

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(352nd Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, May 14, 2003

ATTENDANCE
OPEN PORTION

Board of Governors

Tom Atterton, Chair
Gary Beveridge
Linda Brown
Shawn Chamberlin
Cal Haddad, President
Trent Jarvis
Bronko Jazvac
Carolyn Johnson
April Nederlof
Cindy Swanson
Kathy Verspagen

Absent

Tom Behroozi
Rick Sterne
Rebecca Jamieson

Observers

Gaspare Bonomo, Faculty (Faculty Governor-elect)
Fred Deys, Faculty (President, Local 240)
Nathan Fehrman, Student (Past President, MSA)
Krysia Iwanek, President, Mohawk College Alumni Association
Tansy Ko, Student (President, MSA)
Wendy Makey, Student (President, MCACES)

Vice-Presidents/Deans/Directors

Doug Baker, Dean, Brantford Campus & Applied Arts
Alan Clay, Director, Marketing & Public Relations
Joanne Echlin, Director, Human Resources
Shelagh Gill, Vice President, Academic
Carolyn Gray, Vice President, Student and Community Services
Cheryl Jensen, Dean, Engineering Technology
Linda Marshall, Corporate Services Officer
Jay Moore, Chair, Humanities and Social Sciences
Dick Raha, Vice President, Finance & Administration
John Schaeffer, Chair, Applied Arts, Brantford Campus

Guests

Suzanne Clancy, Vice President, Local 240

Anna Gris, Chief Steward, Local 240

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Wednesday, May 14, 2003

OPEN PORTION

The Board of Governors' Open Portion meeting was called to order at 6:10 p.m.

1. Minutes of the 351st Meeting

It was moved by Trent Jarvis and seconded by Shawn Chamberlin that the minutes of the 351st meeting (April 9, 2003) be approved. Carried unanimously.
(MOTION 352.O.1)

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

3. Chair's Remarks

3.1 Notice of Election for Three Positions on Governance Committee

The Chair advised the Board that any Governor wishing to run for one of the three positions on the Governance Committee (term September 1, 2003 to August 31, 2004) should advise the Board Secretary before the June 11, 2003 Board meeting.

3.2 Resignation – Rick Knowles

The Chair read the letter of resignation from Rick Knowles which was effective May 5, 2003.

3.3 In Camera Session

The Chair stated that the Open Portion Agenda has been changed to indicate those items to be discussed by the Board in camera. These items will be discussed at the end of the Open Portion and any one who wishes to may rejoin the Board for a report on the in camera portion.

3.4 Health Sciences & Human Services Awards Ceremony, May 14, 2003

The Chair attended the Health Sciences and Human Services Awards Ceremony today in the McIntyre Theatre.

3.5 Aboriginal Education Council Minutes

The Chair stated that the minutes of the Aboriginal Education Council have not been coming to the Board and this omission will be corrected and the minutes will be coming to the Board as of the June 11, 2003 meeting.

CONSENT AGENDA

- 4. Chair's Written Report**
No report.
- 5. Board Log**
It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.5)**
- 6. Reports/Minutes**
 - 6.1 Labour Advisory Committee , January 9, 2003**
It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.6.1)**
 - 6.2 Occupational Health & Safety Committee**
 - **Stoney Creek Campus, February 6, 2003**
 - **Fennell Campus, April 2, 2003**It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.6.2)**
 - 6.3 Presidential Search/Selection Committee, April 9 & April 16, 2003**
It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.6.3)**
 - 6.4 Governance Committee, April 16, 2003**
It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.6.4)**
 - 6.5 Program Review Committee, April 23, 2003**
It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.6.5)**
 - 6.6 Program Review Caucus, April 23, 2003**
It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.6.6)**
 - 6.7 Mohawk College Report, May, 2003**
It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.6.7)**
- 7. Student Association Reports**

It was moved by Bronko Jazvac and seconded by Linda Brown that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 7 be accepted for information. Carried unanimously. **(MOTION 352.O.7)**

DISCUSSION/DECISION AGENDA

No items were moved into the Discussion/Decision agenda.

REGULAR AGENDA

8. Business Arising from the Minutes

No items to report.

9. Committee Reports

9.1 Governance Committee, May 13, 2003

Size of Board (Increase in Number of External Governors)

Linda Brown was concerned about the gender balance due to only one female being considered for appointment to the Board.

Carolyn Johnson said that the Governance Committee solicited interest in the Board and all the individuals interviewed were excellent.

In answer to Linda Brown's question as to whether or not the Board has ever considered advertising for candidates to fill vacancies, Tom Atterton stated that this has been done in the past and future Boards may wish to consider advertising as a means to fill Board vacancies.

Shawn Chamberlin said that many Boards are downsizing and he wondered if increasing the size of our Board would be a problem.

In answer to Cindy Swanson's suggestion to stagger the Board appointments, Tom Atterton said that this would mean that some of the Governors would have a reduced term since no external Governor is allowed to serve for more than two 3-year terms.

Linda Brown stated that, as of September 1, 2003, there will be only 4 female external Governors out of 14.

It was moved by Trent Jarvis and seconded by Bronko Jazvac that the Board approve the recommendation from the Governance Committee to increase the number of external Governors from 12 to 14 effective September 1, 2003 and that Bylaw #1 be amended accordingly. Carried, 2 opposed. (MOTION 352.O.9.1.1)

Board Reappointments and Appointments

It was moved by Carolyn Johnson and seconded by Trent Jarvis that the following reappointments and appointments be approved:

Shawn Chamberlin – reappointment

Tom Behroozi – reappointment

Bryan Adamczyk – appointment
Allan Greve – appointment
Sharon Lax – appointment
Brendan Ryan – appointment
Martin van Zon - appointment

Carried, 3 opposed. **(MOTION 352.O.9.1.2)**

It was suggested that, if possible, a female candidate fill the remaining vacancy on the Board.

