

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(329th Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, September 13, 2000

ATTENDANCE

Board of Governors

Bob Peeling, Chair
Linda Brown, 1ST Vice Chair
Jim Bethune, Vice Chair
Tom Atterton
Tony Battaglia
Tom Behroozi
Shawn Chamberlin
Tracy Cruickshanks
Rebecca Jamieson
Rick Knowles
Jim Koyanagi
Lily Oddie
Catherine L. Rellinger, President
Linda Rogers
Rick Sterne
Kathy Verspagen
Maxine Wypych

Absent

Observers

Chris Blackwood, Chair, Mohawk College Council
Gaspere Bonomo, Faculty
Julie Chile, Student (President, SAC)
Suzanne Clancy, Faculty
Ray Czajkowski, Faculty
Fred Deys, Faculty (President, Local 240)
John Guilfoyle, Administration (President, MASA)
Buddy Martin, Student (President, MSA)
John Pooler, Support Staff (President, Local 241)
Barbara Roberts, Mohawk College Alumni Association

Vice-Presidents/Deans/Directors

Monique Arbour, Vice President, Finance & Administration

Alan Clay, Director, Marketing & Public Relations

Steve Evans, Director, Human Resources

Shelagh Gill, Vice President, Academic

Cal Haddad, Vice President, Student Affairs

Anne Hemsworth, Vice President, CE & Business Development

Rosemary Knechtel, Dean, Health Sciences & Human Services

Dick Raha, Executive Director, College Planning and Physical Resources

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OPEN PORTION

The Open Portion of the Board of Governors' meeting was called to order at 6:48 p.m.

1. **Minutes of the 328th Meeting**
Annual General Meeting Minutes, June 14, 2000 (for information)
It was moved by Tom Behroozi and seconded by Maxine Wypych that the minutes of the 328th meeting be approved and the minutes of the Annual General Meeting of June 14, 2000 be accepted for information (to be approved at the June 2001 AGM). Carried unanimously. **(MOTION 329.O.1)**
2. **Conflict of Interest Declaration**
The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. It was noted that Tom Atterton declared a perceived or potential conflict with item 6.2. (Labour Studies Certificate Program)
3. **Business Arising from the Minutes**
No report.
4. **Chair's Remarks**
 - 4.1 The Chair thanked the Board for electing him as Chair. The Chair thanked the outgoing Chair, Jim Bethune, for his two years of dedicated service carried out in a professional and courteous manner.
 - 4.2 The Chair welcomed the new Governors to the Board:
Tom Behroozi
Shawn Chamberlin
Tracy Cruickshanks
Rick Knowles
Linda Rogers

The Chair congratulated Governors Tom Atterton and Rebecca Jamieson on being renewed for another three year term.

- 4.3 The Chair acknowledged the excellent report on the 2000 ACCC Conference from Tracy Cruckshanks.
- 4.4 The Chair acknowledged the dedication and service of retired Governor and former Board Chair, Olga Delvecchio (1994-2000).
- 4.5 The Chair commented on the following and stated that he was tremendously proud of Mohawk College and its accomplishments:
 - \$8.48 plus \$1.23 million Superbuild Infrastructure funding for IT Centre for Excellence
 - IAHS Official Opening, September 15, 2000, 11 a.m.
 - Opening of Student Residence
 - College's fiscal responsibility and results
- 4.6 The Chair and Jim Bethune attended the ACAATO Incoming, Ongoing and Outgoing Board Chairs Workshop on August 22 and 23, 2000 and stated that he was impressed with the range of issues to be dealt with in the coming months and he was left with a sense that all the College were committed to the same purpose – to provide the best possible service to their students. The minutes of this meeting are available to Governors, from the recording secretary, upon request.
- 4.7 The Chair reminded Governors of the ACAATO Governors' Orientation sessions coming up in October and November 2000 (all Governors will receive this information).

5. Board Committees' Reports

5.1 Labour Advisory Committee, June 8, 2000

It was moved by Tom Atterton and seconded by Rebecca Jamieson that the June 8, 2000 Labour Advisory Committee minutes be accepted for information. Carried unanimously. **(MOTION 329.0.5.1)**

5.2 Mohawk College Council, June 12, 2000

It was moved by Catherine Rellinger and seconded by Tom Behroozi that the June 12, 2000 Mohawk College Council minutes be accepted for information. Carried unanimously. **(MOTION 329.0.5.2)**

5.3 Program Review Committee, June 22, 2000

It was moved by Linda Brown and seconded by Tracy Cruickshanks that the June 22, 2000 Program Review Committee minutes be accepted for information. Carried unanimously. **(MOTION 329.0.5.3)**

Linda Brown reminded Governors that the October 23, 2000 Program Review Committee meeting will begin with an orientation session for new Governors. Maxine Wypych stated that she found the Program Review Committee meetings to be most helpful in understanding what the College and its programs.

