

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY
BOARD OF GOVERNORS' MEETING
(368th Meeting)

STAFF LOUNGE, C110, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, February 9, 2005

ATTENDANCE
OPEN PORTION

Board of Governors

Rick Sterne, Chair
Bronko Jazvac, Vice Chair
Bryan Adamczyk
Gary Beveridge
Gaspare Bonomo
Brenda Davis
Trent Jarvis
Carolyn Johnson
Pat MacDonald
Brendan Ryan
MaryLynn West-Moynes, President
Lacey Williams

Absent

Tom Behroozi
Shawn Chamberlin
Allan Greve
Sharon Lax
Cindy Swanson
Martin van Zon

Observers

Suzanne Clancy, Faculty
Greg Cormier, Chair, Mohawk College Council
Fred Deys, Faculty (President, Local 240)
John Guilfoyle, Administration (President, Mohawk College Administrative Staff Association)
John Pooler, Support Staff (President, Local 241)

Vice-Presidents/Executive Deans/Directors

Doug Baker, Executive Dean, Brantford & Applied Arts
Diane Barrafato, Chair, Health Sciences & Human Services
Louise Bockner, Executive Dean, International Education
Don Burroughs, Executive Dean, Continuing Education
Piero Cherubini, Chair, Motive Power
Catherine Drea, Vice President, Student and Learning Services
Joanne Echlin, Vice President, Staff Services
Carolyn Gray, Vice President, Community Services and Economic Development
Cheryl Jensen, Executive Dean, Engineering Technology
Rosemary Knechtel, Executive Dean, Health Sciences & Human Services
Debbie Logel Butler, Executive Director, Community Relations & Advancement
Randy Patch, Executive Director, Information Technology
Dick Raha, Vice President, Finance and Administration
John Schaeffer, Chair, Brantford & Applied Arts
Dale Schenk, Executive Dean, Business
Greg Unrau, Chair, Communications Media

Guests

Heather Giardine, Professor, Return to Work Services
Anna Gris, Chief Steward, Local 240

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY
BOARD OF GOVERNORS' 368TH MEETING
STAFF LOUNGE, C110, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, February 9, 2005

OPEN PORTION

Due to a lack of quorum (13 members as per Bylaw #1), it was necessary to conduct an electronic meeting and vote for item 8.1 (b). The results of that meeting are recorded in italics.

1. CALL TO ORDER

The Mohawk College Board of Governors' Open Portion meeting was called to order at 6:05 p.m.

2. INTRODUCTION OF GUESTS

Those in attendance introduced themselves.

3. ADDITIONS/DELETIONS TO THE AGENDA

One item was added to the agenda.

4. CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflicts were declared.

5. PRESENTATIONS

A presentation on the Rae Review Final Report was made under item 14.5.

6. APPROVAL OF PREVIOUS MINUTES

6.1 Minutes of the 366th Open Portion Board Meeting of December 8, 2004

The minutes of the 366th Open Portion Board meeting of December 8, 2004 were approved by the Board at the January 12, 2005 meeting.

7. ACTION ARISING FROM THE PREVIOUS MINUTES

7.1 International Education

Further to questions raised at the December 2004 Board meeting, the President distributed an International Education Summary of Activity and a list of international students by country.

8. DECISION ITEMS

8.1 (a) Multi-Year Enrollment Plan

A report on the Multi-Year Enrollment Plan was distributed for information.

(b) New Program Plan

It was moved by Carolyn Johnson and seconded by Brenda Davis that:

The Board of Governors approve the Heating, Refrigeration and Air Conditioning Techniques program to be submitted to the Credential Validation Service and the Ministry of Training, Colleges and Universities for funding and to commence delivery fall 2005.

The Board of Governors approve the Motive Power Technician program to be submitted to the Credential Validation Service and the Ministry of Training, Colleges and Universities for funding and to commence delivery fall 2005.

The Board of Governors approve the Video Journalism and Documentary Production Graduate Certificate program to be submitted to the Credential Validation Service and the Ministry of Training, Colleges and Universities for funding and to commence delivery fall 2005.

The Board of Governors approve the Advanced Security Management Graduate Certificate program to be submitted to the Credential Validation Service and the Ministry of Training, Colleges and Universities for funding and to commence delivery fall 2005.

