

**BOARD OF GOVERNORS' MEETING**  
**(381<sup>st</sup> Meeting)**  
**STAFF LOUNGE, C110, FENNELL CAMPUS**  
**Wednesday, May 10, 2006**

**OPEN PORTION**

<b>1.</b>	<p><b>CALL TO ORDER</b> The Mohawk College Board of Governors' Open Portion meeting was called to order at 6:03 p.m.</p>
<b>2.</b>	<p><b>INTRODUCTION OF NEW GUESTS</b> Ronald Holgerson introduced the new guests (see attendance listing).</p>
<b>3.</b>	<p><b>ADDITIONS/DELETIONS TO THE AGENDA</b> No items were added to or deleted from the agenda.</p>
<b>4.</b>	<p><b>CONFLICT OF INTEREST DECLARATIONS</b> The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflicts were declared.</p>
<b>5.</b>	<p><b>APPROVAL OF THE PREVIOUS MINUTES</b></p>
5.1	<p><b>Minutes of the 380<sup>th</sup> Open Portion Board Meeting (April 12, 2006)</b> It was moved by Pat MacDonald and seconded by Brenda Davis that the Board of Governors approve the minutes of the 380<sup>th</sup> Open Portion Board meeting of April 12, 2006. Carried. (MOTION 381.O.5.1)</p>
	<p><b>Board Action Items/Follow-Up:</b> <b>This agenda:</b></p>

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- Report on Mohawk Connecting with Grades 7 & 8 Students (see item 10.4)

**Future agenda item:**

- Revised Staffing Report (June 2006)
- KPI Analysis Report (Fall 2006)

**6. BOARD COMMITTEE REPORTS**

**6.1 Audit Committee, April 27, 2006**

The Audit Committee minutes of April 27, 2006 were presented for information.

**6.2 Finance Committee, April 27, 2006**

The Finance Committee minutes of April 27, 2006 were presented for information.

**7. STRATEGIC/DECISION ITEMS**

**7.1 Budget Plan 2006-2007**

Catherine Peterson made a presentation on the 2006-2007 Budget which outlined budget assumptions, revenue sources, revenues, major expenditures and adjustments, staffing notes/strategies, expenses, change to work environment, investment in strategic priorities, cost containment strategies and risk and risk mitigation.

Bryan Adamczyk referred to the letter from Local 240 addressed to the President in which concerns were expressed about the affect of the budget on the quality of education and workload and the fact that the number of faculty is getting smaller and the workload is increasing. In response to this question the President stated that she shared the concern of ensuring that the structure of the learning environment allows for student success. Discussions are on going with staff to generate solutions. The collective agreement determines the assignment of work and we are following the current contract until the arbitrator rules on the next contract. The work stoppage followed by the semester completion did not allow staff to participate in the budget development process. The administration is open to ideas to balance the budget with the quality of education.

Carolyn Johnson stated that the question of the quality of education and learning was discussed at length at the Finance Committee meeting.

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The President stated that she believes that the needs of students will be met this year but we must explore new ways of teaching and keep what is working and get rid of what does not work.

Gaspare Bonomo stated that Mohawk, and other colleges, have been making cuts to the program of studies (POS) and increasing class sizes for many years.

The President stated that it is important to recognize the changes that have been made:

- program mapping
- \$1 million invested in professional development for all staff
- recruitment strategies to attract the best staff possible
- move from 3 semester to 2 semester teaching with an annual cost of approximately \$1.4 million
- hiring a permanent Curriculum Development expert and a Program Review expert

She further stated that the number of teaching hours do not necessarily equate to a good learning environment. It is important to look at outcomes and to consider people, product, quality and budget.

Pat McKay stated that a counter argument would be that when budget issues must be addressed people become more creative with their solutions which often results in a better product.

Brendan Ryan stated that the college system might be flawed which would mean that it needs to be looked at the provincial level.

Fred Deys stated that increasing class sizes and cutting POS hours would not increase creativity. It will lead to further deterioration in the quality of education. He asked that the Board review the budget again prior to approval and make adjustments that do not result in cuts to POS hours and increased class sizes.

Several Practical Nursing students attended the meeting and expressed their concern with the cuts to their POS hours resulting in reduced clinical hours in the hospital. They asked why they were not consulted as to the changes since they are affected by the cuts.

Lacey Williams stated that she represents the students on the Board of Governors.

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Trent Jarvis asked if the Mohawk Students' Association (MSA) was consulted in the budget development.

The President replied that the work stoppage and semester completion did not allow for consultation with the students. She also stated that although she appreciated the spirit of the Local 240 letter is not totally accurate at this time. Discussions are taking place with faculty and students to find workable solutions. It is not always possible to continue to do the same things in the same way.

The Chair thanked everyone for their comments and stated that what will differentiate Mohawk from other colleges will be how we work these concerns out and respond to the challenges.

