

**OPEN PORTION MINUTES**

**DATE OF MEETING:** Wednesday, February 11, 2015

**PLACE OF MEETING:** Mohawk College  
Fennel Campus  
Bert Hares Board Room- i131  
135 Fennell Ave  
Hamilton, ON  
1:00 p.m.

**CHAIR:** Doug Harrison

**VICE CHAIR:** Elaine Sinha

**PRESIDENT:** Ron McKerlie

**MEMBERS PRESENT:** Stephen Bauld  
Donna Cripps  
Gary Crowell  
Mark Farrow  
Nancy Fram  
Heather Giardine-Tuck  
Trent Jarvis  
Moe Mahmood  
John Marinucci  
Sheree Meredith  
Joe Parker  
Glen Steeves  
Anna Ventresca  
Don Wilford  
Ron McKerlie

**REGRETS:** Domenic D'Ambrosio  
Doug Harrison  
Elaine Sinha

**BOARD SECRETARY:** vacant

**OTHERS PRESENT:** Paul Armstrong, Dean, Health Sciences & Community Studies  
Christine Bradaric-Baus, Vice President, Academic  
Deborah Brown, Vice President Corporate Services  
Piero Cherubini, Dean, Business and Skilled Trades and Apprenticeship  
Hillary Dawson, Special Advisor to the President  
Trish Loomis, Director, Office of the President  
Dan McKerrall, Director, Academic Operations  
Antoine Haroun, Chief Information Officer  
Cindy Merifield, Administrative Assistant, President's Office  
Lori Morgan, Chief Marketing & Recruitment Officer  
Karen Moore, Chief Financial Officer  
Dusty Noble, Events Coordinator  
Wayne Poirier, Vice President, Student Services  
Jay Robb, Director, Media Relations & Communications  
Trisha Simon, Executive Assistant, Board of Governors (Recorder)  
Ron Taylor, Chief Real Estate Planning and Development Officer

**Guests:** None

**1. CALL TO ORDER AND REMARKS BY THE CHAIR:**

Nancy Fram chaired the meeting as Doug Harrison and Elaine Sinha were both absent. The meeting was called to order at 1:09 p.m.

**2. ADDITONS/ DELETIONS TO AGENDA:**

No changes were made to the agenda.

**3. CONFLICT OF INTEREST DECLARATIONS:**

Sheree Meredith, Mark Farrow, and Anna Ventresca all declared a conflict with item 8.1ii.

**4. BOARD CHAIR REMARKS:**

The Chair welcomed the Governors to the 438<sup>th</sup> Open Board of Governors meeting, and gave a warm welcome to the three new Governors who have joined the Mohawk College Board, and were present; Sheree Meredith, Mark Farrow, and Anna Ventresca.

Nancy congratulated Dr. Wayne Poirier who is now a Doctor of Philosophy of Higher Education.

Some notable reports that were to be tabled at the Board meeting were the Proposed Board Nomination report, the 2015-16 Tuition and Fee Supported Budgets Objectives, and the Indigenous Education Plan: Bundled Arrows Initiative Indigenous Education Protocol.

The Chair acknowledged the Wampum Belt ceremony that was hosted during the lunch hour, and those who participated from Six Nations Polytechnic. On October 22, 2014, Six Nations Polytechnic gifted Mohawk College a Friendship Wampum Belt that is an acknowledgment of our long standing partnership and collaboration.

At the end of lunch, and in the spirit of reciprocity, Mohawk College gifted a Wampum Belt back to Six Nations Polytechnic. This belt is an Indigenous Interpretation of Mohawk College's Student Success Model, and was designed and created by Mohawk's Ron Mclester, Director, Aboriginal Initiatives & Special Advisor.

The Chair congratulated Gary Crowell and Trisha Simon, who have completed the requirements for the Good Governance Certificate of Completion offered through the College Centre of Board Excellence.

## **5. PRESIDENT'S REMARKS:**

President Ron McKerlie formally welcomed to the Board, the three new Governors: Sheree Meredith, Mark Farrow, and Anna Ventresca.

Since the last Board meeting, the new executive team has been hired and in place. Ron welcomed Deborah Brown, Vice President, Corporate Services, Christine Bradaric-Baus, Vice President, Academic, and Hillary Dawson, Special Advisor to the President.

The President's Office has been hosting a number of tours at the Fennell campus for members of City Council and other government officials. An invitation was sent inviting all councillors and the Mayor to come to the campus and see all the great things Mohawk has been doing. The College has received great feedback. There has been five visits, and three more are planned, one which includes the Mayor. The College also had the opportunity to host NDP Leader, Andrea Horwath, MPP Monique Taylor and MP Wayne Marston in December. On February 10, the Minister of Training, Colleges and Universities visited the Fennell Campus. It was the first time he had ever been to Mohawk College, and was left with a great impression of what Mohawk has to offer.

