

BOARD OF GOVERNORS' MEETING (414th Meeting)

MOHAWK-McMASTER INSTITUTE FOR APPLIED HEALTH SCIENCES
1400 Main Street West, Hamilton – Room 143
Wednesday, February 10, 2010

OPEN PORTION – MINUTES

1.	CALL TO ORDER The Mohawk College Open Portion Board of Governors' meeting was called to order at 1:33 p.m.
2.	INTRODUCTION OF NEW GUESTS The Chair introduced the new guests at the meeting. Trisha Simon, incoming Executive Assistant to the Board of Governors was introduced.
3.	ADDITIONS / DELETIONS TO AGENDA Item 10.5 was added to the agenda and item 8.1 was deleted from the agenda.
4.	CONFLICT OF INTEREST DECLARATIONS The Chair asked that any Governor wishing to declare a conflict of interest with any item on the agenda do so at this time. No conflicts were declared. The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item in general do so at this time. No conflicts were declared.
5.	BOARD CHAIR'S REMARKS The Chair made a presentation to the retiring Executive Assistant to the Board of Governors.
6.	PRESIDENT'S REMARKS The President updated the Board on the following items: <ul style="list-style-type: none">• February 10, 2010 – Faculty to vote on the Colleges' final contract offer.• May 17, 2010 – President has been asked to Chair the Hamilton Economic Summit.• January 19, 2010 – Program Advisory Committee breakfast.• January 27, 2010 – Student Appreciation Day

OPEN PORTION – MINUTES

7.	CONSENT AGENDA
	<p>It was moved by Brian Mullan and seconded by Kamau Bernard that the Board of Governors approve the following Consent Agenda items:</p> <p>7.1 Minutes of the 413th Open Portion Board of Governors' Meeting (Nov. 11/09)* 7.2 Board Statutory Liability Report 7.4 Vice Presidents' Quarterly Reports 7.5 Update on Strategic Plan Implementation Carried. (MOTION 414.O.7)</p>
7.3	President's Report & Cornerstones <p>Item 7.3 was pulled from the Consent Agenda for discussion.</p> <p>Nancy Fram referred to the construction of the outdoor smoking shelters for staff and students. She asked if the College's goal was for a smoke-free environment. She referred to the College's responsibility to create a smoke-free environment and provide options to support students who want to quit smoking.</p> <p>The President stated that construction of the smoking shelters was an imperfect solution to the problem of students and staff smoking around the campus entrances and the difficulty in enforcing the no smoking policy.</p> <p>Kamau Bernard stated that it is important to look at all aspect of student health including alcohol use.</p> <p>The President will bring a report to the Board on student health including smoking and alcohol use.</p> <p>It was moved by Brian Mullan and seconded by Don Wilford that the Board of Governors approve Consent Agenda item 7.3. Carried. (MOTION 414.O.7.3)</p>
8.	PRESENTATIONS / STRATEGIC DISCUSSION ITEMS <p>There were no presentations/strategic discussion items.</p>
9.	ITEMS FOR CONSIDERATION
9.1	Recommendations from Standing Committees for Board Confirmation:
(a)	Audit Committee Report, February 10/10 <ul style="list-style-type: none">• Audit Committee Minutes, November 11/09 The Audit Committee minutes of November 11, 2009 were provided for information.• 2009/10 Audit Service Delivery Plan It was moved by Brian Mullan and seconded by John Marinucci that the Board of

OPEN PORTION – MINUTES

Governors approve the estimated audit fee within the audit service delivery plan presented by BDO Canada LLP for the fiscal year ending March 31, 2010. Carried. **(MOTION 414.O.9.1.1)**

(b) Finance & Infrastructure Committee Report, February 10/10:

- **Finance & Infrastructure Committee Minutes, November 11/09**

The Finance & Infrastructure Committee minutes of November 11, 2009 were provided for information.

