
MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(324th Meeting)

BOARD ROOM, C111B , FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, February 9, 2000

Board of Governors

Jim Bethune, Chair
Bob Peeling, 1st Vice Chair
Tom Atterton
Tony Battaglia
Tom Behroozi
Frans Brinkman
Linda Brown
Olga Delvecchio
Fred Deys
Rebecca Jamieson
Jim Koyanagi
Catherine L. Rellinger, President (ex-officio)
Rick Sterne
Kathy Verspagen
Maxine Wypych

Absent

Allan Davis
Lily Oddie

Observers

Dorleen Allen, Faculty
John Craig (President, MSA)
Ray Czajkowski, Faculty
John Guilfoyle, Administration (President, MCASA)
Margaret Hart (President, MCACES)
Assad Hoosein, Student (SAC)
Rick Knowles, Faculty
Linda Marshall, Mohawk College Council
Pat Parker, Alumni
John Pooler,

Vice-Presidents/Deans/Directors

Monique Arbour, Vice President, Finance & Administration
Hans Bastel, Dean, Engineering Technology
Louise Bockner, Dean, Business, Applied Arts & ACCESS
Steve Evans, Acting Director, Human Resources
Shelagh Gill, Vice President, Academic
Cal Haddad, Vice President, Student Affairs
Anne Hemsworth, Vice President, Continuing Education & Business Development
Rosemary Knechtel, Dean, Health Sciences & Human Services
Dick Raha, Executive Director, College Planning and Physical Resources

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(324th Meeting)

BOARD ROOM, C111B, FENNELL CAMPUS, MOHAWK COLLEGE

Wednesday, February 9, 2000, 6:45 p.m.

OPEN PORTION

The Open Portion of the Board of Governors' meeting was called to order at 6:45 p.m.

1. Minutes of the 323rd Meeting

It was moved by Rick Sterne and seconded by Tom Behroozi that the minutes of the 323rd meeting be approved. Carried unanimously.
(MOTION 324.0.1)

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. Fred Deys declared a conflict with respect to the December 14, 1999 Program Review Committee minutes.

3. Business Arising from the Minutes

No report.

4. Chair's Remarks

The Chair welcomed new Governor Tony Battaglia to his first Board meeting.

The Chair thanked the Board members for their attendance and input at the Board Retreat.

The Chair reminded the Board members to speak to their mentors about issues to be discussed or to bring the issues to the full Board for discussion.

5. Board Committees' Reports

5.1 Labour Advisory Committee, September 23, 1999

Tom Atterton reported that the September 23, 1999 Labour Advisory Committee minutes were delayed due to the fact that they required the Committee's approval prior to coming to the Board.

It was moved by Tom Atterton and seconded by Bob Peeling that the September 23, 1999 Labour Advisory Committee minutes be accepted for information. Carried unanimously. **(MOTION 324.0.5.1)**

5.2 Fennell Joint Occupational Health and Safety Committee, November 24, 1999 and Brantford Campus Joint Occupational Health and Safety Committee, January 25, 2000

It was moved by Catherine Rellinger and seconded by Olga Delvecchio that the November 24, 1999 Fennell Joint Occupational Health and Safety Committee minutes and the January 25, 2000 Brantford Campus Joint Occupational Health and Safety Committee minutes be accepted for information. Carried unanimously. **(MOTION 324.0.5.2)**

5.3 Mohawk College Council, December 13, 1999

It was moved by Catherine Rellinger and seconded by Tony Battaglia that the December 13, 1999 Mohawk College Council minutes be accepted for information. Carried unanimously. **(MOTION 324.0.5.3)**

5.4 Program Review Committee, December 14, 1999

Rick Sterne spoke in favour of bullet 3 regarding more frequent reviews for this program cluster.

It was moved by Linda Brown and seconded by Tom Atterton that the December 14, 1999 Program Review Committee minutes be accepted for information. Carried unanimously. **(MOTION 324.0.5.4)**

5.5 Advocacy Committee, January 24, 2000

Tom Atterton thanked those Governors who solicited information for the ACAATO Charter and Capacity project submission.

In addition to the Governors, the President thanked Kim Walker, Jim Vanderveken and Sharon Estok for their assistance in gathering information from area business and industry for the ACAATO Charter and Capacity project submission.

It was moved by Tom Atterton and seconded by Frans Brinkman that the January 24, 2000 Advocacy Committee minutes be accepted for information. Carried unanimously. **(MOTION 324.0.5.5)**

5.6 Audit & Operational Review Committee, January 28, 2000

It was moved by Bob Peeling and seconded by Tom Atterton that the January 28, 2000 Audit & Operational Review Committee minutes be accepted for information; that the Update for Medical Services as part of the College Operational Plans be accepted for information; that the Operational Plans be accepted for information; that the 1999/2000 Financial Services Division year-end financial summary schedule be accepted for information and that the 1999/2000 Audit Service Delivery Plan be accepted for information. Carried unanimously. **(MOTION 324.0.5.6)**

5.7 Finance Committee, January 28, 2000

It was moved by Olga Delvecchio and seconded by Frans Brinkman that the January 28, 2000 Finance Committee minutes be accepted for information. Carried unanimously. **(MOTION 324.0.5.7.1)**

It was moved by Olga Delvecchio and seconded by Tom Behroozi that the 1999/2000 "3rd Quarter" (December) Budget Plan update be accepted for information. Carried unanimously. **(MOTION 324.0.5.7.2)**

