

MOHAWK

COLLEGE OF APPLIED ARTS AND TECHNOLOGY

BOARD OF GOVERNORS' MEETING

(373rd Meeting)

BOARD ROOM, C111B, FENNEL CAMPUS, MOHAWK COLLEGE

Wednesday, September 14, 2005

ATTENDANCE OPEN PORTION

Board of Governors

Bronko Jazvac, Chair
Gary Beveridge, Vice Chair
Bryan Adamczyk
Gaspere Bonomo
Brenda Davis
Allan Greve
Trent Jarvis
Carolyn Johnson
Sharon Lax
Pat MacDonald
Pat McKay
Cindy Swanson
Martin van Zon
MaryLynn West-Moynes, President
Lacey Williams

Regrets

Shawn Chamberlin
Brian Mullan
Colin Osborne
Brendan Ryan

Observers

Anthony Cascella, President, Mohawk Students' Association
Suzanne Clancy, Faculty (Vice President, Local 240)
Anthony D'Alessandro, Chair, Mohawk College Council
Karen Logan, President, MCACES (Mohawk College Association of Continuing Education Students)

Vice-Presidents/Executive Deans/Directors

Don Burroughs, Executive Dean, Continuing Education
Peter Dietsche, Vice President, Research, Commercialization & Institutional Quality
Catherine Drea, Vice President, Student and Learning Services
Joanne Echlin, Vice President, Staff Services
Carolyn Gray, Vice President, Community Services and Economic Development
Kathy Hayes, Registrar
Ronald Holgerson, Executive Director, Marketing & Communications
Cheryl Jensen, Executive Dean, Engineering Technology
Rosemary Knechtel, Executive Dean, Health Sciences & Human Services
Debbie Logel Butler, Executive Director, Community Relations & Advancement
Rachel Matthews, Director, Student Development
Dick Raha, Vice President, Finance and Administration
Dale Schenk, Executive Dean, Business
Jo-Anne Westerby, Acting Director, IT and Library Director

Guests

Heather Giardine, Professor, Language Studies

Anna Gris, Chief Steward, Local 240

Jim Jones, Chair, Language Studies

Heather Kays, Professor, Language Studies

BOARD OF GOVERNORS' 373rd MEETING
STAFF LOUNGE, C110, FENNEL CAMPUS, MOHAWK COLLEGE
Wednesday, September 14, 2005, 6:00 p.m.

OPEN PORTION

1. CALL TO ORDER

The Mohawk College Board of Governors Open Portion meeting was called to order at 6:05 p.m.

2. INTRODUCTION OF GUESTS

The Chair welcome new Governor Pat McKay to the Board meeting and acknowledged that Brian Mullan and Colin Osborne have also joined the Board but were unable to attend this meeting. Other Board members in attendance introduced themselves.

3. ADDITIONS/DELETIONS TO THE AGENDA

No items were added to or deleted from the agenda.

4. CONFLICT OF INTEREST DECLARATIONS

4.1 Code of Ethical Conduct and Governors' Agreement

The Chair asked the Board members to read the Minister's Binding Policy Directive on Conflict of Interest and read and sign the Code of Ethical Conduct and Governors' Agreement. The signed agreements are to be returned to the recording secretary as soon as possible.

The Chair asked that any Governor wishing to declare a conflict of interest with respect to any item on the agenda do so at this time. No conflicts were declared.

5. PRESENTATIONS

No presentations were made.

6. APPROVAL OF PREVIOUS MINUTES

6.1 Minutes of the 372nd Open Portion Board Meeting (June 15, 2005)

It was moved by Brenda Davis and seconded by Sharon Lax that the minutes of the 372nd Open Portion Board meeting of June 15, 2005 be approved with an amendment to item 8.6, second paragraph, last line, to read: "Gaspere Bonomo stated that he would like the funds to be used for operating expenses as opposed to capital expenses."
Carried. **(MOTION 373.O.6.1)**

7. ACTION ARISING FROM THE PREVIOUS MINUTES

There were no items of action arising from the previous minutes.