- **Mohawk College Signing Officers**

It was moved by Janice Locke and seconded by Brian Mullan that the Board of Governors approve the Mohawk College Signing Officers effective February 10, 2010. Carried. **(MOTION 414.O.9.1.2)**

- **2010/11 Binding of Insurance Coverage for Policy Term**

It was moved by Brian Mullan and seconded by Janice Locke that the Board of Governors approve the renewal of the insurance policies for the term April 1, 2010 to April 1, 2011 and the insurance policy details to be forwarded to the Finance Committee for ratification at the June 2010 Board of Governors' meeting. Carried. **(MOTION 414.O.9.1.3)**

(c) Program Development & Renewal Committee Report, February 10/10:

- **Program Development & Renewal Committee Minutes, November 11/09**

The Program Development & Renewal Committee minutes of November 11, 2009 were provided for information.

- **New Program – Financial Planning**

- **New Program – Therapeutic Recreation**

- **Program Modification – Graphic Design Production – Creative**

- **Program Modification – Graphic Design Production – Digital**

- **Program Modification – Graphic Design Production – Integrated Media Arts**

- **Program Modification – Graphic Design Production – Packaging**

It was moved by Kamau Bernard and seconded by Janice Locke that the new programs Financial Planning and Therapeutic Recreation and the program modifications for Graphic Design Production – Creative, Graphic Design Production – Digital, Graphic Design Production – Integrated Media Arts and Graphic Design Production – Packaging be approved. Carried. **(MOTION 414.O.9.1.4)**

OPEN PORTION – MINUTES

10.	INFORMATION ITEMS Items 10.1, 10.2, 10.3 and 10.4 were presented for information. 10.1 Student Reports (MSA/SAC/MCACES/Alumni) 10.2 Mohawk College Council, Oct. 19 & Nov. 16/09 10.3 Thank You Letters <ul style="list-style-type: none">- Janice Shearer & Pat Kolodziejcki- Nevin Grant 10.4 Media Report 10.5 Presentation of New College Brand Brian Torsney of Play Advertising made a presentation on the development of the new College brand to be introduced this summer.
11.	OUTSTANDING REPORTS There were no outstanding reports to bring to the Board.
12.	UPCOMING MEETINGS A special Board of Governors' meeting will be scheduled within a month for a discussion on the budget.
	NEXT BOARD OF GOVERNORS' MEETING & ANNUAL GENERAL MEETING Wednesday, June 9, 2010, 1:30 p.m. Fennell Campus, Mohawk College, Room C110
13.	ADJOURNMENT/MOTION TO GO IN CAMERA It was moved by Brian Mullan and seconded by Shannon Gould that the Board of Governors adjourn the Mohawk College Open Portion Board of Governors' meeting at 2:32 p.m. and, after a short break, reconvene for the Closed Portion Board of Governors' meeting. Carried. (MOTION 414.O.13)

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IAHS, MOHAWK COLLEGE, ROOM 143
Wednesday, February 10, 2010

ATTENDANCE - OPEN PORTION

Board of Governors

Ty Shattuck, Chair
Pat McKay, Vice Chair
Heide Bell
Kamau Bernard
Paven Bratch (by phone - item 10.5 only)
Kevin Davis
Carmen Fortino (by phone)
Nancy Fram
Shannon Gould
Janice Locke
Sam Maga
John Marinucci
Brian Mullan
Elaine Sinha
Donald Wilford
Rob MacIsaac, President

Absent

Bob Jones

Senior Management Team

Maureen Adamson, Vice President, Corporate Services
Fran Agnew, Director, Strategic Planning & Community Liaison, President's Office
Lynn Chalmers, Executive Assistant to the Board of Governors (Recording Secretary)
David Graham, Chief Financial Officer
Cheryl Jensen, Vice President, Academic
Rosemary Knechtel, Vice President, Student Services
Maureen Monaghan, Executive Assistant to the President
Ted Scott, Chief Innovation Officer
Trisha Simon, Executive Assistant to the Board of Governors (Incoming)

Guests

Cathy Collins
Rick Court
Marg Divincenzo
Tracy Prokipczuk
Jay Robb
Sandra Stephenson
Brian Torsney