

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING

(315th Meeting)

BOARD ROOM, C111B , FENNELL CAMPUS, MOHAWK COLLEGE

Wednesday, February 10, 1999

Board of Governors

Jim Bethune, Chair
Olga Delvecchio, 1st Vice Chair
Tom Atterton
Allan Davis
Fred Deys
Rebecca Jamieson
Trent Jarvis
Jim Koyanagi
Kerry O'Brien Langford
Lily Oddie
Bob Peeling
Catherine L. Rellinger, President (ex-officio)
Kathy Verspagen

Absent

Linda Brown
Tebbie Dedic
Alastair MacRury

Observers

Dorleen Allen, Faculty
Tom Behroozi, Student
Ruthanne Cameron, Student
Steve Collins, Student
Ray Czajkowski, Faculty
John Guilfoyle, Administration
Rick Knowles, Faculty
Linda Marshall, Mohawk College Council
Patricia Parker, Alumni
John Pooler, Support Staff

Vice-Presidents/Deans/Directors

Monique Arbour, Vice President, Finance & Administration

Hans Bastel, Dean, Engineering Technology
Shelagh Gill, Vice President, Academic
Cal Haddad, Vice President, Student Affairs
Anne Hemsworth, Vice President, Continuing Education & Business Development
Cynthia Janzen, Director, Marketing & Public Relations

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BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE

Wednesday, February 10, 1999, 6:45 p.m.

OPEN PORTION

The Open Portion of the Board of Governors' meeting was called to order at 7:22 p.m.

1. Minutes of the 314th Meeting

It was moved by Olga Delvecchio and seconded by Tom Atterton that the minutes of the 314th meeting be approved. Carried. **(MOTION 315.0.1)**

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any items on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

No report.

4. Chair's Remarks

4.1 The Chair thanked the Board members for attending the Board Retreat on February 3 and 4, 1999.

4.2 The Chair welcomed new Governor Jim Koyanagi to the Board of Governors.

5. Board Committees' Reports

5.1 Labour Advisory Committee, September 10, 1998

Tom Atterton explained that the minutes have been delayed in coming to the Board in an attempt to have them approved by the committee prior to being presented to the Board.

It was moved by Tom Atterton and seconded by Kerry O'Brien Langford that the Labour Advisory Committee minutes of September 10, 1998 be accepted for information. Carried. **(MOTION 315.0.5.1)**

5.2 Fennell Joint Occupational Health and Safety Committee, November 25, 1998, Brantford Campus Joint Health and Safety Committee, December 1, 1998 and January 12, 1999

It was moved by Catherine Rellinger and seconded by Bob Peeling that the Fennell Joint Occupational Health and Safety Committee minutes of November 25, 1998 and the Brantford Campus Joint Health and Safety Committee minutes of December 1, 1998 and January 12, 1999 be accepted for information. Carried. **(MOTION 315.0.5.2)**

5.3 Program Review Committee, December 8, 1998

It was moved by Kerry O'Brien Langford and seconded by Tom Atterton that the Program Review Committee minutes of December 8, 1998 be accepted for information. Carried. **(MOTION 315.0.5.3)**

All recommendations arising from the Program Review Committee are to be made to the President. A process for tracking the recommendations of the Program Review Committee will be discussed at a future Program Review Caucus meeting.

5.4 Program Review Caucus, December 8, 1998

The minutes of the Program Review Caucus meeting of December 8, 1998 were presented for information.

5.5 Mohawk College Council, December 14, 1998

It was moved by Catherine Rellinger and seconded by Olga Delvecchio that the Mohawk College Council minutes of December 14, 1998 be accepted for information. Carried. **(MOTION 315.0.5.5)**

5.6 Finance Committee, January 29, 1999

It was moved by Olga Delvecchio and seconded by Kerry O'Brien Langford that the Finance Committee minutes of January 29, 1999 be accepted for information. Carried. **(MOTION 315.0.5.6)**

Fred Deys was given permission to address, without prejudice, item 4 of the minutes, in the Closed Portion of the meeting.

5.7 Audit & Operational Review Committee, January 29, 1999

It was moved by Rebecca Jamieson and seconded by Trent Jarvis that the Audit & Operational Review Committee minutes of January 29, 1999 be accepted for information. Carried. (**MOTION 315.0.5.7**)

6. President's Report

6.1 Written Report

The President reported on the following events/items:

- Presentation of Dorothy Lambeth Award at Chedoke Campus, December 14, 1998
- Elsag Bailey reception, December 15, 1998
- Stelco, USWA Local 1005, Ministry of Education & Training, Mohawk College gathering at Stoney Creek Campus, December 21, 1998
- Grand Re-opening of The Cellar in the Student Centre, January 5, 1999
- Employee 10 Year Service Awards, January 19, 1999
- Brantford Campus Visioning Forum, January 22, 1999
- Alumni of Distinction Awards reception, January 22, 1999
- Employee 25 Year Service Awards, January 28, 1999
- Keynote speaker, United Way Recognition Dinner, January 29, 1999
- President's Reception with Awards of Excellence, February 2, 1999
- Board Retreat, February 3 & 4, 1999

The President advised the Board that Dr. Bill Gordon will be making a presentation at the March 10, 1999 Board meeting (5:30 p.m. information session) on the KPI (key performance indicators).

Trent Jarvis asked that, whenever possible, Governors receive invitations to College events.

In response to John Pooler's question about computer work station access for all College staff, the President responded that access for all staff has not yet been achieved due to a number of reasons: the supplier withdrew services, the need to determine the right equipment needs, formulation of the IT Plan and the establishment of the IT Management Committee. The President stated that the students are the first priority for computer access, followed by the staff.

It was moved by Catherine Rellinger and seconded by Allan Davis that the President's Written Report of February 1999 be accepted for information. Carried. (**MOTION 315.0.6.1**)

6.2 Other Business

No report.

7. Student Association Reports

It was moved by Kerry O'Brien Langford and seconded by Olga Delvecchio that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried. **(MOTION 315.0.7)**

8. New Business Including Notices of Motion

No report.

9. Confirmation of Date, Time and Place of the Next Meeting

The next meeting of the Mohawk College Board of Governors will be held on **Wednesday, March 10, 1999**, beginning with the Open Portion meeting at 6:45 p.m., in the Board Room, C111B, Fennell Campus, Mohawk College.

10. Adjournment

It was moved by Kerry O'Brien Langford and seconded by Rebecca Jamieson that the Open Portion of the Board of Governors' meeting be adjourned at 8:00 p.m. Carried. **(MOTION 315.0.10)**