The Board of Governors approve the Medical Radiation Sciences- Radiation Therapy Option to be submitted to the Credential Validation Service and the Ministry of Training, Colleges and Universities for funding and to commence delivery fall 2005.

Carried. (MOTION 368.O.8.1)

Brendan Ryan asked that consideration be given to putting a time limit on the approval of new programs. He suggested that a new program be given a time limit after which it cannot continue until a program review has been conducted. The Program Development and Renewal Committee will consider this.

9. BOARD REPORTS (CONSENT CALENDAR)

Items 9.1, 9.2, 9.3, 9.4 and 9.5 were provided for information.

9.1 Board Log

9.2 Mohawk College Council, January 10, 2005

9.3 Mohawk College Report

9.4 Student Reports (MSA, SAC, MCACES, Alumni)

9.5 Occupational Health & Safety Minutes:

▪ **Fennell Campus, November 24, 2004**

In response to Bryan Adamczyk's question about item 7.3 and availability of the College Emergency Response Manuals to staff, the President stated that the manuals could not be made available to staff until the individuals listed in the manual were contacted to ensure that their phone numbers could be made public. The problem has now been resolved.

10. ACKNOWLEDGEMENTS AND REPORTS

No report.

11. INTERIM FINANCIAL/STAFFING/OCCUPATIONAL HEALTH & SAFETY REPORTS

11.1 Accident/Injury Report

The accident/injury report was presented for information.

The "Year to Date" box should read "2004/2005 Year to Date".

11.2 Staffing Update

The staffing update was presented for information.

11.3 Cumulative Revenue & Expenditure Report

The cumulative revenue and expenditure report was presented for information.

12. COMMUNITY INFORMATION – COMMENTS & QUESTIONS

- 12.1 Members Comments**
No comments were made.

- 13. DISCUSSION ITEMS**
There were no discussion items.

14. REPORT OF THE PRESIDENT

14.1 Minister Chambers' Visits to Mohawk College:

The Minister of Training, Colleges and Universities, Mary Anne Chambers visited Brantford on January 28, 2005 and the Fennell Campus on February 1, 2005.

14.2 Briefing on the Status of the STARRT Proposal

The briefing on the status of the STARRT proposal was presented for information.

The President stated that she met with Minister Caplan, Minister of Public Infrastructure Renewal, regarding the STARRT proposal and his advice was to await the results of the Rae Report and he encouraged the College to become more involved in strategic and long-term projects.

14.3 Multi-Year Strategic Plan Investments Update

Catherine Drea presented the multi-year strategic plan investment update for information.

In answer to Carolyn Johnson's question about program mapping, Catherine Drea will provide the Board with an outline of the process and an example of a mapped program at the May Board of Governors' meeting.

14.4 Fundraising Report

Debbie Logel Butler presented the fundraising report for information.

14.5 Rae Review Final Report

Catherine Drea provided an overview of the Rae Review Final Report.

15. REPORT OF THE CHAIR

15.1 Thank you from MSA for Donation to Food Share

The Board Chair referred to a thank you letter from the MSA for the donation to the Food Share which resulted from the food drive at the December 8, 2004 Annual Retirement Dinner.

15.2 Reception for Rick Sterne and Keith McIntyre

The Board Chair expressed his appreciation for the February 1st reception given to honour his nomination for the ACAATO Community Volunteer Award and for Keith McIntyre's nomination for the Minister's Lifetime Achievement Award.

16. INFORMATION ITEMS/UPCOMING MEETINGS

Items 16.1, 16.2, 16.3 and 16.4 were presented for information.

16.1 Research Labs on University Campuses

**16.2 Winter Convocations: February 10, 2005, 3:00 p.m. and 7:30 p.m.,
McIntyre Theatre**

16.3 ACAATO Conference, February 20 & 21, 2005

**16.4 Industrial and Process Automation Training and Applied Research
Centre SSI Celebration, March 4, 2005**

16.5 Next Board Meeting

Wednesday, March 9, 2005, 6:00 p.m.

Staff Lounge, C110, Fennell Campus, Mohawk College.

17. ADJOURNMENT

The Mohawk College Board of Governors' Open Portion meeting adjourned at 7:17 p.m.