

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(339th Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, November 14, 2001

ATTENDANCE
OPEN PORTION

Board of Governors

Linda Brown, Chair
Tom Behroozi
Gary Beveridge
Cal Haddad, President
Rebecca Jamieson
Bronko Jazvac
Rick Knowles
Jim Koyanagi
Ken Krakar
Linda Rogers
Rick Sterne
Cindy Swanson
Kathy Verspagen

Absent

Tom Atterton
Shawn Chamberlin

Carolyn Johnson, Governor-elect

Observers

Dorleen Allen, Faculty
Chris Blackwood, Chair, Mohawk College Council
Mike Bradford, Student (SAC)
Fred Deys, Faculty (President, Local 240)
Nathan Fehrman, Student (President, MSA)
Margaret Hart, Student (MCACES Board member)
Krysia Iwanek, Mohawk College Alumni Association
John Pooler, Support Staff (President, Local 241)

Vice-Presidents/Deans/Directors

Wayne Garland, Associate Dean, Academic Operations

Brian Goodman, Vice President, Student Affairs

Kathy Hayes, Registrar

Carolyn Gray, A/Vice President, CE & Business Development

Dick Raha, A/Vice President, Finance & Administration

Guests

Suzanne Clancy, Vice President, Local 240

Megan Ross, Managing Editor, The Satellite

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OPEN PORTION

The Open Portion Board of Governors' meeting was called to order at 7:00 p.m.

1. Minutes of the 338th Meeting

It was moved by Tom Behroozi and seconded by Ken Krakar that the minutes of the 338th meeting be approved. Carried unanimously.

(MOTION 339.O.1)

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

No report.

4. Chair's Remarks

4.1 Operational Vision Initiative Update

It was moved by Gary Beveridge and seconded by Rick Sterne that another meeting of the Extended Governance Committee be arranged after December 4, 2001 for adjustment of the operational vision based on the feedback received. A January 2002 Board of Governors' meeting to be scheduled for consideration and adoption of the operational vision. Carried unanimously. **(MOTION 339.O.4.1)**

[The Extended Governance Committee meeting is scheduled for Wednesday, December 12, 2001, 4 p.m. and the January Board of Governors' meeting is scheduled for Wednesday, January 9, 2002 at 5:30 p.m.]

4.2 Thank You Letter from Keith McIntyre

A thank you letter was received from Dr. Keith McIntyre expressing his appreciation for the McIntyre Theatre naming and the Honourary Diploma.

- 4.3 The Chair informed the Board and others present that unfortunately Governor Tom Atterton had an accident at the beginning of the week and he has broken both of his arms.

5. Board Committees' Reports

5.1 Labour Advisory Committee, September 13, 2001

It was moved by Tom Behroozi and seconded by Rick Sterne that the September 13, 2001 Labour Advisory Committee minutes be accepted for information. Carried unanimously. **(MOTION 339.O.5.1)**

5.2 Occupational Health & Safety Committee Minutes

It was moved by Cal Haddad and seconded by Tom Behroozi that the October 2, 2001 Brantford Campus Occupational Health and Safety Committee minutes be accepted for information. Carried unanimously. **(MOTION 339.O.5.2)**

Tom Behroozi suggested that, in view of the comment in the minutes about slips, trips and falls being the leading causes of lost time injury at the College, the flooring at all the College should be investigated for safety.

5.3 Governance Committee, October 24, 2001

It was moved by Rick Sterne and seconded by Ken Krakar that the October 24, 2001 Governance Committee minutes be approved. . Carried unanimously. **(MOTION 339.O.5.3.1)**

It was moved by Rick Sterne and seconded by Tom Behroozi that the Governance Committee terms of reference be approved with the following amendments:

- add "for recommendation to the Board" to 2.6.1 and 2.6.2
- add 2.6.3 To develop a CEO evaluation method for recommendation to the Board.
- add 2.6.4 To provide guidance to the President

Carried unanimously. **(MOTION 339.O.5.3.2)**

In response to a question about the expected time frame for the completion of the President's performance review, it was stated that the CEO Ad Hoc Committee would determine the time frame.

It was moved by Rick Sterne and seconded by Tom Behroozi that the Governance Committee meetings remain closed to the members only. Carried unanimously. **(MOTION 339.O.5.3.3)**

It was moved by Rick Sterne and seconded by Rebecca Jamieson that the Governance Committee minutes, excluding any portion deemed confidential by law, regulation or bylaw, be reported in the Open Portion Board meetings. Carried unanimously. **(MOTION 339.O.5.3.4)**

It was moved by Rick Sterne and seconded by Ken Krakar that the Closed Portion meetings of the Board only take place at the call of the Chair of the Board and be restricted to matters deemed confidential by law, regulation or bylaw. Carried unanimously. **(MOTION 339.O.5.3.5)**

It was moved by Rick Sterne and seconded by Gary Beveridge that the Board approve the establishment of an ad hoc committee, Chaired by Rick Knowles, to survey the colleges and other stakeholders regarding CEO evaluation methods, for input to the Governance Committee. The Committee will report back to the Board at the February 13, 2002 meeting. Carried unanimously.

