

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY
BOARD OF GOVERNORS' MEETING
(365th Meeting)
STAFF LOUNGE, C110, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, November 10, 2004

ATTENDANCE
OPEN PORTION

Board of Governors

Bronko Jazvac, Acting Chair
Bryan Adamczyk
Tom Behroozi
Gary Beveridge
Gaspere Bonomo
Brenda Davis
Allan Greve
Trent Jarvis
Carolyn Johnson
Pat MacDonald
Brendan Ryan
Cindy Swanson
MaryLynn West-Moynes, President
Lacey Williams

Absent

Rick Sterne
Shawn Chamberlin
Sharon Lax
Martin van Zon

Observers

Greg Cormier, Chair, Mohawk College Council
Fred Deys, Faculty (President, Local 240)
B.J. Peachey, Student (President, Student Athletics Committee)
Morgan Seele, President, Mohawk College Alumni Association
Kyle Smith, Student (President, Mohawk Students' Association)

Vice-Presidents/Executive Deans/Directors

Doug Baker, Executive Dean, Brantford & Applied Arts
Catherine Drea, Vice President, Strategic Planning, Staff Development & Quality
Joanne Echlin, Vice President, Staff Services
Ronald Holgerson, Executive Director, Marketing & Communications
Cheryl Jensen, Executive Dean, Engineering Technology
Rosemary Knechtel, Executive Dean, Health Sciences & Human Services
Debbie Logel Butler, Executive Director, Community Relations & Advancement
Donna McMilan, Executive Dean, Continuing Education
Karen Moore, Controller
Randy Patch, Executive Director, Information Technology
Catherine Peterson, Director, Purchasing & Financial Planning
Dale Schenk, Executive Dean, Business
Kathy Verspagen, Director, Strategic Implementations

Guests

Lisa Fitzpatrick, Administrative & Special Events Assistant
Anna Gris, Chief Steward, Local 240
Jackie Jones, Campaign Director, Community Relations & Advancement
Veronica Weir, Professor, Business Studies

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OPEN PORTION

1. CALL TO ORDER

The Mohawk College Board of Governors' Open Portion meeting was called to order at 6:00 p.m.

2. INTRODUCTION OF GUESTS

Those in attendance introduced themselves.

3. ADDITIONS/DELETIONS TO THE AGENDA

Two items were added to the agenda.

4. CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflicts were declared.

5. PRESENTATIONS

5.1 2005 Marketing and Communications Strategic Directions

Ronald Holgerson presented the 2005 Marketing and Communications Strategic Directions for information.

5.2 Community Relations, Advancement, Awards & Alumni Development Plan 2004-2006

Debbie Logel Butler presented the Community Relations, Advancement, Awards & Alumni Development Plan 2004-2006 for information.

6. APPROVAL OF PREVIOUS MINUTES

6.1 Minutes of the 364th Open Portion Board Meeting of October 13, 2004

It was moved by Brenda Davis and seconded by Tom Behroozi that the minutes of the 364th Open Portion Board meeting of October 13, 2004 be approved. Carried. **(MOTION 365.O.6.1)**

7. ACTION ARISING FROM THE PREVIOUS MINUTES

There were no items of action from the previous meeting.

8. DECISION ITEMS

8.1 Postsecondary Review Draft Response

The Board reviewed the draft response to the *Postsecondary Review*.

It was moved by Allan Greve and seconded by Tom Behroozi that the response to the *Postsecondary Review*, as modified, be approved for submission. Carried. **(MOTION 365.O.8.1)**

8.2 Finance Committee Report, October 28, 2004

8.2.1 Update on 2004-2007 Multi-Year Strategic Plan Investment

The update on the 2004-2007 Multi-Year Strategic Plan Investment was presented for information.

8.2.2 Recommendation that the Third Party Investment Firm Report Directly to the Finance Committee

It was moved by Gary Beveridge and seconded by Tom Behroozi that the third party investment firm engaged by the College report directly to the Finance Committee of the Board. Carried. **(MOTION 365.O.8.2.2)**

9. BOARD REPORTS (CONSENT CALENDAR)

Items 9.1, 9.2, 9.3, 9.4, 9.5 and 9.6 were provided for information.

- 9.1 Occupational Health & Safety Committee Meetings:**
 - Stoney Creek Campus, September 23, 2004**
 - Brantford Campus, October 12, 2004**
 - Residence & Conference Centre, September 22, 2004**
- 9.2 Board Log**
- 9.3 Aboriginal Education Council, June 23, 2004**
- 9.4 Mohawk College Council, September 22, 2004**
- 9.5 Mohawk College Report (sent by email)**
- 9.6 Student Reports (MSA, SAC, MCACES, Alumni)**

10. ACKNOWLEDGEMENTS AND REPORTS

10.1 Audit & Operational Review Committee Report, October 28, 2004

The Audit & Operational Review Committee report of October 28, 2004 was provided for information.

