

REVISED
(Item 14.4 revised at the Jan.12/05 meeting)

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY
BOARD OF GOVERNORS' MEETING
(366th Meeting)
STAFF LOUNGE, C110, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, December 8, 2004

ATTENDANCE
OPEN PORTION

Board of Governors

Rick Sterne, Chair
Bronko Jazvac, Vice Chair
Gary Beveridge
Gaspere Bonomo
Brenda Davis
Allan Greve
Trent Jarvis
Carolyn Johnson
Sharon Lax
Pat MacDonald
Brendan Ryan
Cindy Swanson
MaryLynn West-Moynes, President
Martin van Zon

Absent

Bryan Adamczyk
Tom Behroozi
Shawn Chamberlin
Lacey Williams

Observers

Suzanne Clancy, Faculty
Fred Deys, Faculty (President, Local 240)
John Guilfoyle, Administration (President, Mohawk College Administrative Staff Association)
Jady Klyve, President, Mohawk College Association for Continuing Education Students
John Pooler, Support Staff (President, Local 241)

Vice-Presidents/Executive Deans/Directors

Doug Baker, Executive Dean, Brantford & Applied Arts
Louise Bockner, Executive Dean, International Education
Catherine Drea, Vice President, Strategic Planning, Staff Development & Quality
Joanne Echlin, Vice President, Staff Services
Gary Hagan, Director, Innovation & Applied Research
Ronald Holgerson, Executive Director, Marketing & Communications
Cheryl Jensen, Executive Dean, Engineering Technology
Rosemary Knechtel, Executive Dean, Health Sciences & Human Services
Debbie Logel Butler, Executive Director, Community Relations & Advancement
Donna McMillan, Executive Dean, Continuing Education
Karen Moore, Director, Financial Operations
Randy Patch, Executive Director, Information Technology
Dick Raha, Vice President, Finance & Administration
Dale Schenk, Executive Dean, Business
Gene Stodolak, Director, Co-op & Graduate Employment

Guests

Heather Giardine, Professor, Return to Work Services

Anna Gris, Chief Steward, Local 240

Dr. Laurence Hewick, Hewick Research Inc.

& Hamilton's Incubator of Technology

Tom Hodson, Special Projects Co-ordinator, International Education

Jackie Jones, Campaign Director, Community Relations & Advancement

Ken Krakar, Past Member, Board of Governors

Veronica Weir, Professor, Business Studies

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OPEN PORTION

1. CALL TO ORDER

The Mohawk College Board of Governors' Open Portion meeting was called to order at 4:55 p.m.

2. INTRODUCTION OF GUESTS

Those in attendance introduced themselves.

3. ADDITIONS/DELETIONS TO THE AGENDA

Two items were added to the agenda.

4. CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflicts were declared.

5. PRESENTATIONS

5.1 International Strategy

- **International Education Department**
- **International Development Institute**

Louise Bockner made a presentation on the International Education Department and the International Development Institute.

Discussion included recruitment of international students, role of international agents, impact of international students on operations and the dynamic nature of the international business. Questions were raised regarding Mohawk's market share and the finances of International Education.

Brendan Ryan expressed the value-added to local students who experience a broader global understanding when international students are in the same classroom.

6. APPROVAL OF PREVIOUS MINUTES

6.1 Minutes of the 365th Open Portion Board Meeting of November 10, 2004

It was moved by Allan Greve and seconded by Brenda Davis that the minutes of the 365th meeting of November 10, 2004 be approved. Carried. **(MOTION 366.O.6.1)**

7. ACTION ARISING FROM THE PREVIOUS MINUTES

There were no items of action arising from the minutes.

8. DECISION ITEMS

8.1 Signing Officers of Mohawk College

It was moved by Brendan Ryan and seconded by Martin van Zon that the revised list of signing officers for Mohawk College be approved. Carried. **(MOTION 366.O.8.1)**

9. BOARD REPORTS (CONSENT CALENDAR)

Items 9.1, 9.2, 9.3, 9.4 and 9.5 were provided for information.

