

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(330th Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, October 11, 2000

ATTENDANCE
OPEN PORTION

Board of Governors

Linda Brown, Acting Chair
Tom Atterton
Tony Battaglia
Tom Behroozi
Shawn Chamberlin
Tracy Cruickshanks
Rebecca Jamieson
Rick Knowles
Jim Koyanagi
Catherine L. Rellinger
Linda Rogers
Kathy Verspagen

Absent

Jim Bethune
Lily Oddie
Bob Peeling
Rick Sterne
Maxine Wypych

Observers

Dorleen Allen, Faculty
Chris Blackwood, Mohawk College Council (Chair)
Gaspere Bonomo, Faculty
Suzanne Clancy, Faculty
Fred Deys, Faculty (President, Local 240)
Margaret Hart, Student (President, MCACES)
Buddy Martin, Student (President, MSA)
John Pooler, Support Staff (President, Local 241)
Barb Roberts, Mohawk College Alumni Association

Vice-Presidents/Deans/Directors

Monique Arbour, Vice President, Finance & Administration
Louise Bockner, Dean, Business, Applied Arts and ACCESS
Alan Clay, Director, Marketing & Public Relations
Wayne Garland, Associate Dean, Academic Operations
Shelagh Gill, Vice President, Academic
Cal Haddad, Vice President, Student Affairs
Anne Hemsworth, Vice President, CE & Business Development
Catherine Peterson, Director of Purchasing and Financial Planning
Marianne Wilson, Advertising/Promotion Officer, Marketing & Public Relations

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(330th Meeting)

BOARD ROOM, C111B, FENNELL CAMPUS, MOHAWK COLLEGE
Wednesday, October 11, 2000, 6:45 p.m.

OPEN PORTION

The Open Portion of the Board of Governors' meeting was called to order at 7:00 p.m.

1. Minutes of the 329th Meeting

It was moved by Kathy Verspagen and seconded by Tracy Cruckshanks that the minutes of the 329th meeting be approved. Carried unanimously. **(MOTION 330.O.1)**

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

3. Business Arising from the Minutes

Item 6.1 – In answer to Rick Knowles' question, the President stated that the College holds the insurance coverage for the residence. The builder has turned the building over to the College.

Item 6.5.1 – The rehiring of ex employees policy will be discussed at the December 2000 Board meeting. The discussion has been delayed to allow input from Local 240, Local 241 and the Administrative Association.

4. Chair's Remarks

No report.

5. Board Committees' Reports

**5.1 Fennell Joint Occupational Health & Safety Committee,
June 14, 2000**

It was moved by Catherine Rellinger and seconded by Tom Atterton that the June 14, 2000 Fennell Joint Occupational Health & Safety Committee minutes be accepted for information. Carried unanimously. **(MOTION 330.O.5.1)**

In response to Rick Knowles' question about health and safety inspections at the residence, the President stated that a representative from the Campus Living Centre is responsible for checking the residence and an Occupational Health & Safety Committee will be established for the residence.

5.2 Mohawk College Council, September 18, 2000

It was moved by Catherine Rellinger and seconded by Tony Battaglia that the September 18, 2000 Mohawk College Council minutes be accepted for information. Carried unanimously. **(MOTION 330.0.5.2)**

5.3 Board Process Ad Hoc Committee, September 20, 2000

It was moved by Rebecca Jamieson and seconded by Tracy Cruickshanks that the September 20, 2000 Board Process Ad Hoc Committee minutes be accepted for information with the amendment that the motion on page 2 be brought to the Fall 2000 Board Retreat for discussion. Carried unanimously. **(MOTION 330.0.5.3)**

5.4 Audit & Operational Review Committee, September 27, 2000

It was moved by Rebecca Jamieson and seconded by Tom Behroozi that the September 27, 2000 Audit & Operational Review Committee minutes be accepted for information. Carried unanimously. **(MOTION 330.0.5.4.1)**

Rebecca Jamieson stated that the Double Cohort Report, as presented by the Committee Chair, Wayne Garland, is an excellent example of the strategic plan put into action.

In answer to Tony Battaglia's question about the management report mentioned in item 4, it will be provided to the Board at the Closed Portion Board meeting following the next Audit & Operational Review Committee meeting.

