

**MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**BOARD OF GOVERNORS' MEETING**

(320<sup>th</sup> Meeting)

**BOARD ROOM, C111B , FENNELL CAMPUS, MOHAWK COLLEGE**

Wednesday, September 8, 1999

**Board of Governors**

Jim Bethune, Chair

Bob Peeling, 1<sup>st</sup> Vice Chair

Tom Atterton

Tom Behroozi

Frans Brinkman

Linda Brown

Olga Delvecchio

Fred Deys

Rebecca Jamieson

Jim Koyanagi

Lily Oddie

Catherine L. Rellinger, President (ex-officio)

Rick Sterne

Kathy Verspagen

Absent

Allan Davis

Observers

Dorleen Allen, Faculty

Elizabeth Broughton, Mohawk College Council

Steve Collins, Student (President, SAC)

Ray Czajkowski, Faculty

Chris Gilvear, Student (VP, Executive, MSA)

John Guilfoyle, Administration

Dave Harris, Alumni

Margaret Hart, Student (President, MCACES)

John Pooler, Support Staff

Vice-Presidents/Deans/Directors

Monique Arbour, Vice President, Finance & Administration

Hans Bastel, Dean, Engineering Technology

Steve Evans, Acting Director, Human Resources

Wayne Garland, Associate Dean, Academic

Shelagh Gill, Vice President, Academic

Cal Haddad, Vice President, Student Affairs

Anne Hemsworth, Vice President, Continuing Education & Business Development

Keith Nixon, Dean, International Education

Randy Patch, Director, IT

Dick Raha, Executive Director, College Planning and Physical Resources

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**BOARD OF GOVERNORS' MEETING**

(320<sup>th</sup> Meeting)

**BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE**

Wednesday, September 8, 1999, 6:45 p.m.

**OPEN PORTION**

The Open Portion of the Board of Governors' meeting was called to order at 7:00 p.m.

**1. Minutes of the 319<sup>th</sup> Meeting**

**Minutes of the June 9, 1999 Annual General Meeting**

It was moved by Bob Peeling and seconded by Tom Atterton that the minutes of the 319<sup>th</sup> meeting be approved. Carried. (**MOTION 320.0.1.1**)

It was moved by Rebecca Jamieson and seconded by Bob Peeling that the minutes of the June 9, 1999 Annual General Meeting be accepted for information. Carried. (**MOTION 320.0.1.2**) (*The June 9, 1999 Annual General Meeting minutes will be presented for approval at the June 2000 Annual General Meeting.*)

**2. Conflict of Interest Declaration**

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

**3. Business Arising from the Minutes**

No report.

## **4. Chair's Remarks**

4.1 The Chair welcomed new Governors Tom Behroozi, Frans Brinkman and Rick Sterne to their first Board meeting.

4.2 The Chair congratulated the students on the newly renovated Arnold Centre.

### **4.3 A New College Charter for Ontario Colleges of Applied Arts and Technology: A Discussion of Key Roles and Priorities, June 1999**

The Chair commented on the key elements of a new College charter as identified by Board Chairs and Presidents:

- increased authority for Board of Governors
- increased institutional flexibility
- increased credentials

The new college charter for Ontario colleges will be discussed at the September 20, 21, 1999 Board Retreat.

The Chair agreed with Fred Deys' suggestion to seek input from the College community on the new college charter discussion paper.

## **5. Board Committees' Reports**

### **5.1 Fennell Joint Occupational Health & Safety Committee, April 14, 1999**

**Brantford Campus Joint Health & Safety Committee, May 11, 1999**

**Fennell Joint Occupational Health & Safety Committee, June 16, 1999**

**Chedoke Joint Occupational Health & Safety Committee, June 25, 1999**

It was moved by Catherine Rellinger and seconded by Rebecca Jamieson that the minutes of the following meetings be accepted for information::

Fennell Joint Occupational Health & Safety Committee of April 14, 1999

Brantford Campus Joint Health & Safety Committee of May 11, 1999

Fennell Joint Occupational Health & Safety Committee of June 16, 1999

Chedoke Joint Occupational Health & Safety Committee of June 25, 1999

Carried. (**MOTION 320.0.5.1**)

The President will follow up on the reference to the letter to Cal Haddad (referred to in the Fennell Joint Occupational Health & Safety Committee minutes of April 14, 1999, item 5.2 and June 16, 1999, item 5.4).

### **5.2 Labour Advisory Committee, June 10, 1999**

It was moved by Tom Atterton and seconded by Tom Behroozi that the minutes of the Labour Advisory Committee meeting of June 10, 1999 be accepted for information. Carried. (**MOTION 320.0.5.2**)

Tom Atterton stated that he believed his involvement in attempts to create a Labour Studies certificate program at Mohawk have amounted to a win/win situation that did not involve a conflict of interest, however, he has purposely avoided participating in negotiations on this matter. If this matter comes before the Board for decision, he will declare a potential conflict of interest and absent himself from voting.

