

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(336th Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, June 13, 2001

ATTENDANCE
OPEN PORTION

Board of Governors

Linda Brown, Chair
Tom Atterton, Vice Chair
Jim Bethune, Vice Chair
Tom Behroozi
Gary Beveridge
Shawn Chamberlin
John Guilfoyle
Cal Haddad, President
Rebecca Jamieson
Rick Knowles
Jim Koyanagi
Ken Krakar
Linda Rogers
Rick Sterne

Absent

Cindy Swanson

Observers

Dorleen Allen, Faculty
Chris Blackwood, Chair, Mohawk College Council
Mike Caruso, Student (President, SAC)
Ray Czajkowski, Faculty
Fred Deys, Faculty (President, Local 240)
Nathan Fehrman, Student (President, MSA)
John Pooler, Support Staff (President, Local 241)
Barb Roberts, Mohawk College Alumni Association

Vice-Presidents/Deans/Directors

Monique Arbour, Vice President, Finance & Administration

Louise Bockner, Dean, Business, Applied Arts & ACCESS

Alan Clay, Director, Marketing & Public Relations

Steve Evans, Director, Human Resources

Shelagh Gill, Vice President, Academic

Brian Goodman, Acting Vice President, Student Affairs & Registrar

Anne Hemsworth, Vice President, CE & Business Development

Brenda McQuaid, Director, Advancement

Karen Moore, Controller

Keith Nixon, Dean, International Education

Dick Raha, Executive Director, College Planning and Physical Resources

Guests

Pat Kramer, Auditor, BDO Dunwoody LLP

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BOARD OF GOVERNORS' MEETING
(336th Meeting)

BOARD ROOM, C11B, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, June 13, 2001, 6:45 p.m.

OPEN PORTION

The Open Portion of the Board of Governors' meeting was called to order at 6:45 p.m.

1. Minutes of the 334th Meeting

The Chair welcomed Cal Haddad back from his vacation and to his first Board meeting as President. The Chair welcomed the new Governors to the meeting - Gary Beveridge and Ken Krakar and thanked them for agreeing to begin their terms immediately rather than wait until September 1st. The Council of Regents has also confirmed the appointment of Cindy Swanson of Brantford but she was unable to attend tonight's meeting due to a prior commitment.

It was moved by Tom Atterton and seconded by Ken Krakar that the minutes of the 334th meeting be approved. Carried unanimously.
(MOTION 336.0.1)

The Chair stated that the 335th meeting (May 2, 2001) was a Closed Portion meeting, which explains the jump in numbers from the 334th to the 336th Open Portion meeting.

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

3.1 Revisions to Board Bylaw No. 1

It was moved by Tom Atterton and seconded by Rick Sterne that the revised Board Bylaw No. 1 be approved. Carried unanimously.
(MOTION 336.0.3.1)

4. Chair's Remarks

4.1 ACAATO General Assembly Meeting, June 5, 2001

Linda Brown, along with Cal Haddad, attended the June 5, 2001 meeting of the ACAATO General Assembly. The Minister of Training, Colleges and Universities attended the meeting and encouraged the colleges to market themselves to the public, to make the public more aware of any new buildings and/or ventures they may have. The Minister said that the Government would be pleased to assist the colleges by linking them to their web site. The Minister said that a new Charter for the colleges has been drafted and it will hopefully be sent to the colleges for their comments by the end of June. The Ontario Council of Regents reminded the Board Chairs and Presidents to make their web address (www.ocor.on.ca) known to the college employees in order to access the academic bargaining updates.

4.2 Board Hosted Staff Appreciation Event, June 19, 2001

The Chair reminded the members of the upcoming Staff Appreciation Event to be hosted by the Board of Governors on Tuesday, June 19, 2001 at 3:30 p.m. in the Arnie Lounge, Student Centre. All staff have been invited to attend.

4.3 2001 ACCC Conference, Windsor

Governors Jamieson, Knowles, Rogers, Atterton, Guilfoyle and Sterne reported briefly on the 2001 ACCC Conference held May 27-29 in Windsor. All who attended enjoyed the conference and felt that it was beneficial.

4.4 OCASA Election

The Chair advised the Board that Governor Guilfoyle was running for the position of Vice President of OCASA (Ontario Colleges Administrative Staff Association).

4.5 Naming of Theatre for Past President Keith McIntyre

The Chair stated that the Mohawk College Theatre will be officially renamed for past President Keith McIntyre. The renaming ceremony will take place at one of the October 2001 Fall Convocations.

