

**BOARD OF GOVERNORS' MEETING**  
**(375<sup>th</sup> Meeting)**  
**STAFF LOUNGE, C110, FENNEL CAMPUS, MOHAWK COLLEGE**  
**Wednesday, November 9, 2005**

**ATTENDANCE**  
**OPEN PORTION**

**Board of Governors**

**Bronko Jazvac, Chair**  
**Gary Beveridge, Vice Chair**  
**Bryan Adamczyk**  
**Gaspere Bonomo**  
**Brenda Davis**  
**Allan Greve**  
**Trent Jarvis**  
**Carolyn Johnson**  
**Sharon Lax**  
**Pat MacDonald**  
**Pat McKay**  
**Brendan Ryan**  
**Cindy Swanson**  
**Martin van Zon**  
**MaryLynn West-Moynes, President**  
**Lacey Williams**

**Absent**

**Shawn Chamberlin**  
**Brian Mullan**  
**Colin Osborne**

**Observers**

**Anthony Cascella, Student (President, Mohawk Students' Association)**  
**Suzanne Clancy, Faculty (Vice President, Local 240)**  
**Anthony D'Alessandro, Chair, Mohawk College Council**  
**Fred Deys, Faculty (President, Local 240)**  
**Karen Logan, President, Mohawk College Association for Continuing Education Students**  
**John Pooler, Support Staff (President, Local 241)**  
**Morgan Seele, Alumni (President, Mohawk College Alumni Association)**

**Vice-Presidents/Executive Deans/Directors**

**Doug Baker, Executive Dean, Brantford & Applied Arts**  
**Louise Bockner, Executive Dean, International Education**  
**Catherine Drea, Vice President, Student and Learning Services**  
**Peter Dietsche, Vice President, Research, Commercialization & Institutional Quality**  
**Joanne Echlin, Vice President, Staff Services**  
**Carolyn Gray, Vice President, Community Services and Economic Development**  
**Kathy Hayes, Registrar**  
**Ronald Holgerson, Executive Director, Marketing & Communications**  
**Cheryl Jensen, Executive Dean, Engineering Technology**  
**Rosemary Knechtel, Executive Dean, Health Sciences & Human Services**  
**Karen Moore, Director, Financial Operations**  
**Catherine Peterson, Director, Purchasing and Financial Planning**  
**Dick Raha, Vice President, Finance and Administration**  
**Jo-Anne Westerby, Acting Executive Director, IT**

**Guests**

**Veronica Weir, Professor, Business Studies Department**

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**OPEN PORTION**

**1. CALL TO ORDER**

The Mohawk College Board of Governors' Open Portion meeting was called to order at 6:10 p.m.

**2. INTRODUCTION OF GUESTS**

Introductions for all in attendance took place.

**3. ADDITIONS/DELETIONS TO THE AGENDA**

Items were added to the agenda under item 14 and 15.

**4. CONFLICT OF INTEREST DECLARATIONS**

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflicts were declared.

**5. PRESENTATIONS**

No presentations were made.

**6. APPROVAL OF PREVIOUS MINUTES**

**6.1 Minutes of the 374<sup>th</sup> Open Portion Board Meeting (October 12, 2005)**

It was moved by Gary Beveridge and seconded by Allan Greve that the Board of Governors approve the minutes of the 374<sup>th</sup> Open Portion Board meeting of October 12, 2005. Carried. **(MOTION 375.O.6.1)**

**7. ACTION ARISING FROM THE PREVIOUS MINUTES**

There were no action items arising from the previous minutes.

**8. DECISION ITEMS**

**8.1 Audit Committee, October 31, 2005 - Financial Consolidation Timelines**

It was moved by Allan Greve and seconded by Martin van Zon that the Board of Governors approve the sending of a letter expressing the difficulties in meeting the timeline demands imposed by the Province (whereby financial information of Ontario colleges will be consolidated with the Province of Ontario as recommended by the Public Sector Accounting Board). Carried. **(MOTION 375.O.8.1)**

**9. BOARD REPORTS (CONSENT CALENDAR)**

**9.1 Board Log**

**9.2 Mohawk College Report**

**9.3 Student Reports (MSA, SAC, MCACES, Alumni)**

**9.4 Mohawk College Council Meetings, September 19 & October 3, 2005**

**9.5 Occupational Health & Safety Committee Meetings:**

- **Brantford Campus, August 24, 2005**

The Board Log was not distributed this month.

