

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING

(348th Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE

Wednesday, December 11, 2002

ATTENDANCE

OPEN PORTION

Board of Governors

Tom Atterton, Chair

Gary Beveridge

Linda Brown

Cal Haddad, President

Trent Jarvis

Bronko Jazvac

Carolyn Johnson

Rick Knowles

April Nederlof

Rick Sterne, Vice Chair

Cindy Swanson

Kathy Verspagen

Absent

Tom Behroozi

Shawn Chamberlin

Rebecca Jamieson

Observers

Gaspare Bonomo, Faculty

Mike Bradford, Student (President, SAC)

Mike Caruso, Student

Greg Cormier, Chair, Mohawk College Council

Fred Deys, Faculty (President, Local 240)

Margaret Hart, Student (President, MCACES)

Kryisia Iwanek, President, Mohawk College Alumni Association

Vice-Presidents/Deans/Directors

Louise Bockner, Dean, Business & International Education

Alan Clay, Director, Marketing & Public Relations

Joanne Echlin, Director, Human Resources

Wayne Garland, Associate Dean, Academic Operations

Shelagh Gill, Vice President, Academic

Carolyn Gray, Vice President, Student and Community Services

Kathy Hayes, Registrar

Cheryl Jensen, Dean, Engineering Technology

Linda Marshall, Corporate Services' Officer & Staff Development Officer

Dick Raha, Vice President, Finance & Administration

Guests

Anna Gris, Chief Steward, Local 240

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BOARD ROOM, C111B, FENNEL CAMPUS MOHAWK COLLEGE

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OPEN PORTION

The Open Portion Board of Governors' meeting was called to order at 6:10 p.m.

1. Minutes of the 347th Meeting

It was moved by Linda Brown and seconded by Carolyn Johnson that the minutes of the 347th meeting (November 13, 2002) be approved. Carried unanimously. **(MOTION 348.O.1)**

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

3. Chair's Remarks

No report.

CONSENT ITEMS

4. Chair's Written Report

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.4)**

5. Board Log

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.5)**

6. Reports/Minutes

6.1 Labour Advisory Committee, September 12, 2002

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.6.1)**

6.2 Occupational Health & Safety Committee

- Fennell Campus, September 18, 2002
- Mohawk-McMaster Institute for Applied Health Sciences, September 27, 2002
- Brantford Campus, November 19, 2002

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.6.2)**

6.3 Mohawk College Council, November 11, 2002

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.6.3)**

6.4 Program Review Committee, November 21, 2002

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.6.4)**

6.5 Governance Committee, November 19 and December 6, 2002

- Recommendation re: Disbanding the Board of Governors' Advocacy Committee

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.6.5)**

6.6 Finance Committee, November 26, 2002

- Budgeted Full-Time Positions
- Financial Position of Colleges of Applied Arts & Technology

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.6.6)**

6.7 Mohawk College Report, December 2002

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.6.7)**

7. Student Association Reports

It was moved by Rick Sterne and seconded by Bronko Jazvac that consent agenda items 4, 5, 6 (6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7) and 7 be accepted for information. Carried unanimously. **(MOTION 348.0.7)**

REGULAR ITEMS

8. Business Arising from the Minutes

No report.

9. Committee Reports

9.1 Finance Committee, November 26, 2002

9.1.1 2002/2003 Budget Plan September 30, 2002 Review

It was moved by Gary Beveridge and seconded by Trent Jarvis that the 2002/2003 Budget Plan, September 30, 2002 Review (2nd Quarter Review) update be accepted for information. Carried unanimously. **(MOTION 348.O.9.1.1).**

9.1.2 Student Residence Financial Position

It was moved by Gary Beveridge and seconded by Linda Brown that the Student Residence Financial Position report be accepted for information. Carried unanimously. **(MOTION 348.O.4.1.2)**

9.1.3 Attachment A – Clarification Regarding Required Board Approvals

The President and the Board agreed that any project (major capital project which is an unbudgeted expenditure) over \$1 million, regardless of the source of the funds, should come to the Board for approval.

Due to some ambiguity regarding the definition of a “project”, the matter was referred back to the President for further discussion. The Board will discuss the matter further at the February 2003 meeting.

9.1.4 Attachment B – Is Board Membership on the College Investment Committee Necessary?

Rick Sterne stated that, in view of the fundraising campaign and the Board’s responsibility to the community, he did not agree with the recommendation that Board membership on the College Investment Committee was not necessary.

Gary Beveridge suggested that section (d) in the recommendations should be revised.

The question of Board membership on the College Investment Committee was referred back to the Finance Committee for further discussion.

9.1.5 Attachment C – Clarification Regarding Enrolment Target Agreements (ETA's)

The President stated that it is expected that more will be known about the ETA's in the new year and he will advise the Board at that time.

10. President's Report

10.1 "X" Centre Status Report

It was moved by Cal Haddad and seconded by Carolyn Johnson that the "X" Centre Status Report be accepted for information. Carried unanimously. **(MOTION 348.O.10.1)**

With respect to the August 15, 2003 Substantial Completion date, the Board instructed the President that they wish to be informed of any slippage from this milestone.

10.2 Interactive and Direct Marketing Management Post-Diploma/Degree Certificate Program

It was moved by Cal Haddad and seconded by Trent Jarvis that the Interacting and Direct Marketing Management Post-Diploma/Degree Certificate program be approved. Carried unanimously. **(MOTION 348.O.10.2)**

10.3 Health, Safety and Environmental Issues Report

No issues to report.

10.4 Fundraising Report

The President reported that pledges have been received and the Family Campaign will be starting in February 2003.

Rick Sterne reported that the Grand Valley Education Society has raised \$150,000 towards their goal of \$250,000 for the Mohawk College Brantford Campus student lounge.

10.5 Other Business

10.5.1 Technology Enhancement Fund Proposal

The President reported that the announcement regarding the Technology Enhancement Fund proposals has been delayed

indefinitely and, therefore, our proposal regarding the Stoney Creek Campus expansion has been put on hold.

10.5.2 Strategic Skills Investment Proposals

The President reported that no announcement regarding the Strategic Skills Investment funds has been made and it is not known when the funds will be announced.

10.5.3 Student Pubs

The President stated that, due to recent incidents involving the police at the Wednesday night student pubs, the administration is working with the MSA and the Hamilton Police to resolve the problems.

11. Long Range Strategic Planning

The Chair explained that two consultants have been hired. PricewaterhouseCoopers will conduct the Mohawk Progress Review and Jackie Schach of Delta Consulting Group will assist in the development of the College's strategic plan and differentiated mission. The Chair will send an announcement to the College community on December 17, 2002 explaining the hiring of the two consultants and their role.

12. Verbal Updates

- **Committee Chairs**
- **MSA**
- **SAC**
- **MCACES**
- **Mohawk College Alumni Association**

The verbal updates were received.

13. Questions of the Day

Fred Deys advised the Board that he believes the Mohawk Progress Review and the fundraising campaign will be negatively impacted by the faculty's ten-month teaching schedule and class sizes.

14. New Business (Including Notices of Motions)

The President reported that the new Dean of Brantford and Applied Arts is Doug Baker and he will begin his appointment in January 2003.

15. Next Meeting Date – February 12, 2003

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, February 12, 2003. The Open Portion meeting begins at 6:00 p.m. in the Board Room, C111B, Fennell Campus.

16. Adjournment

It was moved by Rick Sterne and seconded by Linda Brown that the Open Portion Board of Governors' meeting adjourn at 7:35 p.m. Carried unanimously. **(MOTION 348.O.16)**