4.6 Letter of Appreciation from President Haddad

The Chair read a letter of appreciation from President Haddad thanking the Board for appointing him as interim President.

5. Board Committees' Reports

5.1 Labour Advisory Committee, March 29, 2001

It was moved by Tom Atterton and seconded by Ken Krakar that the March 29, 2001 Labour Advisory Committee minutes be

accepted for information. Carried unanimously. (**MOTION
336.0.5.1**)

5.2 Program Review Committee, April 26, 2001 & May 22, 2001

It was moved by Tom Atterton and seconded by Gary Beveridge that the April 26, 2001 and May 22, 2001 Program Review Committee minutes be accepted for information. Carried unanimously. **(MOTION 336.0.5.2)**

5.3 Program Review Caucus, April 26, 2001 and May 22, 2001

It was moved by Tom Atterton and seconded by Linda Rogers that the April 26, 2001 and May 22, 2001 Program Review Caucus minutes be accepted for information. Carried unanimously. **(MOTION 336.0.5.3)**

5.4 Mohawk College Council, May 14, 2001

It was moved by Cal Haddad and seconded by Ken Krakar that the May 14, 2001 Mohawk College Council minutes be accepted for information. Carried unanimously. **(MOTION 336.0.5.4)**

5.5 Joint Occupational Health & Safety Committee Meetings

It was moved by Cal Haddad and seconded by Linda Rogers that the March 16, 2001 IAHS Joint Occupational Health & Safety Committee minutes and the May 15, 2001 Brantford Campus Joint Occupational Health & Safety Committee minutes be accepted for information. Carried unanimously. **(MOTION 336.0.5.5)**

In response to Rick Knowles' question about the Student Residence Management Safety Committee, Cal Haddad stated that the Board will receive a report at the September meeting on this matter.

5.6 Finance Committee, June 11, 2001

It was moved by Jim Bethune and seconded by Rebecca Jamieson that the June 11, 2001 Finance Committee minutes be accepted for information. Carried unanimously. **(MOTION 336.0.5.6.1)**

Jim Bethune expressed his appreciation to Monique Arbour and her staff in the preparation of the materials for the June 11, 2001 Finance Committee meeting.

It was moved by Jim Bethune and seconded by Tom Atterton that the proposed revisions to the Terms of Reference for the Finance Committee be approved. Carried unanimously. **(MOTION 336.0.5.6.2)**

It was moved by Jim Bethune and seconded by Linda Rogers that the Student Residence statement of operations for the fiscal year

ended March 31, 2001 be received for information. Carried unanimously. **(MOTION 336.0.5.6.3)**

It was moved by Jim Bethune and seconded by Ken Krakar that the Statement of Investment Policy and Goals for the following funds:

- College Fund-Financial Administration Act
- Endowment Fund-Financial Administration Act
- Endowment Fund-Trustee Act

be accepted for information. Carried unanimously. **(MOTION 336.0.5.6.4)**

It was moved by Jim Bethune and seconded by Tom Atterton that the Continuing Education historical enrolment data be accepted for information. Carried unanimously. **(MOTION 336.0.5.6.5)**

5.7 Audit & Operational Review Committee, June 11, 2001

It was moved by Rebecca Jamieson and seconded by Jim Bethune that the June 11, 2001 Audit & Operational Review Committee minutes be accepted for information. Carried unanimously. **(MOTION 336.0.5.7.1)**

Rebecca Jamieson recognized the excellent work done by Monique Arbour and her staff in the preparation for the audit and for the June 11, 2001 Audit & Operational Review Committee meeting.

It was moved by Rebecca Jamieson and seconded by Jim Bethune that the 2000/2001 College Financial Statements be approved. Carried unanimously. **(MOTION 336.0.5.7.2)**

Pat Kramer, auditor, complimented Monique Arbour, Karen Moore and Catherine Peterson for their excellent work in the preparation of the financial statements.

It was moved by Rebecca Jamieson and seconded by Shawn Chamberlin that the appointment of the company of BDO Dunwoody LLP as external auditors of the Mohawk College of Applied Arts and Technology be confirmed for the next fiscal year, 2001/2002, at a fee acceptable to the Audit & Operational Review Committee. Carried unanimously. **(MOTION 336.0.5.7.3)**

Linda Brown conveyed her appreciation to Monique Arbour and her staff for their excellent work in the preparation of the Financial Statements.

