

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY
BOARD OF GOVERNORS' MEETING
(363rd Meeting)
BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, September 8, 2004

ATTENDANCE
OPEN PORTION

Board of Governors

Rick Sterne, Chair
Bronko Jazvac, Vice Chair
Tom Behroozi
Gary Beveridge
Gaspere Bonomo
Shawn Chamberlin
Brenda Davis
Allan Greve
Trent Jarvis
Carolyn Johnson
Sharon Lax
Pat MacDonald
Brendan Ryan
Cindy Swanson
Martin van Zon
MaryLynn West-Moynes, President
Lacey Williams

Absent

Bryan Adamczyk

Observers

Suzanne Clancy, Faculty
Greg Cormier, Chair, Mohawk College Council
Fred Deys, Faculty (President, Local 240)
John Guilfoyle, Administration (President, Mohawk College Administrative Staff Association)
Jady Klyve, President, MCACES
Bruce Peachey, Student (President, Student Athletics' Committee)
John Pooler, Support Staff (President, Local 241)
Morgan Seele, President, Mohawk College Alumni Association
Kyle Smith, Student (President, MSA)

Vice-Presidents/Executive Deans/Directors

Doug Baker, Executive Dean, Brantford & Applied Arts
Louise Bockner, Executive Dean, Business & International Education
Catherine Drea, Vice President, Strategic Planning, Staff Development & Quality
Joanne Echlin, Vice President, Staff Services
Carolyn Gray, Vice President, Community Services & Economic Development
Kathy Hayes, Registrar
Ronald Holgerson, Executive Director, Marketing & Communications
Cheryl Jensen, Executive Dean, Engineering Technology
Rosemary Knechtel, Executive Dean, Health Sciences & Human Services
Debbie Logel Butler, Executive Director, Community Relations & Advancement
Linda Marshall, Manager, Alumni & Corporate Services
Rachel Matthews, Director, Student Development
Donna McMillan, Executive Dean, Continuing Education

Randy Patch, Executive Director, Information Technology
Catherine Peterson, Director, Purchasing and Financial Planning
Dick Raha, Vice President, Finance & Administration
Jim Vanderveken, Director, Community Economic Development

Guests

Anna Gris, Professor, Language Studies
Heather Giardine, Professor, Return to Work Services
Kryisia Iwanek, Past President, Mohawk College Alumni Association
Rick Knowles, Professor, Mathematics Department

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Wednesday, September 8, 2004**

OPEN PORTION

1. CALL TO ORDER

The Mohawk College Open Portion Board of Governors' meeting was called to order at 6:10 p.m.

2. INTRODUCTION OF GUESTS

Those in attendance introduced themselves. The new members of the Senior Lead Team – Catherine Drea, Vice President, Strategic Planning, Staff Development & Quality and Ronald Holgerson, Executive Director, Marketing and Communications were introduced. The President announced that Dale Schenk has been appointed as the new Executive Dean of Business effective September 22, 2004.

3. ADDITIONS/DELETIONS TO THE AGENDA

There were no additions to the agenda.

4. CONFLICT OF INTEREST DECLARATIONS

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. Bronko Jazvac declared a conflict with respect to item 8.1 on the agenda. He will abstain from voting on this item.

5. PRESENTATIONS

5.1 Presentation to Mohawk College Alumni Association Past President, Kryisia Iwanek

On behalf of the Board of Governors and the President, the Chair presented Kryisia Iwanek, Past President of the Mohawk College Alumni Association, with a plaque in appreciation of her service to the College as a member and President of the Association.

5.2 Student Success – 2004 Orientation

Carolyn Gray presented a report on increased activities for the 2004 orientation.

6. APPROVAL OF PREVIOUS MINUTES

6.1 Minutes of the 362nd Open Portion Board Meeting of June 16, 2004

It was moved by Cindy Swanson and seconded by Brenda Davis that the minutes of the 362nd Open Portion Board meeting of June 16, 2004 be approved. Carried unanimously. (MOTION 363.O.6.1)

7. ACTION ARISING FROM THE PREVIOUS MINUTES

7.1 Annual Report – Governance Committee Approved Release July 2004

As per the direction at the June 16, 2004 Board meeting, the Governance Committee reviewed and approved the Annual Report to the Minister of Training, Colleges and Universities which was then submitted to the Minister by the July 31, 2004 deadline.

8. DECISION ITEMS

8.1 Skilled Trades Training & Awareness Complex Proposal

Cheryl Jensen pointed out an error on page 12 of the report. The \$124 million in the Addition line/Total column, first line, should read \$12.4 million.

It was moved by Tom Behroozi and seconded by Shawn Chamberlin that the Board of Governors direct staff to explore the funding feasibility of a design-build venture with Enterprise Partner and 3rd party financing to assess the viability of this model to build the new Skilled Trades Training & Awareness Complex at the Stoney Creek Campus. Carried. (Bronko Jazvac did not participate in the discussion or vote on the motion). **(MOTION 363.O.8.1)**

The President accepted the Chair's suggestion to include the Brantford community as part of this plan.

9. BOARD REPORTS (CONSENT CALENDAR)

9.1 Occupational Health & Safety Committee Meetings:

Fennell, June 9, 2004

Stoney Creek, June 10, 2004

9.2 Mohawk College Council, June 14, 2004

9.3 Board Log

9.4 Mohawk College Report

Items 9.1, 9.2, 9.3 and 9.4 were provided for information.

