the Board. Jim Bethune stated that he would raise this issue with the ACAATO Executive Committee for their consideration.

8.2 Resignation of Lily Oddie

It was moved by Tony Battaglia and seconded by Rick Sterne that the resignation of Lily Oddie from the Board of Governors be accepted with regret. Carried unanimously. **(MOTION 332.0.8.2)**

8.3 Status of Collaborative Nursing Proposal

In answer to a question from Rick Knowles, the President provided a status report on the collaborative Nursing proposal.

8.4 Applied Degree Project - Quality Assessment Board

In answer to a question from Rick Knowles, it was stated that the Ministry has not appointed the Quality Assessment Board and it is doubtful that any pilot projects will be starting in Fall 2001. However, the College does have two pilot projects ready for submission.

8.5 Status of "X" Centre

In answer to several questions about the status of the "X" Centre, the President stated that the tentative date of the start of construction of the Centre is October 2001; the estimated cost is \$12.5 million; Dick Raha is handling the project with consultants, as needed. The contact person for partnership opportunities is the President. The President said that they are also exploring the availability of casino revenue with the City of Brantford.

Rick Sterne stated that he has had some serious discussions with the Mayor and senior staff of the City of Brantford and they want the Brantford Campus of Mohawk College to continue in the City and to grow.

9. Confirmation of Date, Time and Place of Next Meeting

The next meeting of the Mohawk College Board of Governors is scheduled for **Wednesday, February 14, 2001 at 6:45 p.m. in the Board Room, C111B, Fennell Campus, Mohawk College.**

10. Adjournment

It was moved by Tom Behroozi and seconded by Tony Battaglia that the Open Portion of the Board of Governors' meeting adjourn at 8:20 p.m. Carried unanimously. **(MOTION 332.0.9)**