It was moved by Carolyn Johnson and seconded by Allan Greve that the Board of Governors accept for information and approve:

- The 2006-2007 Proposed Budget Plan and a provision, not to exceed \$800,000 of the following from Internally Restricted Reserves, providing there is sufficient 2005-2006 operating surplus:
  - An allocation of \$300,000 for continuation of the College's commitment to Employment Stability
  - A contingency allocation of \$500,000 in the event the faculty collective agreement arbitration award is not funded by the government.

Carried. **(MOTION 381.O.7.1)**

**8. STRATEGIC/DISCUSSION ITEMS**

No report.

**9. PERFORMANCE REPORTS**

**9.1 Health & Safety – Accident/Injury Report**

The Accident/Injury Report was provided for information.

**9.2 Staffing Report**

No report.

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**9.3 Finance – Cumulative Revenue & Expenditure Report**

The Cumulative Revenue & Expenditure Report was provided for information.

**10. PRESIDENT’S REPORT**

**10.1 Learning Excellence Report**

The members of the Learning Excellence Team were introduced: A presentation on program maps was made using the Office Administration – Legal program as an example. The Office Administration – Legal Program Mapping Report for 2005 was circulated to Board members for their information.

Catherine Drea stated that the work of the Learning Excellence Team is recognized as leading edge in the college system.

Pat McKay stated that one of the outcomes of the program mapping process is that it will assist students in communicating their skills to potential employers.

Jane Cooper commented that the program mapping process was an incredibly worthwhile effort for her department and it provided a teambuilding exercise.

JoAnne Procter thanked the College for allowing her and her department to take part in the program mapping activity.

It was moved by Sharon Lax and seconded by Pat McKay that the Board of Governors recognize the outstanding work of the Learning Excellence Team. Carried. **(MOTION 381.O.10.1)**

**10.2 Ontario Council for Technology Education Certificate of Recognition**

Cheryl Jensen informed the Board that Mohawk College has been chosen to receive the 2006 Ontario Council for Technology Education (OCTE) Certificate of Recognition. The OCTE recognizes selected deserving individuals and organizations for their contributions and dedication to their students and the furtherance of technological education in Ontario. Mohawk College was nominated by the Hamilton Wentworth District School Board to receive this award. The award is in recognition of the articulation agreement that Mohawk College signed with the Hamilton Wentworth District School Board.

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<b>10.3</b>	<b>Brantford Centre Proposal – Stage II Report</b> Carolyn Gray reported that Mohawk has a partnership with Laurier University, the City of Brantford and the Grand Valley Educational Society to examine downtown development in Brantford. Recently, it was incorrectly reported that the Brantford Project was cancelled when, in fact, it is a three-phase project and Phase 1 is complete, Phase 2 did not receive government funding and Phase 3 is not expected to be completed until 2008 to 2010. A letter from the Minister of Training, Colleges and Universities published in the April 28, 2006 Brantford Expositor was distributed for information.
<b>10.4</b>	<b>Outreach to Grade 7 and 8 Students</b> Cheryl Jensen referred to the report entitled Outreach to Grade 7 and 8 Students. Two additional items were added to augment this report: <ul style="list-style-type: none"><li>• The Hamilton Training Advisory Board has just published a DVD available to all Grade 7, 8 and high school students regarding pathways to apprenticeship training.</li><li>• Mohawk hosts an annual Aboriginal Social Event in February for Grade 7 and 8 students every two years. During the social, a 45 minute presentation is shown about Mohawk College. The social event is held on alternate years for Grade 7 and 8 students and high school students.</li></ul>
<b>10.5</b>	<b>Minister’s Visit – April 27, 2006</b> The President reported on the visit of the Minister of Training, Colleges and Universities to Mohawk on April 27, 2006 to announce the investment in Mohawk College and McMaster University with funds from the Facilities Renewal Program and the College Equipment Renewal fund from the 2005-2006 budget year.
<b>11.</b>	<b>BOARD CHAIR’S REPORT</b>
<b>11.1</b>	<b>Show Me The Money 50/50 Draw</b> Pat MacDonald was a recent winner of the “Show Me The Money 50/50” draw.
<b>11.2</b>	<b>Red Cross Power of Humanity Dinner</b> The Board Chair and Allan Greve attended the May 8, 2006 Canadian Red Cross Power of Humanity Dinner along with some Mohawk staff and students. The President was the Honourary Chair of this event.

