

**OPEN PORTION MINUTES**

**DATE OF MEETING:** Wednesday, November 9, 2011

**PLACE OF MEETING:** Mohawk College  
Fennel Campus  
Bert Hares Board Room- i131  
135 Fennell Ave  
Hamilton, ON  
1:30 p.m.

**VICE CHAIR:** John Marinucci

**PRESIDENT:** Rob MacIsaac

**MEMBERS PRESENT:** Donna Cripps  
Nancy Fram  
Jennifer Gerard  
Joy Grahek  
Trent Jarvis  
Janice Locke  
Sam Maga  
John Marinucci  
Elaine Sinha  
Glen Steeves  
Don Wilford

**REGRETS:** Graham Browne  
Carmen Fortino  
Doug Harrison  
Linda Marshall  
Ty Shattuck

**BOARD SECRETARY:** Ali Ghiassi

**OTHERS PRESENT:** Fran Agnew, Executive Director, President's Office  
Richard Anderson, MSA



Bob Carrington, Senior Vice President, Corporate Services  
David Graham, Vice President, Finance  
Alan Griffiths, Sustainable Environment Specialist  
Antoine Haroun, Chief Information Officer  
Cheryl Jensen, Vice President, Academic  
Wayne Joudrie, President, Mohawk College Foundation  
Dan McKerrall, Director, Academic Operations  
Karen Moore, Director Financial Services, Comptroller  
Maureen Monaghan, Executive Assistant to the President  
Karen Pashleigh, Chief Human Resources Officer  
Wayne Poirier, Vice President, Student Services  
Ted Scott, Chief Innovation Officer  
Trisha Simon, Executive Assistant Board of Governors (Recorder)  
Amanda Tallon, MCACES President  
Ron Taylor, Chief Planning and Real Estate Developer

**Guests:**

Deloitte Auditors  
Architects from architectural firm Perkins+Will

**1. CALL TO ORDER AND REMARKS BY THE CHAIR:**

Vice-Chair John Marinucci called the meeting to order at 12:58 p.m.

**2. ADDITONS/ DELETIONS TO AGENDA:**

No additions or deletions were made.

**3. CONFLICT OF INTEREST DECLARATIONS:**

No declarations were made.

**4. BOARD CHAIR REMARKS:**

Vice Chair John Marinucci chaired the meeting today in Ty Shattuck's absence. John wanted to recognize the Bert Hares Board room and the impressive work that has happened. He also wanted to mention the official naming of the McKeil School of Business event article in today's Hamilton Spectator, and congratulated The President and staff.

**5. PRESIDENT'S REMARKS**

Rob announced that this would be Maureen Monaghan's last board meeting as she has decided to retire from the college after her many years of service. The President also wished recognized all the work gone into transforming the Bert Hares Board room into what it is today. He remarked on how nice the ceremony was for the Hares family and the College. His donation is inspiring philanthropy to the college and the community.

The room is designed to be the new Board of Governors' meeting room, but also functions as a classroom for business students. Cheryl Jensen and Rob are heading to China shortly to meet with prospective partners. On Mon Nov 7, 2011, Judy Sheppard was at Mohawk speaking on how her life has been affected by tragedy when her son was killed because he was gay. It was very moving and important message. Mohawk will be hosting the Hamilton Music Awards Nov 17-20<sup>th</sup>

Fall Convocation is on Nov. 23<sup>rd</sup> at 2:00 and 7:00 p.m. If you can attend, please do so.

Velodrome: Hamilton City Council did not provide further funding beyond the initial \$5 million committed and as such there is likely now a slim chance of it being located in Hamilton. A survey was sent out by Ali Ghiassi regarding the format of our Board meetings: one alternative

would be committee meetings occur one day in the afternoon, with the Board meeting occurring the morning of the following day. We have only heard back from 8 Governors at this point. We will not make changes to the format until we have more feedback from the Board.

