

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING
(354th Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, September 10, 2003

ATTENDANCE
OPEN PORTION

Board of Governors

Rick Sterne, Chair
Bryan Adamczyk
Tom Behroozi
Gary Beveridge
Gaspere Bonomo
Linda Brown
Shawn Chamberlin
Brenda Davis
Allan Greve
Cal Haddad, President
Trent Jarvis
Bronko Jazvac
Carolyn Johnson
Sharon Lax
April Nederlof
Brendan Ryan
Cindy Swanson
Martin van Zon
Kathy Verspagen

Absent

Observers

Suzanne Clancy, Faculty (Vice President, Local 240)
Greg Cormier, Chair, Mohawk College Council
Fred Deys, Faculty (President, Local 240)
John Guilfoyle, Administration (President, MCASA)
Krycia Iwanek, President, Mohawk College Alumni Association
Jady Klyve, Student (Vice President, Board of Directors, MCACES)
Tansy Ko, Student (President, MSA)
John Pooler, Support Staff (President, Local 241)
Kyle Smith, Student (President, Students' Athletics Committee)

Vice-Presidents/Deans/Directors

Alan Clay, Director, Marketing & Public Relations
Joanne Echlin, Director, Human Resources
Shelagh Gill, Vice President, Academic
Carolyn Gray, Vice President, Student and Community Services
Debbie Logel Butler, Director, Community Relations & Advancement

Linda Marshall, Manager, Alumni & Corporate Services
Dick Raha, Vice President, Finance & Administration
Joanne Westerby, Director, Learning Resources

Guests

Tom Atterton, Past Chair & Member, Mohawk College Board of Governors
Anna Gris, Chief Steward, Local 240

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OPEN PORTION

The Board of Governors' Open Portion meeting was called to order at 6:35 p.m.

1. Minutes of the 353rd Meeting

It was moved by Martin van Zon and seconded by Tom Behroozi that the minutes of the 353rd meeting (June 11, 2003) be approved. Carried unanimously.
(MOTION 354.O.1)

2. Conflict of Interest Declaration

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflict was declared.

3. Chair's Remarks

3.1 Introduction of New President of Mohawk College

The Chair thanked the Board members and past Board Chair Tom Atterton for the time and effort taken by the Board members over the summer months leading to the selection of MaryLynn West-Moynes as the next President of Mohawk College effective December 1, 2003.

3.2 Board Orientation Session for New Governors

The Chair reported that a Board orientation session for new Governors was held on September 3, 2003 followed by a tour of the "X" Centre. A Board social, with the full Board and MEC, was held afterwards.

CONSENT AGENDA

4. Chair's Written Report

No written report.

5. Board Log

Item 1 - The President reported that work is continuing on the Brantford Centre for Community, Communications & Design partnership project with the City of Brantford and Laurier Brantford.

Item 3 – Former Board Chair Tom Atterton will make a presentation to the Board in October on the new Board Bylaws.

Item 5 – Remove from log.

Item 6 – Defer to October 2003.

Item 8 – The President reported that partial occupancy is expected shortly. The internal opening of the “X” Centre is planned for November 20, 2003 at 1 p.m. prior to Mohawk Presents.

Item 9(a) – Remove from log.

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 7 be accepted for information. Carried unanimously. **(MOTION 354.O.5)**

6. Reports/Minutes

6.1 Occupational Health & Safety Committee

- Stoney Creek Campus, May 8, 2003
- Fennell Campus, June 11, 2003

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 7 be accepted for information. Carried unanimously. **(MOTION 354.O.6.1)**

6.2 Mohawk College Council Committee, June 9, 2003

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 7 be accepted for information. Carried unanimously. **(MOTION 354.O.6.2)**

6.3 Program Review Committee, June 25, 2003

A correction was made to the minutes – Tom Sutton’s name should be listed under College Resources.

