

**MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**BOARD OF GOVERNORS' MEETING**  
**(345<sup>th</sup> Meeting)**

**BOARD ROOM, C111B, FENNEL CAMPUS MOHAWK COLLEGE**  
**Wednesday, June 12, 2002**

**ATTENDANCE**  
**OPEN PORTION**

**Board of Governors**

**Tom Atterton, Acting Chair**  
**Tom Behroozi**  
**Gary Beveridge**  
**Shawn Chamberlin**  
**Cal Haddad, President**  
**Rebecca Jamieson**  
**Bronko Jazvac**  
**Carolyn Johnson**  
**Rick Knowles**  
**Jim Koyanagi**  
**Ken Krakar**  
**Linda Rogers**  
**Rick Sterne**  
**Cindy Swanson**  
**Kathy Verspagen**

**Absent**

**Linda Brown**  
**Dr. Peter Sutherland**

**Observers**

**Chris Blackwood, Chair, Mohawk College Council**  
**Mike Bradford, Student (President, SAC)**  
**Greg Cormier, Chair-elect, Mohawk College Council**  
**Fred Deys, Faculty (President, Local 240)**  
**Nathan Fehrman, Student (President, MSA)**  
**John Guilfoyle, Administration (President, MCASA)**  
**Margaret Hart, Student (President, MCACES)**  
**John Pooler, Support Staff (President, Local 241)**

**Vice-Presidents/Deans/Directors**

**Alan Clay, Director, Marketing & Public Relations**

**Joanne Echlin, Director, Human Resources**

**Wayne Garland, Associate Dean, Academic**

**Brian Goodman, A/Vice President, Student Affairs**

**Carolyn Gray, A/Vice President, CE & Business Development**

**Linda Marshall, Corporate Services & Staff Development Officer**

**Rachel Matthews, Director, Counselling & Disability Services**

**Karen Moore, Controller**

**Dick Raha, Vice President, Finance & Administration**

**Guests**

**Suzanne Clancy, Vice President, Local 240**

**Pam Derks, Director, Research and Policy, ACAATO**

**Anna Gris, Local 240**

**Pat Kramer, BDO Dunwoody LLP**

**April Nederlof, Student Governor-elect**

**MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**BOARD OF GOVERNORS' MEETING**  
**(345<sup>th</sup> Meeting)**

**BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE**  
**Wednesday, June 12, 2002, 6:00 p.m.**

**OPEN PORTION**

The Open Portion Board of Governors' meeting was called to order at 6:10 p.m.

**1. Minutes of the 344<sup>th</sup> Meeting**

It was moved by Shawn Chamberlin and seconded by Tom Behroozi that the minutes of the 344<sup>th</sup> meeting be approved. Carried unanimously.  
**(MOTION 345.O.1)**

**2. Conflict of Interest Declaration**

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

**3. Business Arising from the Minutes**

No report.

**4. Chair's Remarks**

**4.1** The Chair commented on the following events/reports:

- "X" Centre Sod Turning, May 23, 2002
- Board of Governors' Hosted Staff Appreciation Event, June 11, 2002
- HR Matters Survey Community Forum sponsored by the Economic Development of the City of Hamilton, May 22, 2002 re: potential worker shortage.
- Governors' Update of June 2002 – containing a summary of the May 15, 2002 ACAATO General Assembly.

**4.2 Board Log**

Item 5(a) & (b) – Change timeframe and deadline to September 2002.

It was moved by Tom Behroozi and seconded by Gary Beveridge that the Board log for June 2002, as amended, be accepted for information. Carried unanimously. **(MOTION 345.0.4.2)**

**4.3 Charter Consultation Overview by Pam Derks, Director, Research and Policy, ACAATO and Draft Protocol for Board Nominations and Appointments**

Pam Derks, Director, Research and Policy at ACAATO, spoke to the Board of Governors about the Charter consultation. Pam Derks will provide a summary report for the Colleges in the next few months.

It was agreed that the President would provide a report, prepared in consultation with senior staff, on the new College Charter proposed policy framework. The report will be discussed at the next Governance Committee meeting and the September 11, 2002 Board meeting. Comments to ACAATO are requested by September 30, 2002.

**5. Board Committees' Reports**

**5.1 Labour Advisory Committee, April 11, 2002**

It was moved by Tom Behroozi and seconded by Carolyn Johnson that the Labour Advisory Committee minutes of April 11, 2002 be accepted for information. Carried unanimously. **(MOTION 345.O.5.1)**

**5.2 Mohawk College Council, May 13, 2002**

It was moved by Cal Haddad and seconded by Carolyn Johnson that the Mohawk College Council minutes of May 13, 2002 be accepted for information. Carried unanimously. **(MOTION 345.O.5.2)**

In response to Rebecca Jamieson's concern that some of the College's policies are over 20 years old and 50% are out of date (page 4 of the minutes), the President stated that this has been identified as a concern and Linda Marshall is addressing it.

**5.3 Program Review Committee, May 21, 2002**

It was moved by Linda Rogers and seconded by Rebecca Jamieson that the Program Review Committee minutes of May 21, 2002 be accepted for information. Carried unanimously. **(MOTION 345.O.5.3)**

**5.4 Occupational Health & Safety Committee**

John Pooler asked if the College could automatically lower the flags every year on the "Day of Mourning". The President said that he would consider this request.

In response to Jim Koyanagi's question about the locked welding booths at the Brantford Campus, Dick Raha stated that the locked welding booths are not needed at this time and plans have been made to repair them.