## **6. PRESENTATIONS**

Antoine Haroun, CIO and Jason Spittles SharePoint administrator from our IT department made a presentation on SharePoint, a new paperless system that will be implemented for the Board members in the new year. They presented a demo of what the site will look like, and the different tools to be used. Ali Ghiassi, Board Secretary explained that the Feb 2012 Board meeting this site will be up and running, but as a transition for those who want to use their binders, we are happy to provide them. Going forward, by April 2012 we will be paperless.

## **7. CONSENT AGENDA:**

- 7.1 Minutes of the Sept. 14, 2011 Open Portion Board of Governors' Meeting
- 7.2 Vice Presidents' Quarterly Reports

It was moved by John Marinucci, and seconded by Glen Steeves that consent agenda items 7.1 and 7.2 be approved.

**Carried (MOTION 422.O.7)**

## **8. DECISION ITEMS:**

There were no decision items in Open Session.

## **9. REPORTS FROM STANDING COMMITTEES:**

- 9.1 Governance Committee, Nov. 9, 2011:  
Consent Agenda: There were no consent agenda items.

Decision items: There were no consent agenda items.

- 9.2 Audit, Finance & Infrastructure Committee, Nov. 9, 2011  
Consent Agenda:

*It is noted that Quorum for this standing committee was not met. The items were discussed at the committee meeting and were to be brought forward to the full Board for a vote. All matters that were to be table at AF&I Committee were instead as a matter of first instance at the Board.*

It was moved by Janice Locke, and seconded by Elaine Sinha that the following item be approved:

9.2(i) Infrastructure Report: CS.11.11.065

**Carried (MOTION 422.O.9.2.i)**

It was moved by Janice Locke, and seconded by Nancy Fram that the following item be approved:

9.2(ii) Management Letter Enrolment & Graduate Report: CS.11.11.066

**Carried (MOTION 422.O.9.2.ii)**

It was moved by Janice Locke, and seconded by Glen Steeves that the following item be approved:

9.2(iii) 2010/2011 Audited Financial Reports: CS.11.11.067

**Carried (MOTION 422.O.9.2.iii)**

9.2 Audit, Finance & Infrastructure Committee, Nov. 9, 2011  
Decision Items:

Bob Carrington, Senior Vice President, Corporate Services, introduced Ron Taylor, Chief Planning and Real Estate Developer, and, Alan Griffiths, Sustainable Environment Specialist to make a presentation. After the presentation, there was a lot of discussion of achieving the goals set out, and mapping the achievements and usage, along with discussing reducing waste and being overly environmentally efficient.

It was moved by Janice Locke, and seconded by Elaine Shinha that the following items be approved:

9.2(iv) Environmental Management Plan: CS.11.11.068

**Carried (MOTION 422.O.9.2.iv)**

9.3 Student Services Committee, Nov 9, 2011  
Consent Agenda:

It was moved by Glen Steeves, and seconded by Janice Locke that the following items be approved:

9.3(i) Enrolment Report: SS.11.11.042

**Carried (MOTION 422.O.9.3i)**

Student Services Committee, Nov 9, 2011

Decision Items:

It was moved by, Nancy Fram and seconded by Glen Steeves that the following items be approved:

9.3(ii) Terms of Reference: SS.11.11.046

9.3(iii) Student Service Metrics Final Report: SS.11.11.043

**Carried (MOTION 422.O.9.3ii-iii)**

It was moved by Nancy Fram, and seconded by Jennifer Gerard that the following items be approved:

9.3(iv) Student Services Workplan Report: SS.11.11.047

**Carried (MOTION 422.O.9.3iv)**

9.4 Program Development & Renewal Committee, Nov 9, 2011

Consent Agenda:

*It is noted that Quorum for this standing committee was not met. The items were discussed at the committee meeting and were to be brought forward to the full Board for a vote. All matters that were to be table at Program Development & Renewal Committee were instead as a matter of first instance at the Board.*

