

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(355th Meeting)

ROOM A133, BRANTFORD CAMPUS, MOHAWK COLLEGE
Wednesday, October 8, 2003

ATTENDANCE
OPEN PORTION

Board of Governors

Rick Sterne, Chair
Bryan Adamczyk
Gaspare Bonomo
Linda Brown
Shawn Chamberlin
Brenda Davis
Allan Greve
Cal Haddad, President
Bronko Jazvac
Carolyn Johnson
Sharon Lax
Brendan Ryan
Cindy Swanson

Absent

Tom Behroozi
Gary Beveridge
Trent Jarvis
April Nederlof
Martin van Zon
Kathy Verspagen

Observers

Suzanne Clancy, Faculty
Greg Cormier, Chair, Mohawk College Council
Fred Deys, Faculty (President, Local 240)
Krysia Iwanek, President, Mohawk College Alumni Association

Vice-Presidents/Deans/Directors

Doug Baker, Dean, Brantford & Applied Arts
Alan Clay, Director, Marketing & Public Relations
Joanne Echlin, Director, Human Resources
Shelagh Gill, Vice President, Academic
Carolyn Gray, Vice President, Student and Community Services
Gary Hagan, Director, Innovation & Applied Research
Shelley Kitchen, Training Consultant, Business & Industry Development
Rosemary Knechtel, Dean, Health Sciences & Human Services
Debbie Logel Butler, Director, Community Relations & Advancement
Linda Marshall, Manager, Alumni & Corporate Services
Dick Raha, Vice President, Finance & Administration
Jim Vanderveken, Director, Community Economic Development

Guests

Anna Gris, Chief Steward, Local 240

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BOARD OF GOVERNORS' MEETING
(355th Meeting)

ROOM A133, BRANTFORD CAMPUS MOHAWK COLLEGE
Wednesday, October 8, 2003, 6:00 p.m.

OPEN PORTION

The Board of Governors' Open Portion meeting was called to order at 6:03 p.m.

- 1. Minutes of the 354th Meeting (September 10, 2003)**
It was moved by Allan Greve and seconded by Carolyn Johnson that the minutes of the 354th meeting (September 10, 2003) be approved. Carried unanimously.
(MOTION 355.O.1)
- 2. Conflict of Interest Declaration**
The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.
- 3. Chair's Remarks**
 - 3.1 ACCC Governance Symposium**
The Board Chair and Vice Chair attended a Governance Symposium in Niagara Falls presented by the Association of Canadian Community Colleges.
 - 3.2 The Children's Safety Village of Brant**
The Chair attended the official ground breaking ceremony for the Children's Safety Village of Brant at the Brantford Campus on October 7, 2003.
 - 3.3 Meet the New President Reception**
The Chair reminded everyone in attendance of the "Meet the New President Reception" planned for October 16, 2003 from 3 to 5 p.m. in the Faculty/Staff Dining Room. The Board and MEC will be having dinner with the new President following the reception.
 - 3.4 Code of Ethical Conduct and Governors' Agreement**
The Chair stated that one of the things that he and the Vice Chair learned at the ACCC Governance Symposium was the importance of having Governors sign the Code of Ethical Conduct and Governors' Agreement. He, therefore, asked Governors to sign the agreement and return it to the Board Secretary.

CONSENT AGENDA

4. **Chair's Report**
No written report was presented.
5. **Board Log**
6. **Reports/Minutes**
 - 6.1 **Occupational Health & Safety Committee**
 - **Stoney Creek Campus, August 28, 2003**
 - **Brantford Campus, September 16, 2003**
 - 6.2 **2004 Program Review Committee Schedule**
 - 6.3 **Mohawk College Report, October 2003**
7. **Student Association Reports**
It was moved by Bryan Adamczyk and seconded by Cindy Swanson that items 5, 6.1, 6.2, 6.3 and 7 be accepted for information. Carried unanimously. **(MOTION 355.O.5-7)**

DISCUSSION/DECISION AGENDA

(For items moved from the Consent Agenda.)