10. ACKNOWLEDGEMENTS AND REPORTS

10.1 Student Reports (MSA, SAC, MCACES, Alumni)

The student reports were provided for information.

11. INTERIM FINANCIAL/STAFFING/OCCUPATIONAL HEALTH & SAFETY REPORTS

11.1 Accident/Injury Report – July 2004

11.2 Staffing Update

The Accident/Injury Report for July 2004 and the Staffing Update were provided for information.

12. COMMUNITY INFORMATION – COMMENTS & QUESTIONS

12.1 Members Comments

Information was exchanged on some upcoming community events.

13. DISCUSSION ITEMS

13.1 Review & Signing of Code of Ethical Conduct and Governors' Agreement

The Chair asked the Governors to review the Code of Ethical Conduct and Governors' Agreement and sign the agreement and return it to the Board Secretary. The word "behave" in the first paragraph of the Governors' Agreement was changed to "conduct themselves".

13.2 International Development Institute

Louise Bockner reported on the International Development Institute.

13.3 Strategic Plan Reinvestment Project: Update re: Program Reinvestment Component

Catherine Drea reported on the Program Reinvestment Component of the Strategic Plan Reinvestment Project.

14. REPORT OF THE PRESIDENT

The President asked the Board members to let her know if the Report of the President contains too little or too much information.

14.1 Enrolment Update

Carolyn Gray provided an enrolment update. As of today, we have 9,292 new and returning students and enrolment is down by approximately 3 to 5%. Considering the application pool was down by 7%, it appears our conversion strategies have been helpful in closing the gap.

14.2 School College Work Initiative Proposals Approved

Carolyn Gray reported on the approved School College Work initiative proposal.

14.3 Postponement of Native Community Care Distance Education Program

Doug Baker reported that in the Spring the face to face Native Community Care Program was suspended and now the distance education portion of that program has been suspended for lack of employment opportunities and in order to conduct a review of the program.

14.4 Brantford – Stage II Odeon Project

Doug Baker reported that the Stage II Odeon Project in Brantford is proceeding very well.

14.5 Odeon Building Update

Dick Raha reported that the Odeon Building is on budget and on schedule.

14.6 Banner Update

Dick Raha provided an update on Banner.

14.7 2004/2005 Tuition Fee Freeze Compensation

The Minister's letter of July 22, 2004 and Dick Raha's report on the Postsecondary Tuition Fee Freeze were provided for information.

14.8 Autism Curriculum Initiative

Rosemary Knechtel provided a report on the Autism Curriculum Initiative.

14.9 Fundraising Update

A fundraising update was provided for information.

14.10 College Differentiation

The Minister's memo of July 26, 2004 on College Differentiation was provided for information.

14.11 College Sustainability Fund \$25 million Distribution

The Minister's letter of July 19, 2004 regarding the College Sustainability Fund distribution was provided for information.

14.12 Postsecondary Review

The letter from the Chair of the ACAATO Executive Committee and the Chair of the Committee of Presidents was provided for information. A draft report is due in September at which time the Board members will be asked to provide input.

14.13 Western Region Committee of Presidents

The President stated that she has invited the Western Region Presidents to come to a meeting at Mohawk College and Bob Rae has been invited to address the group.

14.14 Meeting with the Minister of Training, Colleges & Universities

The President reported that she had a successful meeting with the Minister to discuss the Stoney Creek project.

15. REPORT OF THE CHAIR

15.1 General Assembly, August 25, 2004

Rick Sterne attended a meeting of the General Assembly (Board Chairs and Presidents) on August 25, 2004 and the Board Chair's Workshop on August 24, 2004. The minutes of the General Assembly were provided for information.

15.2 ACAATO Priorities 2004

The ACAATO Priorities 2004 were provided for information.

15.3 Thank You Letters

The Chair read two thank you letters from medal winners.

16. INFORMATION ITEMS/UPCOMING MEETINGS

16.1 MTCU Program Approvals: Biotechnology Technician, Pre-Technology, CAD/CAM Automated Machining

16.2 Ontario Health Premium Tax

16.3 Mohawk's Energy Renewal Projects

16.4 Appointment of President of ACAATO

16.5 Examination of Grant Support to Northern and Rural Colleges

16.6 Identifying and Managing Legal Risk at Canadian Community Colleges

16.7 Institutional Evaluation – Nova Scotia Community College

16.8 President's All Staff Memo, September 1, 2004

16.9 Email from Return to Work Services

**16.10 Advisory Committee Member Breakfast, Wednesday, November 3, 2004
7:30 a.m. to 9:30 a.m.**

16.11 Board Orientation for New Governors

16.12 Board Advance, October 2 & 3, 2004

16.13 Board Chairs' Luncheon, October 19, 2004, 12 noon, Board Room

16.14 Annual Board Retirement Dinner, December 8, 2004

Items 16.1 to 16.14 were provided for information.

16.15 Next Board Meeting

The next meeting of the Mohawk College Board of Governors is scheduled for Wednesday, October 13, 2004, 6 p.m., in Room 56 of the Stoney Creek Campus.

17. ADJOURNMENT

The Mohawk College Board of Governors' Open Portion meeting adjourned at 7:40 p.m.