Linda Brown stated that this was the last meeting for Governor Jim Bethune who completes his six years on the Board of Governors effective August 31, 2001. On behalf of the Board of Governors, Linda expressed their appreciation to Jim Bethune who served for two years as the Chair of the Board and for one year as the Chair of the Finance Committee of the Board.

6. President's Report

6.1 Written Report

Cal Haddad attended the June 13, 2001 AEC meeting and it was a very positive meeting.

Cal Haddad reported on some of the items discussed at the June 4, 2001 Committee of Presidents (CoP) meeting:

- Draft Charter for the colleges expected at the end of June; colleges will be asked for their comments.
- Ontario Institute of Technology – located at Durham College, Oshawa; President of Durham College to be President of Ontario Institute of Technology; \$60 million of capital funding for the building; operational in 1-2 years; degree granting.
- Human Resource Management Steering Committee (HRMSC) – academic bargaining is ongoing; still hoping for a settlement; tone of bargaining remains respectful; the Ontario Council of Regents' web address will be posted on the College's web site for interested individuals.

Rick Knowles asked about the Strategic Counsel's Report, referred to in item 1.18. This report will be distributed to Board.

Fred Deys stated that it might be helpful if the OPSEU web address (www.opseu.org) was also available on the College's web site in order that both sides of the academic bargaining matter could be available to interested individuals.

It was moved by Rick Sterne and seconded by Tom Atterton that the President's Report for June 2001 be accepted for information. Carried unanimously. **(MOTION 336.0.6.1)**

6.2 Fundraising/Development Associate Certificate Program Proposal

It was moved by Cal Haddad and seconded by Ken Krakar that the Fundraising/Development Associate Certificate program be approved. Carried unanimously. **(MOTION 336.0.6.2)**

6.3 E-Commerce Business-to-Business (B2B) Specialist Post-Diploma Program Proposal

It was moved by Cal Haddad and seconded by Gary Beveridge that the E-Commerce Business-to-Business (B2B) Specialist Post-Diploma program proposal be approved. Carried unanimously. **(MOTION 336.0.6.3)**

In answer to questions about the program and responsibility for it, Shelagh Gill, Vice President, Academic, stated that this program is unique because it crosses several academic areas and she has put forward a business plan recommending how to handle this program and future programs that fall into this category.

6.4 “X” Centre Status Report

Dick Raha, Executive Director, College Planning and Physical Resources, provided a status report on the “X” Centre. The architect’s model of the “X” Centre was on display in the President’s Office. A lengthy discussion took place and the following comments were made:

- \$12.35 million budget, \$9.5 million in actual construction costs (not including instructional equipment)
- proposal was reduced by 7,000 square feet
- SuperBuild funding of \$8.5 million plus \$1 million from the reserves, plus \$1 million in interest – how will the remainder (\$5 million) be raised?
- concern that the Brantford location was not seriously considered
- is the SuperBuild funding contingent on the location being Fennell Campus?
- no input from stakeholders
- the original proposal and the expectation from the government was that fundraising would be required to complete this and all other SuperBuild projects

It was moved by Shawn Chamberlin and seconded by Rick Knowles that a steering committee be struck with membership from the Board of Governors and representatives from the stakeholders to look into the “X” Centre. Carried unanimously. **(MOTION 336.0.6.4)**

6.5 Health, Safety and Environmental Issues Report

No items to report.

6.6 Other Business

No report.

7. Student Association Reports

It was moved by Tom Atterton and seconded by Shawn Chamberlin that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried unanimously. **(MOTION 336.0.7)**

8. New Business Including Notices of Motions

8.1 Presidential Search

Linda Brown stated that the Board discussed this matter in the Closed Portion meeting and it was the decision of the Board to discuss the vision for the College before beginning the Presidential search. She invited input from all the College stakeholders on the process for the Presidential search. Input can be forwarded to any Board member or President Haddad. She further stated that nothing will go forward on the Presidential search without the College community being informed about it.

It was decided that the discussion about the College's vision be the main topic at the 2001 Fall Board Retreat.

9. Confirmation of Date, Time and Place of Next Meeting

The next meeting of the Mohawk College Board of Governors will be held on Wednesday, September 12, 2001, 6:45 p.m. in the Board Room, C111B, Fennell Campus, Mohawk College.

10. Adjournment

It was moved and seconded that the Open Portion of the Board of Governors' meeting be adjourned at 8:45 p.m. Carried unanimously.
(MOTION 336.0.10)