

OPEN PORTION MINUTES

DATE OF MEETING: Wednesday, June 3, 2015

PLACE OF MEETING: Mohawk College
Stoney Creek
Stoney Creek Boardroom A104
481 Barton St.
Hamilton, ON
1:00 p.m.

CHAIR: Doug Harrison

VICE CHAIR: Elaine Sinha

PRESIDENT: Ron McKerlie

MEMBERS PRESENT: Doug Harrison
Stephen Bauld
Donna Cripps
Domenic D'Ambrosio
Mark Farrow
Nancy Fram
Heather Giardine-Tuck
Trent Jarvis
Katrina McFadden
Sheree Meredith
Joe Parker
Glen Steeves
Anna Ventresca
Don Wilford
Ron McKerlie

REGRETS: Gary Crowell
Moe Mahmood
John Marinucci
Elaine Sinha

BOARD SECRETARY: Tom Ferns, General Counsel & Corporate Secretary

OTHERS PRESENT: Paul Armstrong, Dean, Health Sciences & Community Studies
Christine Bradaric-Baus, Vice President, Academic
Deborah Brown, Vice President Corporate Services
Piero Cherubini, Dean, Business and Skilled Trades and Apprenticeship
Trish Loomis, Director, Office of the President
Dan McKerrall, Director, Academic Operations
Antoine Haroun, Chief Information Officer
Lori Morgan, Chief Marketing & Recruitment Officer
Karen Moore, Chief Financial Officer
Karen Pashleigh, Chief Human Resource Officer
Wayne Poirier, Vice President, Student Services
Trisha Simon, Executive Assistant, Board of Governors (Recorder)
Ron Taylor, Chief Real Estate Planning and Development Officer
Scott Tipping, Director, Budget and Financial Strategies
Tony Thoma, Dean Engineering Technology, Media and Entertainment

Guests: None

1. CALL TO ORDER AND REMARKS BY THE CHAIR:

The Chair call the meeting to order at 1:40 p.m.

2. ADDITONS/ DELETIONS TO AGENDA:

No changes were made to the agenda.

A motion to accept the agenda was moved by Doug Harrison, and seconded by Trent Jarvis.

Carried

3. CONFLICT OF INTEREST DECLARATIONS:

No conflicts were declared.

4. BOARD CHAIR REMARKS:

The Chair welcomed the Governors to the 440th Open Board of Governors meeting. Doug acknowledged the four Governors who are leaving the board after six years of service. Elaine Sinha, our current Vice-Chair, Nancy Fram, our previous Board Chair,

Don Wilford, current Chair of PDRC, and John Marinucci a previous Board Chair, who was not able to join the meeting.

Doug thanked each for the members for their contributions and dedication to the Board, and to Mohawk College.

The Chair reminded the Board of the upcoming Convocation ceremonies. This is a very worthwhile experience to be a part of if you are able to attend.

Some notable reports that were to be tabled at the Board meeting were 2014-15 Draft Financial Statements, Future Ready Processes Implementation Update, Blended Learning Update, and the Annual General Meeting that will follow the Closed portion for the Board meeting.

5. PRESIDENT'S REMARKS:

Ron echoed Doug's remarks, expressing his sincere thanks and appreciation to the Board members who attended their last meeting. He thanked Nancy, Elaine, Don, and John for their time and commitment to the Board, and the expertise that they offered over the years.

Ron also thanked Doug Harrison for his guidance and leadership as Board Chair this past year, and welcomed Joe Parker as incoming Board Chair for the upcoming year.

On May 11th Ron attending the CoP meeting. A few updates from that meeting were provided to the Board members.

On May 13th SURGE was officially launched at Mohawk College. SURGE connects entrepreneurial Mohawk students with community resources and offers mentorship and career coaching. It runs year round on-campus workshops, events and competitions. SURGE is a project of Mohawk's On-Campus Entrepreneurship Activities (OCEA) program which is an initiative of the Government of Ontario under the Youth Jobs Strategy and managed by Ontario Centres of Excellence. Minister Ted McMeekin was on hand to bring greetings.

Ron has been asked to Chair the Mayor's Blue Ribbon Task Force. This task force will meet on June 18th for the first time. IT will provide the leadership and direction required to establish a multi-organizational industry led team that will specifically address Hamilton's existing skilled trades and talent and deficiencies. Ron will work directly with the Mayor, the City Council and senior staff members.

Thank you to Governors' Bauld, D'Ambrosio, and Mahmood who attended the CIG Conference in Winnipeg in May, along with Deborah Brown who represented Mohawk College.