John Pooler stated that the presentation on CEO evaluation at the 2001 ACCC Conference might be of assistance to the Committee. The material distributed at that presentation will be reviewed by the Committee.

It was moved by Rebecca Jamieson and seconded by Tom Behroozi that the Board delegate responsibility to the Governance Committee to develop a CEO evaluation method for recommendation to the Board (to be included in the Governance Committee terms of reference). Carried unanimously. **(MOTION 339.O.5.3.6)**

The Board asked for volunteers to serve on the CEO Evaluation Ad Hoc Committee. The membership of the CEO Evaluation Ad Hoc Committee is as follows:

Rick Knowles, Chair
Fred Deys (Local 240)
Margaret Hart (MCACES)
Krycia Iwanek (Mohawk College Alumni Association)
Bronko Jazvac (Board of Governors)
Linda Rogers (Board of Governors)
Rick Sterne (Board of Governors)

Fred Deys stated that the Board, in approving the above motions, has made progress towards a more open and inclusive environment at Mohawk College.

Rick Sterne stated that he hopes that other stakeholder groups at the College will make similar moves towards a more open and inclusive environment.

5.4 Program Review Committee, October 25, 2001

It was moved by Linda Rogers and seconded by Bronko Jazvac that the October 25, 2001 Program Review Committee minutes be accepted for information, with the addition of Kathy Verspagen to the list of attendees. Carried unanimously. **(MOTION 339.O.5.4)**

6. President's Report

6.1 Mohawk College Report

It was moved by Cal Haddad and seconded by Bronko Jazvac that the Mohawk College Report for November 2001 be accepted for information. Carried unanimously. **(MOTION 339.O.6.1)**

6.2 Introduction of Susan Bloomfield, Chair, ACAATO

Susan Bloomfield, Chair of ACAATO, who was planning to attend the meeting, was unable to because she is attending the funeral of the President of Cambrian College, Frank Marsh. She will be invited to a future Board meeting.

6.3 Rehabilitation Sciences Advisory Committee

It was moved by Cal Haddad and seconded by Ken Krakar that the establishment of the Rehabilitation Sciences Advisory Committee be approved. Carried unanimously. **(MOTION 339.O.6.3)**

6.4 "X" Centre Status Report

Dick Raha provided a verbal status report on the "X" Centre.

Jim Koyanagi raised a concern with respect to item 1.5.3 of the Mohawk Report regarding the elimination of the raised floor in the "X" Centre. Dick Raha stated the decision to eliminate the raised flooring was made by a representative committee after careful consideration of the pros and cons.

The President agreed to provide a written report on the "X" Centre for the January 2002 Board meeting. The report will contain deadline dates, funding options and recommendations and contingency options.

6.5 **Health, Safety and Environmental Issues Report**
There were no health, safety and environmental issues to report.

6.6 **Other Business**
No report.

6. Student Association Reports

It was moved by Rick Sterne and seconded by Tom Behroozi that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried unanimously. **(MOTION 339.O.7)**

8. New Business Including Notices of Motions

8.1 **Mohawk on the Move – Hamilton Spectator**

Alan Clay, Director, Marketing and Public Relations, informed the Board about the upcoming “Mohawk on the Move” column that will be featured on page A2 of the Hamilton Spectator. The column will include information items about Mohawk College.

8.2 **OSOTF Reception**

Rick Sterne attended the October 30, 2001 OSOTF (Ontario Student Opportunity Trust Fund) reception and he stated that he was very pleased with the number of students who attended and how appreciative they were to receive these awards.

8.3 **Matt Daley Memorial, November 14, 2001**

The Chair thanked Rick Knowles for representing the Board of Governors and speaking at the Matt Daley Memorial ceremony held earlier today.

8.3 **Timing of Board Meetings**

In view of the decision to only hold Closed Portion Board meetings at the call of the Chair of the Board, it was decided to hold the dinner and presentation between 5 p.m. and 6 p.m. The Open Portion Board meetings will begin at 6 p.m. The Closed Portion Board meetings will be held after, if needed, and, if necessary, they can be held before the Open Portion Board meetings (with appropriate notification).

9. Confirmation of Date, Time and Place of Next Meeting

The next meeting of the Mohawk College Board of Governors was confirmed for Wednesday, December 12, 2001, 6:00 p.m. in the Board Room, C111B, Fennell Campus, Mohawk College.

10. **Adjournment**

It was moved and seconded that the Open Portion of the Board of Governors' meeting adjourn at 8:35 p.m. Carried unanimously. **(MOTION 339.O.10)**