On February 18<sup>th</sup>, the President will be making a presentation to City Council and telling the Mohawk story. It will also be the launch of a new project called Everyday Heroes. The video will debut at the council meeting. Ron played a rough cut version of the video to the Board of Governors.

January 11<sup>th</sup> was the grand opening of Mohawk's Additive Manufacturing Lab. The Parliamentary Assistant to the Minister of Research and Innovation, Diane Verneal was in attendance, and brought greetings. A large number of Industry partners who attended and were very enthusiastic about this centre.

Smokey Thomas, President of OPSEU, also visited the Fennell Campus at the end of January for a tour. This was the first time he had visited the College.

Ron updated the Board on the Sexual Assault Policy and Protocol Template that was approved at the last meeting of the Council of Presidents. This will be a framework for all colleges to build local policies. All of the colleges agreed to a stand-alone Sexual Assault and Sexual Violence Policy and Protocol that will be publicly promoted at all colleges by March 31<sup>st</sup>.

A few upcoming dates were noted to the Board:

- March 19 – March 21, 2015 Mohawk College will host the Budds' BMW Hamilton, CCAA National Men's Basketball Championship.
- March 14<sup>th</sup> – Fennell Spring Open House
- Hosting Bay Area Science and Engineering Fair – March 25 – 28 in the DBARC
- Save the date – May 21, 2015 will be the President's Dinner. This year it is a partnership dinner with Hamilton Community Foundation.

## **6. CONSENT AGENDA:**

- 6.1 Minutes of the November 19, 2014 Open Portion Board of Governors' Meeting
- 6.2 Mohawk Student Association Update

It was moved by Nancy Fram, and seconded by Stephen Bauld that consent agenda items 6.1 and 6.2 be approved.

**Carried (MOTION 438.O.6.1, 438.O.6.2)**

## **7. DECISION ITEMS:**

None

## **8. REPORTS FROM STANDING COMMITTEES:**

- 8.1 Governance Committee, February 11, 2015  
Consent Agenda:

It was moved by Nancy Fram, and seconded by Joe Parker that the following consent item be approved:

- 8.1i) Policy Review: D06: Asset Protection;  
D09: Partnerships, Sponsorships, Strategic Alliances and  
Philanthropic Gifts: GC.15.02.067

**Carried (MOTION 438.O.8.1.i)**

- 8.1 Governance Committee, February 11, 2015  
Decision Item:

- 8.1ii) Board of Governors Committee Appointments Report: PO.15.02.088

It was moved by Nancy Fram, and seconded by Stephen Bauld that the following decision item be approved:

**THAT** the Governance Committee recommend to the Board of Governors the appointment of Mark Farrow to the Program Development & Renewal Committee for the 2014-2015 Board Term.

**THAT** the Governance Committee recommend to the Board of Governors the appointment of Sheree Meredith to the Student Services Committee for the 2014-2015 Board Term.

**THAT** the Governance Committee recommends to the Board of Governors the appointment of Anna Ventresca to the Audit, Finance & Infrastructure Committee for the 2014-2015 Board Term.

**THAT** the Governance Committee recommends to the Board of Governors the appointment of Joe Parker to the Nominating Committee for the 2014-2015 Board Term.

**Carried (MOTION 438.O.8.1.ii)**

- 8.2 Audit, Finance & Infrastructure Committee, February 11, 2015  
Consent Agenda:

It was moved by Joe Parker, and seconded by Trent Jarvis that the following consent agenda items be approved:

- 8.2 i) VP Corporate Services Report CS.15.02.236
- ii) Infrastructure Report CS.15.02.237
- iii) Binding of Insurance: CS.15.02.241

**Carried (MOTION 438.O.8.2.i-iii)**

- 8.2 Audit, Finance & Infrastructure Committee, February 11, 2015  
Decision Items:

It was moved by Joe Parker and seconded by Glen Steeves that the following decision item be approved:

- 8.2 iv) Internal Audit Report: CS.15.02.239

**THAT** The Board of Governors receive for information Report CS.15.02.239 with respect to the results of Accounts Payable Review; and

**THAT** The Board of Governors approve the addition of a new audit project, *Cash Handling – Mohawk College Foundation*, to current year's internal audit work plan.

