

# **MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

## **BOARD OF GOVERNORS' MEETING**

(312<sup>th</sup> Meeting)

### **BOARD ROOM, C111B , FENNEL CAMPUS, MOHAWK COLLEGE**

Wednesday, October 14, 1998

#### **Board of Governors**

Jim Bethune, Chair  
Olga Delvecchio, 1<sup>st</sup> Vice Chair  
Anne Buchanan, Vice Chair  
Tom Atterton  
Linda Brown  
Tebbie Dedic  
Trent Jarvis  
Kerry O'Brien Langford  
Alastair MacRury  
Bob Peeling  
Catherine L. Rellinger, President (ex-officio)  
Kathy Verspagan

#### **Absent**

Allan Davis  
Fred Deys  
Rebecca Jamieson  
Lily Oddie

#### **Observers**

Dorleen Allen, Faculty  
Ruthanne Cameron, Student  
Mary Franco, Support Staff  
John Guilfoyle, Administration  
Rick Knowles, Faculty  
Dave Harris, Alumni  
Tom Behroozi, Student  
John Pooler, Support Staff  
George Ziotek, Faculty

#### **Vice-Presidents/Deans/Directors**

Monique Arbour, Vice President, Finance & Administration  
Hans Bastel, Dean, Engineering Technology  
Steve Evans, Acting Director, Human Resources  
Brian Goodman, Registrar  
Cynthia Janzen, Director, Marketing & Public Relations  
Rosemary Knechtel, Acting Dean, Health Sciences & Human Services  
Keith Nixon, Dean, International Education  
Dick Raha, Director, College Planning and Physical Resources

**Guest:**

Pat Kramer, BDO Dunwoody

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**OPEN PORTION**

The Open Portion of the Board of Governors' meeting was called to order at 6:50 p.m.

1. Minutes of the 311<sup>th</sup> Meeting

It was moved by Tom Atterton and seconded by Bob Peeling that the minutes of the 311<sup>th</sup> meeting be approved. Carried. (**MOTION 312.0.1**)

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any items on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

No report.

#### 4. Chair's Remarks

The Chair expressed his appreciation to the Administration for the Fall Convocations.

#### 5. Board Committees' Reports

##### 5.1 Chedoke Joint Occupational Health and Safety Committee, May 15, 1998

##### Stoney Creek Joint Health and Safety Committee, May 28, 1998

##### Fennell Joint Occupational Health and Safety Committee, June 24, 1998

It was moved by Catherine Rellinger and seconded by Kerry O'Brien Langford that the Chedoke Joint Occupational Health and Safety Committee, minutes of May 15, 1998, the Stoney Creek Joint Health and Safety Committee minutes of May 28, 1998 and the Fennell Joint Occupational Health and Safety Committee minutes of June 24, 1998 be accepted for information. Carried. **(MOTION 312.0.5.1)**

In response to Olga Delvecchio's question about the appropriate individuals being informed about the College's Emergency Response Plan, both the President and the Director of College Services responded that all the appropriate individuals are fully knowledgeable of the Plan and implementation has been well planned and rehearsed.

##### 5.2 Mohawk College Council, September 21, 1998 and Mohawk College Council Terms of Reference

It was moved by Catherine Rellinger and seconded by Olga Delvecchio that the Mohawk College Council minutes of September 21, 1998 be accepted for information. Carried. **(MOTION 312.0.5.2.1)**

Trent Jarvis asked if the College Councils within the CAAT system met on a formal basis. The President responded that her understanding is, that while they do consult on issues, they do not formally meet as a group on a regular basis.

Kathy Verspagen asked about the possibility of including more specific information in the "Attendance or Non Performance" section of the Terms of Reference. The President stated that it was felt that this should be a positive statement and that punitive measures would not be listed because it cannot reasonably be exhaustive.

It was moved by Catherine Rellinger and seconded by Anne Buchanan that the Mohawk College Council Terms of Reference be approved with the additional statement that the President be permitted to make changes in the constituency representation as circumstances arise creating a need. Carried. **(MOTION 312.0.5.2.2)**

### 5.3 Program Review Committee, October 5, 1998

Kerry O'Brien Langford reported verbally on the Program Review Committee meeting of October 5, 1998. At this meeting, Tom Atterton was elected as the Vice Chair of the Program Review Committee.

Kerry informed the Board that at all meetings of the Program Review Committee, the Advisory Committee Chair/Vice Chair have always expressed sincere appreciation for the work of the program faculty members.

## 6. President's Report

### 6.1 Written Report

It was moved by Catherine Rellinger and seconded by Bob Peeling that the President's Written Report be accepted for information. Carried. **(312.0.6.1)**

The President reported on the following events/items:

- Congratulations to Linda Brown on her new position as President and CEO of St. Elizabeth Visiting Nurses Association of Hamilton (as of December 1, 1998).
- Congratulation to Kathy Verspagen on being awarded the Volunteer Recognition Award of Five Years from the Canadian Association of Co-operative Education.
- Congratulations to staff on the Fall Convocations. The President stated that the presence of the Board members at the convocations is very significant and appreciated by the students and the staff.
- United Way Garage Sale, September 12, 1998
- Committee of Presidents' Strategic Planing Retreat, Belleville, October 4-6, 1998. The following items were discussed:

a) Human Resource Management Model and collective bargaining

b) Funding Priorities

c) Red Tape Reduction

d) Degree Options

- HRMSC (Human Resource Management Steering Committee), October 8, 1998. The following items were discussed:

a) Should the CAAT system review the issue of "quality of life" drugs versus "life saving" drugs?

## b) Support Staff contract

The President updated the Board on the status of the student residence. The OMB pre-hearing was held on October 6, 1998 and the hearing is scheduled for 10 consecutive days beginning December 1, 1998. The College's report for the hearing will cover compatibility, need, conformity, location on Fennell, impact on the character of the neighbourhood and the tennis club.

## 6.2 Advisory Committee Approval - Bereavement Education Advisory Committee

It was moved by Catherine Rellinger and seconded by Anne Buchanan that the Board approve the establishment of the Bereavement Education Advisory Committee. Carried. **(MOTION 312.0.6.2)**

Governors Peeling and Buchanan both made suggestions for people to serve on this advisory committee.

## 6.3 Other Business

No report.

## 7. Student Association Reports

Tebbie Dedic reported that she recently attended an MSA Board meeting and she was impressed with the work that they are doing.

Ruthanne Cameron thanked the Board for holding a Convocation ceremony specifically for the Continuing Education students. She stated that the Continuing Education Convocation is appreciated by the Continuing Education students and their families.

Brian Goodman will provide the Board with an update on the continuing education enrollment figures for the November Board meeting.

It was moved by Kerry O'Brien Langford and seconded by Linda Brown that the MSA (Mohawk Students' Association) Report, the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried. **(MOTION 312.0.7)**

## 8. New Business Including Notices of Motion

### 8.1 "Choose Mohawk College" Advertising Campaign

Anne Buchanan congratulated the College on the effectiveness of the new "Choose Mohawk College" advertising campaign.

The President distributed "Choose Mohawk College" tee shirts and posters to the Board members.

9. Date, Time and Place of the Next Meeting

The next meeting of the Mohawk College Board of Governors will be held on **Wednesday, November 11, 1998 beginning with the Open Portion at 6:45 p.m. in Room A135 of the Brantford Campus in Brantford.**

10. Adjournment

It was moved by Trent Jarvis and seconded by Kathy Verspagen that the Open Portion of the Board of Governors' meeting adjourn at 7:45 p.m. Carried. **(MOTION 312.0.10)**