

**MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**BOARD OF GOVERNORS' MEETING**

**(341<sup>st</sup> Meeting)**

**BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE**

**Wednesday, February 13, 2002**

**ATTENDANCE**

**OPEN PORTION**

**Board of Governors**

Linda Brown, Chair  
Tom Atterton, Vice Chair  
Tom Behroozi  
Gary Beveridge  
Shawn Chamberlin  
Cal Haddad, President  
Bronko Jazvac  
Carolyn Johnson  
Rick Knowles  
Jim Koyanagi  
Ken Krakar  
Linda Rogers  
Rick Sterne  
Cindy Swanson  
Kathy Verspagen

**Absent**

Rebecca Jamieson  
Dr. Peter Sutherland

**Observers**

Chris Blackwood, Chair, Mohawk College Council  
Michael Bradford, Student (President, SAC)  
Fred Deys, Faculty (President, Local 240)  
Nathan Fehrman, Student (President, MSA)  
John Guilfoyle, Administration (President, MCASA)  
Margaret Hart, Student (MCACES Board member)  
Krysia Iwanek, Mohawk College Alumni Association

**Vice-Presidents/Deans/Directors**

**Louise Bockner, Dean, Business, Applied Arts & ACCESS**

**Alan Clay, Director, Marketing & Public Relations**

**Shelagh Gill, Vice President, Academic**

**Brian Goodman, A/Vice President, Student Affairs**

**Carolyn Gray, A/Vice President, CE & Business Development**

**Rachel Matthews, Director, Counselling & Disability Services**

**Dick Raha, A/Vice President, Finance & Administration**

**Guests**

**Suzanne Clancy, Vice President, Local 240**

**Kate Kemp, Chair, CE Health Sciences & Human Services**

**Linda Marshall, Corporate Services Officer & Staff Development Officer**

**Kim Van Louwe, Manager, Student Centre**

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**Wednesday, February 13, 2002**

**OPEN PORTION**

The Open Portion Board of Governors' meeting was called to order at 6:15 p.m.

**1. Minutes of the 340<sup>th</sup> Meeting**

It was moved by Rick Sterne and seconded by Jim Koyanagi that the minutes of the 340<sup>th</sup> meeting be approved. Carried unanimously.

**[MOTION 341.0.1]**

**2. Conflict of Interest Declaration**

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

**3. Business Arising from the Minutes**

**3.1 Recommendation from Program Review Committee to Consider Use of Advisory Committees for Partnerships and Fundraising**

Cal Haddad stated that it is intended to hold a meeting/information session with all of the advisory committee chairs. At that meeting, the concept of using the advisory committees chairs to help the College to secure partnerships and raise funds will be introduced. Input will then be sought from the chairs about the proposed increased involvement of advisory committees.

Kathy Verspagen said that she hoped that the meeting with the advisory committee chairs would be open and respectful of their involvement, in view of the fact that past involvements have been solely of an academic focus.

**4. Chair's Remarks**

**4.1 Draft Vision**

The draft "Mission, Values, Vision and Strategic Directions" was distributed. Cal Haddad made a presentation on the draft at 5 p.m. prior to the Board meeting. The Chair explained that the draft would be sent to all staff and posted on the College's web page for

further input. At the March 13, 2002 meeting, the Board will discuss the draft and the input received.

Linda Brown thanked the President and Shelagh Gill for their efforts in developing the draft "Mission, Values, Vision and Strategic Directions".

Linda Brown stated that it might not be necessary for the Board to hold a half-day Retreat to discuss the draft Vision. The decision on whether or not to hold the Retreat will be made at the March Board meeting.

#### **4.2 Board Log**

Item 4: Tom Atterton will report on this matter at the March 13, 2002 Board meeting.

Item 8: The date on this item will be changed to the March 13, 2002 Board meeting.

Item 11: The election procedures for internal Governors (Faculty, Support Staff, Administration) will need to be revised in time for the Support Staff Governor election this Spring.

#### **4.3 ACAATO Conference**

The Chair reminded the Board of the upcoming ACAATO (Association of Colleges of Applied Arts & Technology of Ontario) Conference, February 17 and 18, 2002 in London.