Consent items 9.2, 9.3, 9.4 and 9.5 were provided for information.

**10. ACKNOWLEDGEMENTS AND REPORTS**

**10.1 Program Development & Renewal Committee, October 26, 2005**

The Program Development & Renewal Committee minutes of October 26, 2005 were provided for information.

**10.2 Audit Committee, October 31, 2005**

The Audit Committee minutes of October 31, 2005 were provided for information.

**10.3 Finance Committee, October 31, 2005**

The Finance Committee minutes of October 31, 2005 were provided for information.

**11. INTERIM FINANCIAL/STAFFING/OCCUPATIONAL HEALTH & SAFETY REPORTS**

**11.1 Accident/Injury Report**

The Accident/Injury Report for October 2005 was provided for information.

**11.2 Staffing Report**

The Staffing Report was provided for information.

**11.3 Cumulative Revenue & Expenditure Report**

The Cumulative Revenue & Expenditure Report as of September 30, 2005 was provided for information.

**12. COMMUNITY INFORMATION – COMMENTS & QUESTIONS**

**12.1 Members Comments**

- Gary Beveridge attended the LIUNA Local 837 2005 Scholarship Awards Ceremony on November 4, 2005. A scholarship was awarded to a Mohawk College student.
- Past Board Chair Rick Sterne received an Ontario Volunteer Service Award on November 1, 2005 and Allan Greve and Carolyn Gray represented Mohawk College at the presentation ceremony.

**12.2 The Examiner Receives Award**

Suzanne Clancy reported that Local 240's newsletter "The Examiner" recently received the 2005 OPSEU Editors' Weekend Best Feature Newsletter Award for an article in the February 2005 edition entitled "Third World Kids Beckon" by Greg Chrichton.

**13. DISCUSSION ITEMS**

**13.1 Providing Postsecondary Access to Ontario Adult Learners**

Carolyn Gray presented the report entitled "Providing Postsecondary Access to Ontario Adult Learners".

The President stated that a position paper was prepared for the Deputy Minister to better inform her about the need for Ontario to work with the college system to provide maximum access to educational opportunities for adult learners.

**14. REPORT OF THE PRESIDENT**

**14.1 Fall Convocations**

Catherine Drea reported that following the feedback as requested about Fall Convocations it was decided to make some changes to future Convocations. Some of the proposed changes are:

- Ceremonies will be held during business hours and evenings and the scheduling of programs will be rotated from year to year.
- The Registrar will introduce the ceremony following the signing of O Canada and will then invite the Board Chair to the podium.
- Readers will read the graduates' names from behind the curtain.
- Citations for medals/special awards will be read.
- The music selections will be modified.

On behalf of the Board, the Chair thanked Catherine Drea and her staff for their efforts in organizing the Fall Convocations.

#### **14.2 Enrolment Audit**

Catherine Drea reported on the “November 1, 2005 Audit Date Enrolments vs. Projected November 1, 2005 Enrolments” report and the report distributed at the meeting entitled “Fall 2005 New Program Enrolment Summary – as of November 1, 2005”.

The question was asked how the College reviews the investment in marketing against the return on investment as it relates to meeting the enrolment stretch goals. The President stated that we are in the first year of the Marketing and Communications Plan. The President suggested that staff are discussing how to establish enrolment “stretch” and “minimum” targets. Enrolment strategies will become even more critical with the introduction of corridor funding.

#### **14.3 Achieving Quality & Excellence Report**

The letter to the Minister of Training, Colleges and Universities with the report entitled “Achieving Quality and Excellence” was provided for information.

#### **14.4 Visit to Ministry of Training, Colleges & Universities**

The President advised the Board that the Western Region Presidents are meeting with the Minister of Training, Colleges and Universities on November 25, 2005.