5.4 Board Process Ad Hoc Committee, August 8, 2000

It was moved by Rebecca Jamieson and seconded by Jim Bethune that the August 8, 2000 Board Process Ad Hoc Committee minutes be accepted for information with the addition of Tom Behroozi and Kathy Verspagen's names as regrets for this meeting. Carried unanimously. **(MOTION 329.0.5.4)**

In response to Rick Knowles' question, Rebecca Jamieson stated that the Committee did review the responses from 10 colleges on self-evaluation models and materials. All Governors were invited to attend this meeting and any future meetings of this Committee.

6. President's Report

6.1 Written Report

The President reported on the following items/events:

- Opening of Student Residence – 342 residents
- Official Opening of the Mohawk College-McMaster University Institute for Applied Health Sciences (IAHS) to be held on Friday, September 15, 2000 at 11 a.m.
- Latest reports show enrollment on track
- The Vice President, Academic has been working on the Nursing Agreement with McMaster University and Conestoga College for submission to the Ministry on September 29, 2000. The President will report further on this at upcoming meetings.
- 3rd Annual Welcome Back Breakfast, September 8, 2000. Over 400 attended the event.
- Support Staff collective bargaining is still in progress.
- The Dean of Technology and Director of College Advancement positions have been posted. The President will report further on this at upcoming meetings.

In answer to Kathy Verspagen's question, no refund will be provided to students for those areas of the Student Residence still

not complete. It is expected that the Residence will be fully complete by the end of September 2000.

The President noted a safety hazard mentioned by Rick Knowles on the 3rd floor of the Student Residence and suggested this be reported immediately to appropriate management rather than waiting for a Board of Governors' meeting.

In answer to Jim Bethune's question, when the Residence is complete and the builder turns over the building to the College, a College Occupational Health and Safety Committee will be established for the Residence.

In answer to questions, the President stated that:

- the College is covered should an accident occur at the Residence;
- the Student Residence was completed without directing any funds away from the academic areas of the College;
- the Residence is full with a small waiting list;
- the Residence does not initially generate funding but it will over time;
- there are some restrictions from the City on the use of the Residence during the summer months (activity must be related to a Mohawk College activity).

It was moved by Catherine Rellinger and seconded by Rick Sterne that the President's Written Report to the Board for September 2000 be accepted for information. Carried unanimously. **(MOTION 329.0.6.1)**

6.2 New Program Proposals:

- **Labour Studies Certificate Program**
- **Registered Nurse Refresher Certificate Program**
- **Festivals and Community Events Management Certificate Program**

It was moved by Catherine Rellinger and seconded by Maxine Wypych that the Labour Studies Certificate Program be approved. Carried unanimously. Tom Atterton did not vote. **(MOTION 329.0.6.2.1)**

It was moved by Catherine Rellinger and seconded by Rebecca Jamieson that the Registered Nurse Refresher Certificate Program be approved. Carried unanimously. **(MOTION 329.0.6.2.2)**

It was moved by Catherine Rellinger and seconded by Tony Battaglia that the Festivals and Community Events Management

Certificate Program be approved. Carried unanimously. **(MOTION 329.0.6.2.3)**

6.3 Program Name Change from Business to E-Business

The President noted Rick Knowles' concern that the College not rename a program which has not significantly changed in content in order to attract students to the program. The changes in content were substantial and exceeded guidelines.

It was moved by Catherine Rellinger and seconded by Maxine Wypych that the program name change from Business to E-Business be approved. Carried unanimously. **(MOTION 329.0.6.3)**

6.4 Advisory Committee - Disband

It was moved by Catherine Rellinger and seconded by Linda Brown that the Mohawk Community Advisory Committee which advised regarding activity at the Haldimand Campus (now closed) be approved. Carried unanimously. **(MOTION 329.0.6.4)**

6.5 Other Business

6.5.1 Rehiring of Ex Employees Policy

The Rehiring of Ex Employees Policy will be reviewed at the October 2000 Board meeting.

In answer to a question by Fred Deys regarding a mechanism for input on the policy, the President stated that she would be pleased to receive any input from Local 240.

7. Student Association Reports

**7.1 MSA (Mohawk Students' Association) Report
SAC (Students' Athletics Committee) Report
MCACES (Mohawk College Association of Continuing
Education Students) Report
MCAA (Mohawk College Alumni Association) Report**

It was moved by Jim Bethune and seconded by Tony Battaglia that the MSA (Mohawk Students' Association Report, the SAC (Students' Athletics Committee Report, MCACES (Mohawk College Association of Continuing Education Students Report and the MCAA (Mohawk College Alumni Association Report be accepted for information. Carried unanimously. **(MOTION 329.0.7.1)**

8. New Business Including Notices of Motions

No report.

9. Confirmation of Date, Time and Place of Next Meeting

The next meeting of the Mohawk College Board of Governors is scheduled for **Wednesday, October 11, 2000, 6:45 p.m., Board Room, C111B, Fennell Campus, Mohawk College.**

10. Adjournment

It was moved and seconded that the Open Portion of the Board of Governors' meeting adjourn at 8:07 p.m. Carried unanimously. **(MOTION 329.0.10)**