#### **4.4 Winter Convocation**

The Chair reported that the Winter Convocations were very successful and the efforts of the staff involved were much appreciated.

### **5. Board Committees' Reports**

#### **5.1 Mohawk College Council, December 10, 2001**

It was moved by Cal Haddad and seconded by Ken Krakar that the Mohawk College Council meeting minutes of December 10, 2001 be accepted for information. Carried unanimously. **[MOTION 341.O.5.1]**

#### **5.2 Joint Occupational Health & Safety Committees**

It was moved by Cal Haddad and seconded by Tom Behroozi that the Fennell Campus Joint Occupational Health & Safety Committee meeting of September 19, 2001 and the Brantford Campus Joint Occupational Health & Safety Committee meeting of January 22, 2002 be accepted for information. Carried unanimously. **[MOTION 341.O.5.2]**

**5.3 Extended Governance Committee, December 12, 2001**

It was moved by Tom Atterton and seconded by Shawn Chamberlin that the Extended Governance Committee minutes of December 12, 2001 be accepted for information. Carried unanimously. **[MOTION 341.O.5.3]**

**5.4 Program Review Committee, December 13, 2001**

It was moved by Tom Atterton and seconded by Carolyn Johnson that the Program Review Committee minutes of December 13, 2001 be accepted for information, with a change to the second bullet which should read: "Through *arrangements* with a private company...". Carried unanimously. **[MOTION 341.O.5.4]**

**5.5 Program Review Caucus, December 13, 2001**

It was moved by Tom Atterton and seconded by Ken Krakar that the Program Review Committee minutes of December 13, 2001 be accepted for information. Carried unanimously. **[MOTION 341.O.5.5]**

**5.6 Program Review Committee Meeting Schedule for 2002**

It was moved by Tom Atterton and seconded by Carolyn Johnson that the Program Review Committee Meeting schedule for 2002 be accepted for information. Carried unanimously. **[MOTION 341.O.5.6]**

**5.7 CEO Evaluation Ad Hoc Committee,  
December 13, 2001 and January 9, 2002**

It was moved by Rick Knowles and seconded by Tom Behroozi that the CEO Evaluation Ad Hoc Committee minutes of December 13, 2001 and January 9, 2002 be accepted for information. Carried unanimously. **[MOTION 341.O.5.7.1]**

**CEO Evaluation Ad Hoc Committee Final Report**

Rick Knowles stated that all of the documents referred to in the CEO Evaluation Ad Hoc Committee Final Report are available from the Board Secretary.

It was moved by Rick Knowles and seconded by Ken Krakar that the CEO Evaluation Ad Hoc Committee Final Report be accepted for information. Carried unanimously. **[MOTION 341.O.5.7.2]**

Rick Knowles stated that he hopes to discuss the Fanshawe College CEO evaluation process with representatives from their Board at the ACAATO Conference.

It was moved by Tom Atterton and seconded by Shawn Chamberlin that the Board charges the Governance Committee with the task of creating a policy document which establishes the continuous need to assess the performance of the President and articulates a clear mechanism of CEO performance consistent with Ministry guidelines. Carried unanimously. **[MOTION 341.0.5.7.3]**

The CEO Evaluation Ad Hoc Committee is officially disbanded.

**5.8 Governance Committee, January 7, 2002 and February 12, 2002**

It was moved by Rick Sterne and seconded by Tom Behroozi that the Governance Committee minutes of January 7, 2002 and February 12, 2002 be approved with the addition of Jim Koyanagi's name to the list of ACCC Conference attendees. Carried unanimously. **[MOTION 341.O.5.8]**

**6. President's Report**

**6.1 Mohawk College Report**

The Mohawk College Report for February 2002 was received for information.

The lack of nominations for the Student Governor position was discussed (item 1.26 in the Report) and the President was asked to check with the Council of Regents regarding the legality of filling the position through an interview process.