No items were moved from the Consent Agenda.

REGULAR AGENDA

8. **Business Arising from the Minutes**
 - 8.1 **Review of the Board Consent Agenda Format**
It was moved by Linda Brown and seconded by Shawn Chamberlin that the Consent Agenda format for the meeting of the Board of Governors be continued. Carried unanimously. **(MOTION 355.O.8.1)**
9. **Committee Reports**
No committee reports were received.
10. **President's Report**
 - 10.1 **"X" Centre Status Report**
The President reported that the "X" Centre is partially open and classes are being held on one of the floors. The "sneak preview" for College staff is scheduled for November 20, 2003 at 3:45 p.m. following the Mohawk Presents & Service Awards Ceremony which begins at 3:00 p.m. in the McIntyre Theatre. All Governors are invited to attend Mohawk Presents and the "sneak preview" on November 20.

It is expected that the "X" Centre will be fully scheduled for classes in January 2004 and the official opening will be scheduled for spring 2004.
 - 10.2 **Health, Safety and Environmental Issues Report**
No issues were identified.

10.3 Program Proposals:

Home Inspection Certificate

It was moved by Allan Greve and seconded by Cindy Swanson that the Home Inspection Certificate program be approved. Carried unanimously. **(MOTION 355.O.10.3.1)**

Occupational and Physiotherapist Assistant Program Modification

It was moved by Carolyn Johnson and seconded by Bronko Jazvac that the Occupational and Physiotherapist Assistant program modifications be approved. Carried unanimously. **(MOTION 355.O.10.3.2)**

10.4 Request to Change the Date of the June Board Meeting to June 16, 2004

It was moved by Cal Haddad and seconded by Carolyn Johnson that the June 2004 meeting of the Board of Governors be changed to June 16, 2004 and, thereafter, be changed to the third Wednesday of June. Carried unanimously. **(MOTION 355.O.10.4)**

10.5 Occupational Health & Safety Accident Statistics Report

The Occupational Health & Safety Accident Statistics Report, which is published twice annually (April and October), was received for information.

Allan Greve suggested that the administration might want to consider tracking their occupational health and safety performance against those of other colleges in the system.

10.6 Fundraising Update

The President verbally reported on the fundraising campaign. He stated that it is anticipated that the College's fundraising goal will be announced in the new year when it is expected that 75% of the funds will have been committed.

In answer to a question from Brendan Ryan, Debbie Logel Butler said that the next fundraising campaign will likely occur in the third year of this campaign and it will likely be an equipment campaign rather than a capital campaign.

Debbie Logel Butler stated that Marnie Spears, President of Ketchum Canada, will be making a presentation to the Board on fundraising from 5 to 6:15 p.m. prior to the December 10th Board meeting. The presentation will include the fundraising campaign's strategic plan.

10.7 Other Business

10.7.1 Update on Student Centre/MSA

The President advised the Board that, following the 21 day suspension of the Student Centre liquor license, he issued a letter to the MSA with an amended Student Centre lease for their signature. If the amended lease is not signed by the MSA, the

College will be forced to take over responsibility for the Student Centre.

In answer to a question from Fred Deys, the President said that concerns about control of College property and the safety of the students led to the amendment to the Student Centre lease.

11. Long Range Strategic Planning

The President read a report on strategic planning (attached).

12. Verbal Updates

- **Committee Chairs**
- **MSA**
- **SAC**
- **MCACES**
- **Mohawk College Alumni Association**

The verbal updates were received.

13. Questions of the Day

There were no questions.

14. New Business (Including Notices of Motions)

There were no items of new business.

15. Next Meeting Date

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, November 12, 2003 beginning at 6 p.m. in the Board Room, C111B, Fennell Campus.

16. In Camera Session

- **September 10, 2003 Closed Portion Minutes**
- **Personnel Matters**

The above items will be discussed by the Board in the Closed Portion of the meeting.

17. Adjournment

The meeting temporarily adjourned at 7:05 p.m.