While those members were attending the conference, many of our other Governors and members of our Senior Leadership Team were hosting our community and industry parts at Liuna Station at our President's Partnership Dinner with the Hamilton Community Foundation. Dana Robbins, Vice President at Metroland, lead off the evening telling a compelling story about his struggles growing up in poverty. The night also showcased a trio of local grassroots organizations that are helping to keep kids in school and go on to College and University. Ron announced that the total profit for the evening was \$53,000. IT was a great success.

Also invited to the dinner was Trevor Clark, our new Executive Director for the Mohawk College Foundation. Trevor is a seasoned fund raising professional who has lead fundraising campaigns for the Alzheimer's Society, SickKids, and Queen's University. Trevor will be joining the College June 8th.

Starting July 11th, the Pan Am Games will be using our parking lots to accommodate parking and shuttle services for all the soccer games taking place at Tim Horton's field. The College will be one of the three shuttle parking lots in the city.

At the end of the month, MCE will be hosting an Open House to celebrate their 5th Anniversary at the Stoney Creek Campus. Ron congratulated Audie McCarthy and her team.

On June 8th, the College will have around 5 thousand Mohawk students graduating. There will be 9 convocations ceremonies over 4 days. Honourary recognitions in the categories of Distinguished Fellow and honorary Diplomas will be conferred to 3 exceptional individuals; Patricia Amos, Rebecca Jamieson, Ron Foxcroft.

Ron asked the Board to save the date for the annual President's breakfast scheduled for September 2nd, 2015.

6. CONSENT AGENDA:

- 6.1 Minutes of the April 8, 2015 Open Portion Board of Governors' Meeting
- 6.2 Mohawk Student Association Update

It was moved by Doug Harrison, and seconded by Stephen Bauld that consent agenda items 6.1 and 6.2 be approved.

Carried (MOTION 440.O.6.1, 440.O.6.2)

7. REPORTS FROM STANDING COMMITTEES:

7.1 Governance Committee, June 3, 2015
Decision Item:

7.1i) 2015-16 Proposed Board of Governors Meeting Schedule: PO.15.06.069

It was moved by Doug Harrison and seconded by Anna Ventresca that the following decision item be approved:

THAT the Board of Governors approves the meeting schedule for the 2015-2016 Academic year as presented in Report #GC.15.06.069,

AND THAT the Board of Governors does hereby give notice of its intention pass an annual schedule in accordance to By Law No. 1., being a By Law governing General Matters, to reflect the committee and Board meeting schedule.

Carried (MOTION 440.O.7.1.i)

7.1ii) 2014-2015 Annual Report: PO.15.06.094

It was moved by Doug Harrison, and seconded by Mark Farrow that the following decision item be approved:

THAT Subject to minor housekeeping and final formatting of content and document design, the Board of Governors approve the 2014-2015 Annual Report attached as Appendix A to Report PO.15.06.094: Draft 2014-2015 Mohawk College Annual Report,

AND THAT staff be directed to submit the Annual Report to the Ministry of Training Colleges and Universities.

Carried (MOTION 440.O.7.1.ii)

7.1iii) 2015-2016 Business Plan: PO.15.06.095

It was moved by Doug Harrison, and seconded by Stephen Bauld that the following decision item be approved:

THAT Subject to minor housekeeping and final formatting of content and document design, the Board of Governors approve the 2015-2016 Business Plan attached as Appendix A to Report PO.15.06.095: Draft 2015-2016 Mohawk College Business Plan,

AND THAT staff be directed to submit the Business Plan to the Ministry of Training Colleges and Universities.

Carried (MOTION 440.O.7.1.iii)

7.2 Audit, Finance & Infrastructure

Joe Parker

Consent Agenda:

It was moved by Joe Parker, and seconded by Glen Steeves that the following consent items be approved:

7.2i) VP Corporate Services Report CS.15.06.251

7.2ii) Infrastructure Report CS.15.06.252

Carried (MOTION 440.O.7.2.i-ii)

Decision Items:

It was moved by Joe Parker, and seconded by Heather Giardine-Tuck that the following decision item be approved:

7.2 iii) 2014/15 Draft Financial Statements CS.15.06.255

THAT the Board of Governors receive and approve The Mohawk College of Applied Arts and Technology audited financial statements as presented for the fiscal year ended March 31, 2015 as provided in Report CS.15.06.255: *2014/15 Draft Financial Statements*, and

THAT the President and the Chair of the Board of Governors be authorized to sign the financial statements on behalf of the Board of Governors.