### **5.3 Mohawk College Council, May 10, 1999 (Terms of Reference)**

#### **Mohawk College Council, June 14, 1999**

It was moved by Catherine Rellinger and seconded by Linda Brown that the minutes of the Mohawk College Council meetings of May 10, 1999 (including the Terms of Reference) and June 14, 1999 be approved. Carried. (**MOTION 320.0.5.3**)

Tom Atterton pointed out that the call for nominations for the Chair and Vice Chair of Mohawk College Council were not carried out as stated in the terms of reference and, in the future, the terms of reference should be followed or changed to reflect a new procedure.

### **5.4 Advocacy Committee, June 14, 1999 & July 8, 1999**

It was moved by Tom Atterton and seconded by Bob Peeling that the minutes of the Advocacy Committee meetings of June 14, 1999 and July 8, 1999 be accepted for information. Carried. (**MOTION 320.0.5.4**)

### **5.5 Program Review Committee, June 17, 1999**

It was moved by Tom Atterton and seconded by Jim Koyanagi that the minutes of the Program Review Committee meeting of June 17, 1999 be accepted for information. Carried. **(MOTION 320.0.5.5)**

Frans Brinkman asked how he would know that the action items for the President that are stated in the Program Review Committee minutes are being dealt with. Tom Atterton responded that he had asked this question and major action issues are flagged for review at the next review, which can be earlier than the next scheduled review, if warranted.

Rebecca Jamieson suggested that the Program Review Committee minutes could be more detailed.

## **5.6 Program Review Caucus, June 17, 1999**

It was moved by Tom Atterton and seconded by Linda Brown that the minutes of the Program Review Caucus of June 17, 1999 be accepted for information. Carried. **(MOTION 320.0.5.6)**

Tom Atterton advised the Board that some of the action items listed in the minutes have been dealt with and the discussion paper, "A Framework for Discussion of Alternate Delivery", is being dealt with.

5.7 The Board Chair reminded the Governors to submit their preferences for Board Committee membership. Governors were reminded that they may attend any Board subcommittee meeting, with the exception of the Governance Committee meetings.

## **6. President's Report**

### **6.1 Written Report**

The President reported on the following events/items:

- Student Residence Ground Breaking Ceremony, June 28, 1999.
- Launch of new advertising campaign "Do Your Dream", October 1, 1999.
- Personal Support Worker Graduation, July 16, 1999.
- Summer Student Works Barbecue, July 20, 1999.
- Arnie Grand Opening, September 7, 1999.
- United Way Garage Sale, September 11, 1999.
- ACAATO/Council of Regents' Human Resource Management Steering Committee Meeting re: collective bargaining, September 13, 1999.
- 2<sup>nd</sup> Annual Welcome Back Breakfast for all staff, September 2, 1999.
- Physical Plant staff work Labour Day weekend to repair broken air conditioning unit at Fennell Campus to be ready for September 7, 1999.
- Associates' Survey mailed July 1999, for return August 31, 1999.

It was moved by Catherine Rellinger and seconded by Fred Deys that the President's Report for September 1999 be accepted for information. Carried. **(MOTION 320.0.6.1)**

## **6.2 Proposed Policy: Re-hiring of Ex-employees**

It was moved by Catherine Rellinger and seconded by Olga Delvecchio that the proposed policy for the Re-hiring of Ex-employees be approved. The President will review the policy in one year and it will be discussed by the Board at their September 2000 Board meeting. Carried. **(MOTION 320.0.6.2)**

## **6.3 Disability Management Certificate Program Proposal**

It was moved by Catherine Rellinger and seconded by Tom Atterton that the Disability Management Certificate Program proposal be approved. Carried. **(MOTION 320.0.6.3)**

## **6.4 Other Business**

No report.

## **7. Student Association Reports**

It was moved by Frans Brinkman and seconded by Jim Koyanagi that the MSA (Mohawk Students' Association) Report (verbal), the SAC (Students' Athletics Committee) Report, the MCACES (Mohawk College Association of Continuing Education Students) Report and the MCAA (Mohawk College Alumni Association) Report be accepted for information. Carried. **(MOTION 320.0.7)**

## **8. New Business Including Notices of Motion**

### **8.1 Fall Convocations**

The Chair reminded the Board of the upcoming Fall Convocations:

- Friday, September 24, 1999, 7:30 p.m. Continuing Education
- Saturday, September 25, 1999, 10 a.m. and 2:30 p.m.

8.2 The Chair read a letter of appreciation from Sonya Hill on the receipt of the Gold Medal at the May 1999 Spring Convocations.

## **9. Confirmation of Date, Time and Place of the Next Meeting**

The next meeting of the Mohawk College Board of Governors will be held on Wednesday, October 13,

1999. The Open Portion Board meeting will begin at 6:45 p.m. in the Board Room, C111B, Fennell Campus, Mohawk College

## 10. **Adjournment**

It was moved by Rick Sterne and seconded by Fred Deys that the Open Portion Board of Governors' meeting adjourn at 8:55 p.m. Carried. (**MOTION 320.0.10**)