**6.2 Program Proposals:**

**Chemical Engineering Technician – Computer Applications**

It was moved by Cal Haddad and seconded by Ken Krakar that the Chemical Engineering Technician – Computer Applications post-secondary diploma program modifications be approved. Carried unanimously. **[MOTION 341.O.6.2.1]**

**Registered Nurse: Refresher**

It was moved by Cal Haddad and seconded by Jim Koyanagi that the Registered Nurse: Refresher certificate program be approved. Carried unanimously. **[MOTION 341.0.6.2.2]**

**Working with Dementia Clients - Multidiscipline  
Dementia Studies – Multidiscipline**

It was moved by Cal Haddad and seconded by Gary Beveridge that the Working with Dementia Clients – Multidiscipline post certificate program and the Dementia Studies – Multidiscipline post diploma program be approved. Carried unanimously. **[MOTION 341.O.6.2.3]**

**Clinical Research**

It was moved by Cal Haddad and seconded by Carolyn Johnson that the Clinical Research certificate program be approved. Carried unanimously. **[MOTION 341.O.6.2.4]**

**6.3 Designation of *The Cellar* as an Historical Building**

It was moved by Cal Haddad and seconded by Linda Rogers that the Board of Governors support the application for designation of *The Cellar* as an historical building. Carried unanimously. **[MOTION 341.O.6.3]**

In answer to Shawn Chamberlin's question about adequate liability insurance, the President stated that the College does have adequate liability insurance.

**6.4 Children's Safety Village of Brant (CSV) Approval**

It was moved by Cal Haddad and seconded by Tom Behroozi that the Children's Safety Village of Brant (CSV) proposal be approved.

Rick Sterne and Carolyn Johnson expressed concern about the proposed location of the Children's Safety Village of Brant at the Brantford Campus.

It was moved by Tom Atterton and seconded by Tom Behroozi that the Children's Safety Village of Brant (CSV) proposal be referred back to the President for additional information with a report back to the Board at the March 13, 2002 meeting. Carried unanimously. **[MOTION 341.O.6.4]**

**6.5 "X" Centre Status Report**

Cal Haddad reported on the February 6, 2002 information session held for Board members to discuss the "X" Centre.

**6.6 Health, Safety and Environmental Issues Report**

Cal Haddad reported that there were no health, safety and environmental issues to report.

## **6.7 Other Business**

The President reported that the Minister of Training, Colleges and Universities, The Honourable Dianne Cunningham, visited the Stoney Creek Campus on February 12, 2002 to view the WIST (Women into Skilled Trades) program.

The President attended the launch of the Canada's Skills and Innovation Strategy, which was hosted by The Honourable Jane Stewart, Minister of Human Resource Development Canada.

The President and the Acting Vice President, Finance & Administration attended a budget roundtable meeting with the Treasurer of Ontario on February 7, 2002. The College's operating grant may not be known until April or May.

The President reported that a meeting was held which Tom Atterton, as Chair of the Board's Advocacy Committee, attended to discuss advocacy issues and specifically to arrange meetings with area MPs and MPPs.

Tom Atterton stated that the Advocacy Committee will meet in the near future and interested Governors are encouraged to attend.

## **7. Student Association Reports**

It was moved by Cal Haddad and seconded by Tom Behroozi that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried unanimously. **[MOTION 341.O.7]**

## **8. New Business Including Notices of Motions**

### **8.1 Faculty Dinner, March 19, 2002**

Fred Deys, President, OPSEU Local 240, invited the Board members to attend the March 19, 2002 Faculty Dinner featuring Dr. Marie Bountrogianni as the speaker. Tickets are available through the Board Secretary.

### **8.2 Brantford Expositor**

Cindy Swanson said that she hoped that more articles about the College would be included in the Brantford Expositor newspaper. The President said that the recent "Mohawk on the Move" featuring the Board members will be submitted to the Brantford Expositor.



**9. Confirmation of Date, Time and Place of Next Meeting**

The next meeting of the Mohawk College Board of Governors will be held on Wednesday, March 13, 2002 starting at 6:00 p.m. in the Board Room, C111B, Fennell Campus, Mohawk College.

**10. Adjournment**

The Open Portion Board meeting adjourned at 8:05 p.m.