9.1 Board Log

9.2 Mohawk College Council, October 18 & November 8, 2004

9.3 Mohawk College Report (sent by email)

9.4 Student Reports (MSA, SAC, MCACES, Alumni)

9.5 Occupational Health & Safety Minutes:

- **Mohawk-McMaster Institute for Applied Health Sciences,
September 14, 2004**

10. ACKNOWLEDGEMENTS AND REPORTS

The President informed the Board that Dominic Agostino, Mohawk College nominee, has been posthumously awarded the Premier's Award. The Awards are presented at the Premier's Award banquet held during the 2005 ACAATO Conference.

11. INTERIM FINANCIAL/STAFFING/OCCUPATIONAL HEALTH & SAFETY REPORTS

11.1 Accident/Injury Report

The Accident/Injury Report was presented for information.

11.2 Staffing Update

The Staffing Update was presented for information.

11.3 Cumulative Revenue & Expenditure Report

Dick Raha explained that the report indicates the actual cumulative cash flow in and out from April 1, 2004 to now.

The President stated that next year's reports will be compared with this year's figures.

It was suggested that the "year to date plan" and "cash balances" be added to future reports.

12. COMMUNITY INFORMATION – COMMENTS & QUESTIONS

12.1 Members Comments

No comments were made.

13. DISCUSSION ITEMS

There were no discussion items.

14. REPORT OF THE PRESIDENT

14.1 Fundraising Report

The Fundraising Report was presented for information.

It was suggested that the "year to date amount" be added to future fundraising reports.

Governors were reminded of the Wednesday, January 12, 2005 IT Centre Donor Celebration.

14.2 Ontario Chamber of Commerce Skilled Trades Workshop

The President reported on the November 26, 2004 Skilled Trades Forum sponsored by the Ontario Chamber of Commerce. The Forum was held at the Stoney Creek Campus and was attended by the Minister of Training, Colleges and Universities, Mary Anne Chambers.

14.3 Local 240 Faculty Dinner – The Hon. Wm. Davis

Local 240 hosted a faculty dinner on November 24, 2004 and the guest speaker was The Honourable William Davis.

14.4 STARRT Complex Proposal Update

The President reported that beginning in January 2005 meetings will be arranged with local politicians and another meeting with Tony Valeri will be organized as soon as possible. The ~~current~~ *third party* financial model, as proposed ~~in~~ *for investigation* for the STARRT proposal, has been put on hold pending the pursuit of potential federal grant funds.

14.5 Burlington Economic Development Committee

The President has been appointed to the Board of Directors of the Burlington Economic Development Committee.

15. REPORT OF THE CHAIR

The Chair attended the following events:

- Mohawk Presents, December 2, 2004 – a celebration of staff dedication to Mohawk College.
- Local 240 Dinner with the Hon. William Davis.

The Chair invited Governors to the January 14, 2005 Brantford Rotary Club where the President will be the guest speaker.

On behalf of the Board, the Chair wished all those in attendance a Merry Christmas and a Happy New Year.

16. INFORMATION ITEMS/UPCOMING MEETINGS

Items 16.1, 16.2, 16.3, 16.4 and 16.5 were presented for information.

16.1 Rae Review

- **Communiqué #7**
- **Mohawk College Response to Rae Review – Supplementary Documentation**
- **Mohawk Students' Association Response to Rae Review**
- **The Brantford Centre for Postsecondary Education Response to the Rae Review**

16.2 2004 Premier's Awards Recipients

16.3 Millennium Scholarship Excellence Awards

16.4 Yves Landry Foundation Award of Excellence 2004

16.5 IT Centre Donor Celebration, January 12, 2005

16.6 Next Board Meeting

An in camera, Closed Portion Board of Governors' meeting to discuss governance structure is scheduled for Wednesday, January 12, 2005, 6:00 p.m. in the Staff Lounge, C110, Fennell Campus. *[In camera meetings are attended by the Board of Governors and the members of the Senior Lead Team only.]*

The next Open Portion Board of Governors' meeting is scheduled for Wednesday, February 9, 2005, 6:00 p.m. Staff Lounge, C110, Fennell Campus, Mohawk College.

17. ADJOURNMENT

The Mohawk College Board of Governors' Open Portion meeting adjourned at 5:57 p.m.