Carried (MOTION 440.O.7.2.iii)

7.2iv) Audit Findings Report CS.15.06.260

It was moved by Joe Parker, and seconded by Mark Farrow that the following decision item be approved:

THAT the Board of Governors receives for information Report CS.15.06.260: Audit Findings Report for year ended March 31, 2015: and,

THAT the Board of Governors approve management's response to information technology controls (Appendix 7, appendix B) within Report CS.15.06.260: Audit Findings Report for year ended March 31, 2015.

Carried (MOTION 440.O.7.2.iv)

7.2v) 2015/16 College Insurance: CS.15.06.257

It was moved by Joe Parker, and seconded by Nancy Fram that the following decision item be approved:

THAT the Board of Governors ratifies Mohawk College's insurance coverage for the policy term April 1, 2015 to April 1, 2016 as provided in Report CS.15.06.257: *2015/16 College Insurance*.

Carried (MOTION 440.O.7.2.v)

7.3 Student Services Committee

Donna Cripps

Consent Agenda:

It was moved by Donna Cripps, and seconded by Anna Ventresca that the following consent items be approved:

7.3 i) VP Student Services Dashboard Report: SS.15.06.187

7.3 ii) Alumni Relations Quarterly Report: SS.15.06.188

7.3 iii) Aboriginal Council Quarterly Report: SS.15.06.189

Carried (MOTION 440.O.7.3.i-iii)

Discussion Items:

It was moved by Donna Cripps, and seconded by Mark Farrow that the discussion items item be approved:

7.3iv) Enrolment Update Report: SS.15.06.190

7.3 v) Student Services Annual Report: SS.15.06.191

- 7.3vi) Future Ready Processes Implementation Update: SS.15.06.192
- 7.3 vii) Key Performance Indicator (KPI) Update Report: SS.15.06.193

Carried (MOTION 440.O.7.3.iv-vii)

7.4 Program Development & Renewal Committee

Don Wilford

Consent Agenda:

It was moved by Don Wilford, and seconded by Nancy Fram that the following consent items be approved:

- 7.4i) Vice President Academic Report A.15.06.258
- 7.4ii) Program Update Report A.15.06.259
- 7.4iii) Program Review Status Report A.15.06.260

Carried (MOTION 440.O.7.4.i-iii)

Decision Items:

It was moved by Don Wilford, and seconded by Nancy Fram that the following decision item be approved:

- 7.4iv) New Programs: Project Management Graduate Certificate
Program: A.15.06.261

THAT the Board of Governors approve the new program proposal, as included in Report# A.15.06.261, Program Proposal: Project Management Ontario Graduate Certificate.

Carried (MOTION 440.O.7.4.iv)

It was moved by Don Wilford, and seconded by Stephen Bauld that the following decision item be approved:

- 7.4 v) New Program: Lean Six Sigma Green Belt: A.15.06.262

THAT the Board of Governors approve the new program proposal, as included in Report# A.15.06.262, Program Proposal: Lean Six Sigma Green Belt Certificate.

Carried (MOTION 440.O.7.4.v)

It was moved by Don Wilford, and seconded by Stephen Bauld that the following decision item be approved:

7.4vi) New Programs: Bachelor of Applied Technology (Digital Health):
A.15.06.263

THAT the Board of Governors approve the new program proposal, as included in Report# A.15.06.263, Program Proposal: Bachelor of Applied Technology (Digital Health).

Carried (MOTION 440.O.7.4.vi)

It was moved by Don Wilford, and seconded by Heather Giardine-Tuck that the following decision item be approved:

7.4vii) New Program: Digital Health (Ontario College Graduate Certificate):
A.15.06.268

THAT the Board of Governors approve the new program proposal, as included in Report# A.15.06.268, Program Proposal: Digital Health (Ontario College Graduate Certificate).

Carried (MOTION 440.O.7.4.vii)

Discussion Items:

It was moved by Don Wilford, and seconded by Heather Giardine-Tuck that the following decision item be approved:

7.4ix) School Overview/ Associate Dean Presentation: Art Domenicucci, McKeil
School of Business: A.15.06.264
7.4x) Blended Learning Update: A.15.06.265
7.4xi) Research Ethics Board (REB) Annual Report: A.15.06.266

Carried (MOTION 440.O.7.4.ix-xi)

8. UPCOMING MEETINGS /EVENTS

BOARD OF GOVERNORS MEETING:

September 9, 2015

9. ADJOURNMENT/ MOTION TO GO IN CAMERA

It was moved by Doug Harrison and seconded by Joe Parker to adjourn the open portion of the 440th meeting of the Board of Governors.



The meeting adjourned at 2:13 p.m.

Carried (MOTION 440.O.9)