Kathy Verspagen suggested that a resident of Stoney Creek be considered in the next round of Board appointments.

Board Chair and Vice Chair (September 1, 2003 to August 31, 2004)

It was moved Carolyn Johnson and seconded by Shawn Chamberlin that Rick Sterne be Chair of the Board and Bronko Jazvac be Vice Chair of the Board for the term September 1, 2003 to August 31, 2004. Carried unanimously. **(MOTION 352.O.9.1.3)**

Presidential Search/Selection Committee Vacancy

It was moved by Carolyn Johnson and seconded by Linda Brown that Gaspare Bonomo, the Faculty Governor-elect, be added to the Presidential Search/Selection Committee with full voice and vote. Carried unanimously. **(MOTION 352.O.9.1.4)**

Board Mini-Retreat

The Board Secretary will poll the Board members regarding a possible Board mini Retreat in August.

Governance Committee Minutes, May 13, 2003

It was moved by Gary Beveridge and seconded by Kathy Verspagen that the Governance Committee minutes of May 13, 2003 be accepted for information. Carried unanimously. **(MOTION 352.O.9.1.5)**

10. President's Report

10.1 Brantford Campus Vision Presentation

The Board heard a presentation on the Brantford Campus vision by Doug Baker, Dean, Brantford Campus and Applied Arts, John Schaeffer, Chair, Applied Arts, Brantford Campus and Jay Moore, Chair, Humanities and Social Sciences. (refer to item 17 for a further report).

10.2 "X" Centre Status Report

The President reported that the contingency plan for the "X" Centre will be implemented.

Dick Raha stated that all students who are scheduled to have classes in the "X" Centre will actually be scheduled for the Fennell Campus until such time as the new classrooms become available.

The Board requested that a full report on the status of the “X” Centre be prepared and presented to the Board at the June 11, 2003 meeting.

10.3 Health, Safety and Environmental Issues Report

No issues were identified.

10.4 Other Business

KPI (Key Performance Indicators) Funding

The President reported that, although the College’s KPI results have dropped in some areas, it has not affected the funding linked to the KPI results. The President said that he is hopeful that improvements to services for students will result in an improvement in our KPI results.

The Chair reported that the Minister of Training, Colleges and Universities, Dianne Cunningham, told the ACAATO General Assembly (earlier today) that the KPI data that the Ministry is currently receiving is not what they want and the Ministry is working with the colleges to change the data collected.

The President was asked to provide the Board with a summary of the KPI information for Mohawk College and the college system.

Fundraising

The President reported that the family fundraising campaign has raised \$122,828.

11. Long Range Strategic Planning

Jackie Schach provided the Board with a progress report on the strategic plan at the 5 to 6 p.m. session earlier today.

12. Verbal Updates

- **Committee Chairs**
- **MSA**
- **SAC**
- **MCACES**
- **Mohawk College Alumni Association**

The verbal reports were received.

Tansy Ko, President, MSA, said that a student referendum will be held in the Fall to determine the amount of the donation from the MSA to the College’s family campaign.

13. Questions of the Day

Further to a request from Trent Jarvis, the Chair will send a written invitation to Local 241 encouraging them to send a representative to the Board meetings.

14. New Business (Including Notices of Motions)

In response to Cindy Swanson’s question about the status of the fee increases approved at the last Board meeting, the President stated that, due to the fact that

the mailing to students was being delayed, it was necessary to send out the information to students with the new fee increases, and deal with any discrepancies later. A letter from the Ministry of Training, Colleges and Universities is anticipated which will clarify the Ministry's policy on fees.

15. Next Meeting Date – June 11, 2003

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, June 11, 2003 beginning at 6 p.m. in the Board Room, C111B, Fennell Campus.

PLEASE NOTE: The Mohawk College Board of Governors' Annual General meeting is scheduled for Wednesday, June 11, 2003 in the Board Room, C111B, Fennell Campus, Mohawk College, immediately following the Open Portion Board meeting.

16. In Camera Session

It was moved by Carolyn Johnson and seconded by Shawn Chamberlin that the Board move to an in camera session at 7:40 p.m. to discuss the following items.

- March 12, 2003 Closed Portion Minutes
- MSA Pub Fact-Finding Report
- SuperBuild
- Personnel Matters

Carried unanimously. **(MOTION 352.O.16)**

It was moved by Trent Jarvis and seconded by Shawn Chamberlin that the Board return to the Open Portion meeting at 8:35 p.m. Carried unanimously. **(MOTION 352.C.4)**

17. Brantford Campus Vision Presentation

It was moved by Cal Haddad and seconded by Carolyn Johnson that the Board authorize further exploration of the feasibility of the Brantford Campus vision and that it be aligned/validated with the College strategic plan for an overall resource fit. A further report on the Brantford Campus vision will come to the Board for approval. Carried unanimously. **(MOTION 352.O.17)**

It was suggested that Alan Clay, Director of Marketing and Public Relations be involved in the next stage of discussion of the Brantford Campus vision in order to formulate a media plan.

18. Adjournment

It was moved by April Nederlof and seconded by Carolyn Johnson that the Open Portion Board of Governors' meeting adjourn at 9:05 p.m. Carried unanimously. **(MOTION 352.O.18)**