11. INTERIM FINANCIAL/STAFFING/OCCUPATIONAL HEALTH & SAFETY REPORTS

11.1 Accident/Injury Report

The October 2004 Accident/Injury Report was provided for information.

11.2 Staffing Update

The October 2004 Monthly Full-Time Staffing Report was provided for information.

11.3 Cumulative Revenue & Expenditure Report

The Cumulative Revenue & Expenditure Report for 2004-2005 Fiscal Year was provided for information.

Gary Beveridge stated that this report is a work in progress and comments/suggestions to improve the report are welcome.

12. COMMUNITY INFORMATION – COMMENTS & QUESTIONS

12.1 Members Comments

No comments were made.

13. DISCUSSION ITEMS

There were no discussion items.

14. REPORT OF THE PRESIDENT

14.1 Review of President's Goals for 2004/2005

The President addressed her goal package and invited comments from the Board. The Chair reiterated that this was a dynamic process and any feedback was greatly appreciated. No changes to the goal package resulted from the dialogue.

14.2 Operational Plan

The Operational Plan 2004-2005 was provided for information.

14.3 Fundraising Report

The Fundraising Report was provided for information.

14.4 Update on Skilled Trades Awareness Resources, Research & Training (STARRT) Complex

The update on the Skilled Trades Awareness Resources, Research & Training (STARRT) Complex was provided for information.

Governors were reminded to complete the Communications Contact List and return it to the Board Secretary by Friday, November 12, 2004.

14.5 2005 Canadian College Guide

The 2005 Canadian College Guide magazine was provided for information.

14.6 Ontario Chamber of Commerce Apprenticeship Forum

The Minister of Training, Colleges and Universities will attend the Ontario Chamber of Commerce Apprenticeship Forum to be held on November 26, 2004 at the Stoney Creek Campus.

14.7 Information Items

- The Minister of Training, Colleges and Universities made an announcement regarding health funding at the Mohawk-McMaster Institute for Applied Health Sciences on November 8, 2004.
- David Lindsay, President of ACAATO, visited Mohawk College on November 8, 2004.
- The Joint College Workload Task Force held a meeting at the Fennell Campus on November 8, 2004.

15. REPORT OF THE CHAIR

15.1 Board Chairs' Luncheon, October 19, 2004

The Board Chairs' luncheon was held on October 19, 2004 with 13 of the 15 Board Chairs attending. It is likely that this will become an annual event.

15.2 Industry Education Council Partners in Education Breakfast, October 20, 2004

Mohawk College was well represented by Governors and staff at the October 20, 2004 Industry Education Council Partners in Education breakfast.

15.3 Rae Review Roundtable & Town Hall Meeting, October 20, 2004

Mohawk was well represented at the October 20, 2004 Rae Review Roundtable and Town Hall meeting.

15.4 Steeltown Friends of Mohawk Jazz Concert, October 25, 2004

The Steeltown Friends of Mohawk Jazz held a concert on October 25, 2004.

15.5 OSOTF Reception, October 28, 2004

The Ontario Student Opportunity Trust Fund Reception was held on October 28, 2004 and approximately 200 donors and recipients attended.

15.6 College Day at Queen's Park, November 1, 2004

The President and the Board Chair attended College Day at Queen's Park on November 1, 2004.

15.7 Mohawk College Sponsored Figure for City of Burlington's 25th Sound of Music Festival

The President referred to the piece of art located in the corner of the room, which was sponsored by Mohawk College for the City of Burlington's 25th Sound of Music Festival, as created by artist Linda Towart.

16. INFORMATION ITEMS/UPCOMING MEETINGS

Items 16.1, 16.2 and 16.3 were provided for information.

16.1 ACAATO General Assembly Minutes, October 13, 2004

16.2 Staff Children's Christmas Party, November 28, 2004, 2 p.m.

16.3 Mohawk Presents, December 2, 2004, 3 p.m.

16.4 Grand Valley Educational Society Presentation

Cindy Swanson presented the Grand Valley Educational Society Donor Appreciation plaque to Doug Baker, Executive Dean, Brantford and Applied Arts, for donations to the renovation of the Student Lounge in the West Building at the Brantford Campus. The plaque will be displayed in the Student Lounge.

16.5 Next Board Meeting

The next Mohawk College Board of Governors' Open Portion meeting is scheduled for **Wednesday, December 8, 2004, starting at 4:30 p.m. in the Staff Lounge, C110, Fennell Campus, Mohawk College.**

17. ADJOURNMENT

The Mohawk College Board of Governors' Open Portion meeting adjourned at 7:35 p.m.