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<b>11.3</b>	<b>Canadian Association of Former Parliamentarians National Undergraduate Essay Competition</b> Referring to item 12.2, the Chair congratulated incoming Student Governor Arun Jacob for placing second in the Canadian Association of Former Parliamentarians National Undergraduate Essay Competition.
<b>12.</b>	<b>INFORMATION</b> Items 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7 and 12.8 were provided for information.
<b>12.1</b>	<b>Student Reports (MSA/SAC/MCACES/Alumni)</b>
<b>12.2</b>	<b>Canadian Association of Former Parliamentarians National Undergraduate Essay Competition – Arun Jacob – 2<sup>nd</sup> Place</b>
<b>12.3</b>	<b>Salvation Army Annual Community Lunch</b>
<b>12.4</b>	<b>CareerMeter – Top Three Finalist in Canadian News Media Awards</b>
<b>12.5</b>	<b>Bell Walk for Kid’s Help Phone Pledge</b>
<b>12.6</b>	<b>Note of Thanks</b>
<b>12.7</b>	<b>Bell Technology Award – Datasym Inc.</b>
<b>12.8</b>	<b>Media Reports</b>
<b>13.</b>	<b>UPCOMING MEETINGS</b> <ul style="list-style-type: none"><li>• Children’s Safety Village of Brant Official Opening, May 13, 2006</li><li>• ACAATO General Assembly, May 17, 2006</li><li>• Program Development &amp; Renewal Committee, May 18, 2006</li><li>• Audit Committee &amp; Finance Committee, May 18, 2006</li><li>• ACCC Conference, May 27 – 31, 2006</li><li>• Audit Committee &amp; Finance Committee, June 8, 2006</li><li>• 2<sup>nd</sup> Annual Mohawk College Alumni Golf Classic, June 9, 2006</li><li>• Board Meeting &amp; Annual General Meeting, June 14, 2006</li><li>• Spring Convocations – June 21, 22, 23, 2006</li></ul>
	<b>NEXT MEETING</b>

**OPEN PORTION**

Wednesday, June 14, 2006, 4:00 p.m. [Please note that no dinner will be held prior to the Board meeting.]  
Staff Lounge, Fennell Campus, Mohawk College

**ANNUAL GENERAL MEETING:**

Wednesday, June 14, 2006

Following the Open Portion Board Meeting

Staff Lounge, Fennell Campus, Mohawk College

**14.**

**ADJOURNMENT/MOTION TO GO IN CAMERA**

It was moved by Sharon Lax and seconded by Lacey Williams that the Board of Governors meeting adjourn at 7:24 p.m. and the in camera (Closed Portion) meeting commence in 5 minutes. Carried. **(MOTION 381.O.14)**



# MOHAWK

COLLEGE OF APPLIED ARTS AND TECHNOLOGY

**BOARD OF GOVERNORS' MEETING**  
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**ATTENDANCE - OPEN PORTION**

**Board of Governors**

**Bronko Jazvac, Chair**  
**Bryan Adamczyk**  
**Gary Beveridge**  
**Gaspere Bonomo**  
**Brenda Davis**  
**Allan Greve**  
**Trent Jarvis**  
**Carolyn Johnson**  
**Sharon Lax**  
**Pat MacDonald**  
**Pat McKay**  
**Brendan Ryan**  
**Martin van Zon**  
**MaryLynn West-Moynes, President**  
**Lacey Williams**

**Absent**

**Shawn Chamberlin**  
**Brian Mullan**  
**Colin Osborne**  
**Cindy Swanson**

**Vice-Presidents/Executive Deans/Directors**

**Paul Armstrong, College Lead, President's Council on Quality Performance**  
**Peter Dietsche, Vice President, Research & Institutional Quality**  
**Catherine Drea, Vice President, Students, Access & Success**  
**Joanne Echlin, Vice President, HR Staff Services**  
**Carolyn Gray, Vice President, Lifelong Learning & Brantford**  
**Ronald Holgerson, Vice President, Marketing, Communications, Alumni & Development**  
**Cheryl Jensen, Vice President, Vice President, Technology, Apprenticeship & Corporate Training**  
**Rosemary Knechtel, Vice President, Academic**  
**Debbie Logel Butler, Executive Director, Development & Alumni Relations**

**Catherine Peterson, Director, Purchasing & Financial Planning**  
**Dick Raha, Vice President, Finance & Administration - Finance**  
**Dale Schenk, Vice President, Finance & Administration - Facilities**

**Observers**

**Suzanne Clancy, Faculty (Vice President, Local 240)**  
**Anthony D'Alessandro, Chair, Mohawk College Council**  
**Fred Deys, Faculty (President, Local 240)**  
**Karen Logan, President, Mohawk College Association for Continuing Education Students**  
**Kathy Maxwell, Support Staff (President, Local 241)**

**Guests**

**Ali Cheaib, Professor, Computer Science & Information (Member, Learning Excellence Team)**  
**Roberta Burke, Professor, Humanities and Social Sciences (Member, Learning Excellence Team)**  
**Jane Cooper, Acting Association Dean, Office Administration & Tourism & Travel**  
**Greg Cormier, Co-ordinator, Business Management**  
**Anna Gris, Professor, Language Studies (Chief Steward, Local 240)**  
**Arun Jacob, Student (Incoming Student Governor)**  
**Jim Jones, Associate Dean, Adult Pathways**  
**Heather Kays, Co-ordinator, Language Studies**  
**Lynda Morgan Murdock, Professor, Language Studies- (Member, Learning Excellence Team)**  
**Catharine Ozols (Member, Learning Excellence Team)**  
**JoAnne Procter, Professor, Business Management (Member, Learning Excellence Team)**  
**Shelley Rempel, Professor, Social Service Worker (Member, Learning Excellence Team)**  
**Marla Robinson, Co-ordinator, Mechanical & Industrial Engineering (Member, Learning Excellence Team)**  
**Sheila Walsh, Director, HR Staff Services**