It was moved by Olga Delvecchio and seconded by Maxine Wypych that the insurance policies be renewed for the policy term April 1, 2000 to March 31, 2001 and that the insurance program be forwarded to the Committee when available. Carried unanimously. **(MOTION 324.0.5.7.3)**

It was moved by Olga Delvecchio and seconded by Bob Peeling that the (revised) agreement between the Mohawk Students' Association (MSA) and Mohawk College regarding the levying of a Student Information Technologies Enhancement (SITE) fee be accepted for information. Carried unanimously. **(MOTION 324.0.5.7.4)**

It was moved by Olga Delvecchio and seconded by Rick Sterne that the revised list of signing officials of Mohawk College be accepted for information. Carried unanimously. **(MOTION 324.0.5.7.5)**

It was moved by Olga Delvecchio and seconded by Rick Sterne that the Board delegate to the President, in accordance with the provision of Bylaw #1, Article 17.2, the authority to appoint Vice Presidents on behalf of the corporation to either sign contracts, documents or instruments in writing generally, or to sign specific

contracts, documents or instruments in writing. Carried unanimously. **(MOTION 324.0.5.7.6)**

It was moved by Olga Delvecchio and seconded by Frans Brinkman that the summary of student fees be accepted for information. Carried. Unanimously. **(MOTION 324.0.5.7.7)**

It was moved by Olga Delvecchio and seconded by Frans Brinkman that the Financial Positions of CAATs, as of March 31, 1999, be accepted for information. Carried unanimously. **(MOTION 324.0.5.7.8)**

It was moved by Olga Delvecchio and seconded by Linda Brown that the Board authorize a resolution for the borrowing of money to meet current expenditures until current revenue has been received, for a limit of \$7,500,000. Carried unanimously. **(MOTION 324.0.5.7.9)**

In response to Fred Deys question about using some of the unrestricted reserves for growth opportunities, the President stated that this is being considered, but one time only solutions potentially double the impact in following years.

Monique Arbour pointed out that the College has a low investment in capital and facilities position and a strong reserve position compared with the system.

5.8 **Board Evaluation Ad Hoc Committee, February 4, 2000**

It was moved by Tom Atterton and seconded by Frans Brinkman that the February 4, 2000 Board Evaluation Committee minutes be accepted for information. Carried unanimously. **(MOTION 324.0.5.8)**

Tom Atterton asked the Governors to review the terms of reference of the Board Evaluation Ad Hoc Committee, as attached to the minutes, and provide comments to the recording secretary. The Committee will review the input and bring the terms of reference to the Board for approval. The evaluation of Board Retreats will be added to the terms of reference.

6. **President's Report**

6.1 **Written Report**

The President provided a verbal update on OCAS and the Committee of Presidents approval of the OCAS Management Board recommendations with the revised mandate to provide

application services to college students. The Board agreed that no further updates on OCAS would be required.

The President reported on the following events/items:

- President's Awards for Excellence, January 18, 2000
- Business partnership with Edgcam Software, January 19, 2000 valued at approximately \$750,000. The President noted that Godfrey Nicholson of the Brantford Campus drove the donation of this software.
- Committee of President's meeting, January 25 & 26, 2000. Some of the topics discussed were:
 - Difficulty with interpretation and collection of graduation rate information
 - No problem with Mohawk's data.
 - Lack of KPI resource funding
 - No definitive answer on KPI funding information
 - No budget information
 - OSAP
 - Millennium Scholarship cheques were deposited to bank accounts to offset loans with the rationale that lower tuition benefits higher income students more than lower income students.
It was moved by Fred Deys and seconded by Olga Delvecchio that the President obtain the clarification of this statement for the Board. Carried unanimously. **(MOTION 324.0.6.1.1)**
- Verbal summary of Peter Wright's report to the Committee of Presidents. The President will prepare a summary of this report for the Board members. The President stated that, when the final report is received it should be referred to the Board Advocacy Committee for consideration.
In response to Tony Battaglia's request, the President will forward to him a copy of ACAATO's 1999 Priorities report.
- Annual Alumni of Distinction Awards Reception, January 28, 2000
- Alumni Athletic games, January 29, 2000

It was moved by Catherine Rellinger and seconded by Rick Sterne that the President's Written Report to the Board for February, 2000 be accepted for information. Carried unanimously. **(MOTION 324.0.6.1.2)**

6.2 Mechanical Engineering Technician - Metal Casting Program Proposal

Kathy Verspagen declared a conflict with respect to this item as her husband is a faculty member in that program cluster area.

It was moved by Catherine Rellinger and seconded by Olga Delvecchio that the Mechanical Engineering Technician - Metal Casting Program Proposal be approved. Carried unanimously. **(MOTION 324.0.6.2)**

6.3 Other Business

No report.

7. Student Association Reports

It was moved by Fred Deys and seconded by Rebecca Jamieson that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried unanimously. **(MOTION 324.0.7)**

8. New Business Including Notices of Motion

Kathy Verspagen suggested that an information session be organized by the Board for staff and students interested in running for the internal Governor positions on the Board of Governors. This matter was referred to the Governance Committee for consideration of a process.

9. Confirmation of Date, Time and Place of the Next Meeting

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, March 8, 2000, 6:45 p.m., C111B, Fennell Campus.

10. Adjournment

It was moved by Rick Sterne and seconded by Tom Atterton that the Open Portion of the Board of Governors' meeting adjourn at 8:15 p.m. Carried unanimously. **(MOTION 324.0.10)**