#### **14.5 Other Matters**

- The President met with the Acting Deputy Minister of Training, Colleges and Universities on October 24, 2005 to discuss ACCESS, the STARRT proposal and Brantford development.
- On November 7, 2005, a partnership agreement was signed with the Hamilton Wentworth District School Board to provide high school students (from this School Board) with guaranteed access to Mohawk’s Engineering Technology programs. A similar agreement for access to Mohawk’s Health Sciences and Human Services’ programs is being developed. Other school boards are also interested in exploring this type of partnership.
- Mohawk College’s Faculty of Engineering Technology and McMaster University’s Faculty of Engineering hosted a one –day think tank exercise for our proposed joint Bachelor of Technology and Management degree programs, on November 8, 2005. The purpose of the exercise was to investigate the capacity for greater collaboration between McMaster and Mohawk. The possibility and merit of offering joint degrees, with a College diploma embedded into the curriculum, in technology and management was presented to the participants. Approximately 140 business, government, community and education representatives attended the think tank and shared their opinions on the framework that our program teams had developed for the programs, in the process automation, manufacturing, civil and infrastructure, biotechnology and automotive fields. The participants’ insight into matters related to curriculum, graduate knowledge and desired abilities of the future workforces was collected and will be used to shape the programs. Bob Magee, President and CEO of the Woodbridge group, and Chair of the Federal government’s Human Resources Development working group, addressed the group over lunch to close the day.
- The air quality in J Wing has been tested and approved for occupancy.
- The Minister announced the OTSS (Ontario Trust for Student Support) program, which will provide \$50 million annually to match cash donations raised by colleges and universities to establish endowments for student assistance.

### **15. REPORT OF THE CHAIR**

#### **15.1 Attendance at College Events:**

The Chair attended (or will attend) the following Mohawk College events:

- Steeltown Friends of Mohawk Jazz Concert, October 24, 2005
- Launch of Citizenship Course, October 25, 2005

- College Day at Queen's Park, November 1, 2005
- 2005 Urban Design & Architecture Awards, November 8, 2005
- Program Advisory Committee Breakfast, November 10, 2005, 7:30 a.m., North Cafeteria

**15.2 ACAATO CEO Transition**

Joan Homer, CEO of ACAATO, will be leaving her position at the end of her contract in 2006 and David Lindsey, President of ACAATO, has agreed to assume the role of President and CEO of the Association, effective March 1, 2006.

**15.3 Brenda Davis Nominated for William G. Davis Award**

The Chair advised the Board that the College has nominated Governor Brenda Davis for the William G. Davis Award.

**16. INFORMATION ITEMS**

**16.1 Letter to Prime Minister Paul Martin**

**16.2 Action Summary of ACAATO General Assembly, October 12, 2005**

**16.3 Sun Media Guide to Higher Education, Fall 2005**

**16.4 Thank You Email from Guido de Bres Christian High School**

**16.5 Thank You Card (from New Orleans' student)**

Items 16.1, 16.2, 16.3, 16.4 and 16.5 were provided for information.

**17. UPCOMING MEETINGS**

**17.1 ACAATO Conference, February 19 & 20, 2006, Sudbury**

Governors were reminded of the 2006 ACAATO Conference to be held on February 19 & 20, 2006 in Sudbury.

**17.2 Next Board Meeting**

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, December 14, 2005 starting at 4:30 p.m. in the Staff Lounge, C110, Fennell Campus. Governors are reminded that the meeting is starting early (at 4:30 p.m.) and will be followed by a group photograph (at 5:30 p.m.) in the Staff Dining Room, C064 and the Annual Board Retirement Dinner (Reception at 6:30 p.m. and Dinner at 7:00 p.m.) in i131.

**18. ADJOURNMENT/MOTION TO GO IN CAMERA**

It was moved by Trent Jarvis and seconded by Pat MacDonald that the Open Portion meeting adjourn at 7:30 p.m. and the in camera (Closed Portion) meeting commence in approximately 10 minutes. Carried. **(MOTION 375.O.18)**