It was moved by Rebecca Jamieson and seconded by Tom Behroozi that the updates of the College Operational Plans for the Academic and Finance & Administration areas be accepted for information. Carried unanimously. **(MOTION 330.0.5.4.2)**

5.5 Finance Committee, September 27, 2000

It was moved by Rebecca Jamieson and seconded by Tracy Cruickshanks that the September 27, 2000 Finance Committee minutes be accepted for information. Carried unanimously. **(MOTION 330.0.5.5.1)**

Kathy Verspagen said that it was very helpful to have the Reallocation Adjustments and Operational Variance columns on the 1st Quarter Review chart.

It was moved by Rebecca Jamieson and seconded by Linda Rogers that the 2000-2001 1st Quarter (June) Budget Plan update be accepted for information. Carried unanimously. **(MOTION 330.0.5.5.2)**

6. President's Report

6.1 Written Report

The President reported on the following events/items:

- Tentative agreement with Support Staff has been reached. Vote date to be set.
- Mohawk-McMaster Institute for Applied Health Sciences Official Opening, September 15, 2000.
- Four pieces of ultrasound equipment have been loaned to the College from Agilent at a value of approximately \$1 million.
- MSA/SAC/MCACES/PAC barbecue, September 20, 2000.
- Mohawk College Alumni Association Annual General Meeting, September 22, 2000.
- Fall Convocations:
Friday, October 13, 2000 at 7:30 p.m. – Continuing Education
Saturday, October 14, 2000 at 10 a.m. and 2:30 p.m.
- Brantford Campus 30th Anniversary Night at Flamboro Downs, Sunday, October 15, 2000.
- ACAATO General Assembly of the Board of Directors, October 18, 2000.
- Brantford Campus 30th Anniversary Gala Dinner, Thursday, October 26, 2000, Petofi Hungarian Cultural Club.

Alan Clay, Director of Marketing and Public Relations, outlined the College's new marketing campaign.

Shelagh Gill advised the Board that, as yet, we do not have an agreement on the collaborative nursing program with McMaster University although a letter of intent has been sent to the Ministry. The Ministry has asked that Mohawk, McMaster and Conestoga revisit the start up funds.

It was moved by Catherine Rellinger and seconded by Tom Behroozi that the President's Report for October 2000 be accepted for information. Carried unanimously. **(MOTION 330.0.6.1)**

6.2 Sensory Loss Impairment Certificate Program Proposal
It was moved by Catherine Rellinger and seconded by Rebecca Jamieson that the Sensory Loss Impairment Certificate program proposal be approved. Carried unanimously. **(MOTION 330.O.6.2)**

6.3 Other Business
No report.

7. Student Association Reports

**7.1 MSA (Mohawk Students' Association) Report
SAC (Students' Athletics Committee) Report
MCACES (Mohawk College Association of Continuing Education Students) Report
MCAA (Mohawk College Alumni Association) Report**
It was moved and seconded that the MSA, SAC, MCACES and MCAA reports be accepted for information. Carried unanimously. **(330.O.7.1)**

Buddy Martin, President of the MSA, expressed concern about the increased need for instructors by 2005 and the possible shortage due to retirements. The President stated that this has been identified in the Double Cohort report and an action plan will be made to address it. The President stated it is important to remember that the collective agreements must not be violated.

Buddy Martin stated that he was concerned about CE course cancellations as stated in the MCACES Report.

Jim Koyanagi congratulated Tom Behroozi on being elected to the Mohawk College Alumni Association Board of Directors.

8. New Business Including Notices of Motions
In response to Rick Knowles' question to Alan Clay about the marketing goal of the marketing campaign, Alan stated that the role of the campaign is to market the College in order to attract students to the College for programs, which will begin in 2001.

9. Confirmation of Date, Time and Place of Next Meeting
The next meeting of the Mohawk College Board of Governors is scheduled for **Wednesday, November 8, 2000 beginning at 6:45 p.m. in the Board Room, C111B, Fennell Campus, Mohawk College.**

10. Adjournment

It was moved by Rebecca Jamieson and seconded by Jim Koyanagi that the Open Portion of the Board of Governors' meeting adjourn at 7:55 p.m. Carried unanimously. **(MOTION 330.O.9)**