It was moved by Cal Haddad and seconded by Ken Krakar that the Occupational Health and Safety Committee minutes for the Fennell Campus, April 17, 2002 and the Brantford Campus, May 21, 2002 be accepted for information. Carried unanimously. **(MOTION 345.O.5.4)**

#### **5.5 Joint Finance Committee and Audit & Operational Review Committee, June 6, 2002**

It was moved by Gary Beveridge and seconded by Jim Koyanagi that the Finance Committee minutes of June 6, 2002 be accepted for information. Carried unanimously. **(MOTION 345.O.5.5.1)**

It was moved by Tom Behroozi and seconded by Rebecca Jamieson that the Audit & Operational Review Committee minutes of June 6, 2002 be accepted for information. Carried unanimously. **(MOTION 345.O.5.5.2)**

It was moved by Gary Beveridge and seconded by Ken Krakar that the March 31, 2002 Financial Statements be approved. Carried unanimously. **(MOTION 345.O.5.5.3)**

In response to Rick Sterne's question about the OSOTF investment income being lower this year than last year, Karen Moore responded that this was due to the fact that more awards were issued and interest rates, on the average, were lower.

Fred Deys commented that the Board has passed a balanced budget (with a surplus) for the past several years and he suggests that more money be put back into the organization. The President stated that Fred's comments were well taken and the administration will look at ways to use the surplus to better serve the students.

Gary Beveridge stated that any viable organization must continue to develop a surplus and there are many commitments, which the College is responsible for, which must come from the surplus (as explained in the notes to the Financial Statements).

It was moved by Tom Behroozi and seconded by Rick Sterne that the appointment of BDO Dunwoody LLP as external auditors of the Mohawk College of Applied Arts and Technology for the fiscal year

2002/2003, at a fee acceptable to the Audit & Operational Review Committee, be approved. Carried unanimously. **(MOTION 345.O.5.5.4)**

Tom Atterton complimented the staff involved in the preparation of the documents for the June 6, 2002 Joint Finance and Audit & Operational Review Committee meetings for a job well done.

**5.6 Governance Committee, June 11, 2002**

Rick Sterne referred to item 2.3 of the minutes and urged the President to bring recommendations to the Board with respect to the proposed Institutes of Technology and Advanced Learning (ITALs).

It was moved by Rick Knowles and seconded by Rick Sterne that the Governance Committee minutes of June 11, 2002 be approved. Carried unanimously. **(MOTION 345.O.5.6)**

**6. President's Report**

**6.1 Mohawk College Report**

It was moved by Cal Haddad and seconded by Tom Behroozi that the Mohawk College Report be accepted for information. Carried unanimously. **(MOTION 345.O.6.1)**

**6.2 Program Proposal – Registered Practical Nurse: Operating Room Nursing**

It was moved by Cal Haddad and seconded by Gary Beveridge that the Registered Practical Nurse: Operating Room Nursing program proposal be approved. Carried unanimously. **(MOTION 345.O.6.2)**

**6.3 Program Proposal – Complementary Care**

It was moved by Cal Haddad and seconded by Rick Knowles that the Complementary Care program proposal be approved. Carried unanimously. **(MOTION 345.O.6.3)**

It was noted by Carolyn Gray that the Board members felt that this program proposal summary lacked sufficient program information and more details will be included in future program proposals.

**6.4 Revised Human Rights Policy & Procedure**

It was moved by Cal Haddad and seconded by Ken Krakar that the revised Human Rights Policy and Procedure be approved subject to receipt of written confirmation from the College lawyer stating that the policy is consistent with current legislation and timelines. Carried. **(MOTION 345.O.6.4)**

## **6.5 "X" Centre Status Report**

The President referred to the official "X" Centre Sod Turning on May 23, 2002, which the Minister of Training, Colleges and Universities, The Hon. Dianne Cunningham attended.

It was noted that future updates on the status of the "X" Centre will be explicit with respect to schedules, progress, etc. Jim Koyanagi stated that monthly reports are available from the architects.

## **6.6 Health, Safety and Environmental Issues Report**

No report.

## **6.7 Other Business**

### **6.7.1 Miscellaneous Items**

The President reported on the following items:

- Mohawk College was represented at the Burlington Economic Development Department dinner on June 6, 2002 – The question was asked how Mohawk could be used to stimulate economic development in Burlington.
- Provincial budget – It was predicted that the college system may not get its fair share of any new money announced for colleges and universities.
- ACAATO is investigating the hiring of a lobbyist to create more awareness about the colleges' financial situation.

### **6.7.2 Annual Report 2000/2001**

The Annual Report to the Minister, 2000/2001 was distributed to the Board. The Board members were asked to review the Report and advise the recording secretary if they are agreeable to its approval.

## **7. Student Association Reports**

It was moved by Ken Krakar and seconded by Linda Rogers that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried unanimously. **(MOTION 345.O.7)**

## **8. New Business Including Notices of Motions**

In response to a question about the status of the Children's Safety Village of Brant, Carolyn Gray stated that the proposal is moving forward to the Ministry for approval.

**9. Confirmation of Date, Time and Place of Next Meeting**

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, September 11, 2002, at 6:00 p.m. in the Board Room, C111B, Fennell Campus.

**10. Adjournment**

It was moved and seconded that the Open Portion of the Board of Governors' meeting adjourn at 7:17 p.m. Carried unanimously. **(MOTION 345.O.10)**