**Carried (MOTION 438.O.8.2.iv)**

It was moved by Joe Parker, and seconded by Stephen Bauld that the following decision item be approved:

- 8.2v) Audit Planning Report Year Ending March 31, 2015: CS.15.02.240

**THAT** the Board of Governors approves Report CS.15.02.240 Audit Planning Report for the year ending March 31, 2015.

**Carried (MOTION 438.O.8.2.v)**

- 8.3 Student Services Committee, February 11, 2015  
Consent Agenda:

It was moved by Donna Cripps, and seconded by Moe Mahmood that the following consent agenda items be approved:

- 8.3 i) VP Student Services Dashboard Report: SS.15.02.177
- ii) Alumni Relations Quarterly Report: SS.15.02.178

- iii) Aboriginal Education Council Quarterly Report: SS.15.02.179
- iv) Student Success Update: SS.15.02.183

**Carried (MOTION 438.O.8.3i-iv)**

- 8.3 Student Services Committee, February 11, 2015  
Decision Items: None

Discussion Items

It was moved by Donna Cripps, and seconded by Sheree Meredith that the following discussion items be approved:

- 8.3 v) Enrolment Update Report: SS.15.02.180
- vi) Indigenous Education Plan: Bundled Arrows Initiative: SS.15.02.182

**Carried (MOTION 438.O.8.3.v-vi)**

- 8.4 Program Development & Renewal Committee, February 11, 2015  
Consent Agenda:

It was moved by Donna Cripps and seconded by Stephen Bauld that the following consent agenda Items be approved:

- 8.4 i) VPA Report and Dashboard A.15.02.239
- ii) Program Update Report A.15.02.240
- iii) Program Review Status Report A.15.02.241

**Carried (MOTION 438.O.8.4.i-iii)**

- 8.4 Program Development & Renewal Committee, February 11, 2015  
Decision Item:

It was moved by Don Wilford and seconded by Heather Giardine-Tuck that the following decision Items be approved:

- 8.4 iv) New Programs: Education Support Intensive: A.15.02.242

**THAT** the Board of Governors approve the new program proposal, as included in Report # A.15.02.242: *Program Proposal: Educational Support - Intensive.*

- v) New Program: Recreation Therapy Intensive: A.15.02.243

**THAT** the Board of Governors approve the new program proposal, as included in Report # A.15.02.243: *Program Proposal: Recreation Therapy - Intensive.*

- vi) New Program: Libraries & Digital Technologies: A.15.02.244

**THAT** the Board of Governors approve the new program proposal, as included in Report # A.15.02.244: *Program Proposal: Libraries and Digital Technologies.*

- vii) New Program: Communications Media Practices: A.15.02.245

**THAT** the Board of Governors approve the new program proposal, as included in Report # A.15.02.24: *Program Proposal: Communications Media Practices.*

**Carried (MOTION 438.O.8.4.v-viii)**

It was moved by Don Wilford and seconded by Gary Crowell that the following decision Items be approved:

- 8.4 ix) Program Suspension: Applied Music Preparatory: A.15.02.246

**THAT** the Board of Governors approves the suspension of the Applied Music Preparatory program as detailed in Report # A.15.02.246: *Program Suspension – Applied Music Preparatory.*

- x) Program Suspension: Event Management: A.15.02.247

**THAT** the Board of Governors approves the suspension of the Event Management program as detailed in Report # A.15.02.247: *Program Suspension – Event Management.*

- xi) Program Suspension: Business Foundations: A.15.02.248

**THAT** the Board of Governors approves the suspension of the Business Foundations program as detailed in Report # A.15.02.248: *Program Suspension – Business Foundations.*

**Carried (MOTION 438.O.8.4.ix-xi)**

8.4 Program Development & Renewal Committee, February 11, 2015



Discussion Items:

It was moved by Don Wilford and seconded by Heather Giardine-Tuck that the following discussion Items be approved:

- 8.4 xii) School Overview/ Associate Dean Presentation: Jane Cooper,  
School of Business: A.15.02.249
- xiii) Strategic Enrolment Management: A.15.02.250
- xiv) Academic Program Scorecard: A.15.02.251

**9. DISCUSSION ITEMS:**

None

**10. UPCOMING MEETINGS /EVENTS**

The next Board of Governors' Meeting will be held Wednesday, April 8, 2015.

**11. ADJOURNMENT/ MOTION TO GO IN CAMERA**

It was moved by Joe Parker and seconded by Stephen Bauld to adjourn the open portion of the 438<sup>th</sup> meeting of the Board of Governors.

The meeting adjourned at 1:40 p.m.

**Carried (MOTION 438.O.11)**