It was moved by Elaine Sinha and seconded by Nancy Fram that the following Item be approved:

9.4(i) New Program: Integrated Business Studies: A.11.11.088

**Carried (MOTION 422.O.9.4.i)**

It was moved by Elaine Sinha and seconded by Don Wilord that the following Items be approved:

9.4(ii) Ongoing Program Renewal: Program Update Report: A.11.11.089

9.4 (iii) Ongoing Program Renewal: Program Review Status Report:  
A.11.11.081

**Carried (MOTION 422.O.9.4.ii-iii)**

9.4 Program Development & Renewal Committee, Nov. 9, 2011  
Decision Items:

Governor Fram noted that this modification, from the perspective of someone who has worked in this field, is of efficiency to work collaboratively together. That is the richness of this program, with the secondary gain of benefiting both groups.

It was moved by Elaine Sinha and seconded by Don Wilford that the following Item be approved:

9.4(iv) Program Modification: Perioperative Nursing A.11.11.082

**Carried (MOTION 422.O.9.4.iv)**

It was moved by Elaine Sinha and seconded by Nancy Fram that the following Item be approved:

9.4(v) Program Modification: Food Services: A.11.11.083

**Carried (MOTION 422.O.9.4.v)**

It was moved by Elaine Sinha and seconded by Jennifer Gerard that the following Item be approved:

9.4(vi) Program Suspension, Graphic Design Production: A.11.11.087

**Carried (MOTION 422.O.9.4.vi)**

It was moved by Elaine Sinha and seconded by Don Wilford that the following Items be approved:

9.4(vii) Program Modification, Graphic Design: A.11.11.084

9.4(viii) Program Modification, Mechanical Techniques: A.11.11.086

**Carried (MOTION 422.O.9.4.vii-viii)**

**10. INFORMATION ITEMS:**

- 10.1 Recreation Centre Update: Report # SS.11.11.045  
Wayne Poirier, VP Student Services, introduced guests from the architectural firm of Perkins+Will, Duff Balmer, Phil Fenech, Philip O'Sullivan. Dan Clark, MSA President said

this is a very exciting time. We agreed to this partnership rather than going to a Student Referendum, which has not been done before. The MOU is a key piece for the Board. We are comfortable accepting the fall out if any, from the students. We are comfortable with the fee and feel it is in the best interest of the students. Rob MacIsaac said at the February Board meeting, we will have a closer look at the capital and operating costs.

It was moved by Glen Steeves and seconded by Jennifer Gerard that the following information item be approved:

**THAT** Mohawk College agree to partner with the MSA locating the Mohawk Recreation Centre (MRC) at the Fennell Campus, and partner for the on-going administration, project management, operation, renewal and construction, and

**THAT** staff be authorized to continue the design and financial planning in consultation with the MSA of the MRC as presented in the Student Services Report # SS.11.11.045.

**AND THAT** the architectural firm Perkins+Will be approved for undertaking the full design of the Mohawk Recreation Centre, at a cost not to exceed \$3.2 Million.

**Carried (MOTION 422.O.10.1)**

10.2 Omnibus Report: Report # PO.11.11.029

It was moved by John Marinucci and seconded by Glen Steeves that the following information item be approved:

**THAT** the Board of Governors receives for information Report # PO.11.11.029: *MCACES, and Mohawk Student Association.*

**Carried (MOTION 422.O.10.2)**

**11. UPCOMING MEETINGS /EVENTS**

The next Board of Governors' Meeting will be held Wednesday, February 8, 2012, at 1:30 p.m., Fennell Campus, Mohawk College.

**12. ADJOURNMENT/ MOTION TO GO IN CAMERA**

It was moved by, Elaine Sinha and seconded by Nancy Fram to adjourn the open portion of the 422<sup>nd</sup> meeting of the Board of Governors. The meeting adjourned at 3:10 p.m.



Carried (MOTION 422.O.12)