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 7 be accepted for information. Carried unanimously. **(MOTION 354.O.6.3)**

6.4 Clinical Research Associate Certificate Program

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 7 be accepted for information. Carried unanimously. **(MOTION 354.O.6.4)**

6.5 Phytotherapy (Herbal Medicine) Program

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 7 be accepted for information. Carried unanimously. **(MOTION 354.O.6.5)**

6.6 Mohawk College Report, September 2003

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 7 be accepted for information. Carried unanimously. **(MOTION 354.O.6.6)**

7. Student Association Reports

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that consent agenda items 5, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 7 be accepted for information. Carried unanimously. **(MOTION 354.O.7)**

DISCUSSION/DECISION AGENDA

(For items moved from the Consent Agenda.)

No items were moved from the Consent Agenda.

REGULAR AGENDA

8. Business Arising from the Minutes

8.1 Review of the Board Consent Agenda Format

This item was deferred to the October 2003 Board meeting.

8.2 Review of Code of Ethical Conduct and Governors' Agreement

Former Board Chair Tom Atterton explained that the Board made the decision to review the Code of Ethical Conduct and Governors' Agreement with new and current Board members at the beginning of each term (September). Governors are free to sign the agreement and return it to the Board Secretary.

The Governors agreed to remove the word "external" from the first bullet, second line of the Code of Ethical Conduct and Governors' Agreement.

It is noted that the Code of Ethical Conduct and Governors' Agreement was reviewed with the new Governors at the September 3, 2003 orientation session and with the current Governors at this meeting (September 10, 2003).

9. Committee Reports

No items to report.

10. President's Report

10.1 "X" Centre Status Report

The President reported that it is expected that classes will move into the "X" Centre next week.

10.2 Health, Safety and Environmental Issues Report

No issues were identified.

10.3 Other Business

10.3.1 Recognition of Learning

The President reported on a meeting held recently with officials from Brock University regarding a recognition of learning initiative.

11. Long Range Strategic Planning

11.1 Strategic Plan – "Learning Above All" Strategic Planning Chronology

The Strategic Plan "Learning Above All" was distributed at the June 11, 2003 meeting.

It was moved by Carolyn Johnson and seconded by Linda Brown that the Board endorse the Strategic Plan "Learning Above All" for the purposes of

fiscal year 2004-2005 operational planning. Carried unanimously.
(MOTION 354.O.11.1.1)

It was moved by Shawn Chamberlin and seconded by Gary Beveridge that the motion be amended to acknowledge that some modifications to the Strategic Plan "Learning Above All" may occur as a result of the transition to the new President. Carried unanimously. **(MOTION 354.O.11.1.2)**

The Strategic Planning Chronology, as prepared by consultant Jackie Schach, was provided for information.

11.2 Recommendation for College Differentiation

It was moved by Tom Behroozi and seconded by Carolyn Johnson that the Board endorse the attached recommendation for College differentiation. Carried unanimously. **(MOTION 354.O.11.2)**

12. Verbal Updates

- **Committee Chairs**
- **MSA**
- **SAC**
- **MCACES**
- **Mohawk College Alumni Association**

The verbal reports were received.

Krysia Iwanek reported that the Mohawk College Alumni Association has committed to a donation to the College in the amount of \$250,000 and the first installment of \$65,000 will be made shortly. The donation from the Mohawk College Alumni Association will be used for the 190 seat presentation theatre in the "X" Centre.

13. Questions of the Day

13.1 Fundraising/Donations

In answer to Fred Deys' question requesting a listing/description of the donations received thus far, the President replied that some donors do not wish to make public all the details of their donation but privately he could discuss this with Fred. The President will provide an update on fundraising for the next Board meeting.

Allan Greve said that it is important for the College to celebrate the gifts to the community while respecting the confidentiality of the agreements made with the donors.

13.2 World Cycling Championships

In answer to a question from Linda Brown, the College has been very involved in the preparations for the World Cycling Championships and will be actively involved throughout the week of October 6-12, 2003.

14. New Business (Including Notices of Motions)

No report.

15. Next Meeting Date

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, October 8, 2003 beginning at 6 p.m. in Room A133 of the Brantford Campus.

16. In Camera Session

- **May 14, 2003 Closed Portion Minutes**
- **MSA Pub Fact Finding Report**
- **Election for Three Position on the Governance Committee**
- **Personnel Matters**

The Board in the Closed Portion of the meeting following the Open Portion meeting will discuss these items.

17. Adjournment

The meeting temporarily adjourned at 8:11 p.m. for the Closed Portion meeting.