8. DECISION ITEMS

8.1 Bridging for Internationally Educated Nurses Program

It was moved by Allan Greve and seconded by Sharon Lax that the Board of Governors approve the Bridging for Internationally Educated Nurses program to be submitted to the Credential Validation Service (CVS) and the Ministry of Training, Colleges and Universities (MTCU) for funding. Carried. **(MOTION 373.O.8.1)**

9. BOARD REPORTS (CONSENT CALENDAR)

- 9.1 Board Log
- 9.2 Mohawk College Report
- 9.3 Student Reports (MSA, SAC, MCACES, Alumni)
- 9.4 Occupational Health & Safety Minutes
 - Stoney Creek Campus, April 26, 2005
 - IAHS, June 6, 2005
 - Fennell Campus, July 5, 2005

Consent items 9.1, 9.2, 9.3 and 9.4 were presented for information.

10. ACKNOWLEDGEMENTS AND REPORTS

10.1 Policy Committee Report

Allan Greve reported that the draft Board Policies, which include the introduction, Meta Policy and Categories A, B, C and D policies, were distributed to the Board for their comments. All Board members were asked to review the policies and send comments to Cheryl Wrixon by September 27, 2005 when the Board Policy Committee will meet. The final draft of the Board policies will then be discussed at the October 12, 2005 Board meeting at which time the Committee will ask for approval in principle of the Board policies for review in one year.

10.2 Report on Board Orientation

The Chair stated that the members of the Board Policy Committee reviewed the format of the Board orientation for new Governors including the content of the Board Orientation manual. The new Governors were provided with the revised Orientation Manual and extra manuals are available from the recording secretary for Governors who wish to have one.

11. INTERIM FINANCIAL/STAFFING/OCCUPATIONAL HEALTH & SAFETY REPORTS

11.1 Accident/Injury Report

The Accident/Injury Report was presented for information.

11.2 Staffing Report

The Staffing Report was presented for information.

11.3 Cumulative Revenue & Expenditure Report

The Cumulative Revenue & Expenditure Report was presented for information.

12. COMMUNITY INFORMATION – COMMENTS & QUESTIONS

12.1 Members Comments

Carolyn Johnson reminded Governors of the "Show Me the Money 50/50 Lottery". The monies raised from this lottery will support Student Awards and Bursaries at Mohawk. Tickets are \$96 and only 1,500 tickets are available. The draw starts on September 30, 2005 and will continue twice a month ending September 15, 2006.

13. DISCUSSION ITEMS

There were no discussion items.

14. REPORT OF THE PRESIDENT

14.1 Project Brief – Pan-Canadian Study of College Students, The College Experience and Exemplary Practices in Learning

Peter Dietsche briefly explained the purpose of the study. Peter offered to provide a report, including timelines and an update, for the November Board Advance.

14.2 Enrolment Update

Catherine Drea provided an enrolment update for the Board's information. Audited enrolment numbers will be presented to the Board on November.

14.3 Report on the Status of Water Damage

The President provided the Board with a summary report on the status of the water damage due to the August 19, 2005 storm.

14.4 Start-Up Report

Catherine Drea reported that the start up activities were excellent. The planning group has been meeting since January 2005 in preparation for start up.

14.5 Status of Program Approvals

A report on the status of program approvals was provided.

Carolyn Johnson asked that the Board be provided with a report on the alignment of enrolment with the 2005/2007 Strategic Enrolment Management Plan, including new program targets, as of the November 1, 2005 audit date.

14.6 ACAATO Committee of Presidents' Strategic Planning Meeting, Hamilton, September 2005

The Committee of Presidents is holding its annual Strategic Planning Meeting in Hamilton from September 25 to 27, 2005.

15. REPORT OF THE CHAIR

15.1 Annual Board Chair and Vice Chairs Workshop

Bronko Jazvac and Gary Beveridge attended the annual Board Chairs and Vice Chairs Workshop on August 23, 2005. It was noted that the "Transferability Icon" mentioned in the "ACAATO Update" (item 16.4) will be installed on the Mohawk College website by tomorrow.

In answer to a question from Allan Greve regarding Mohawk's position on the issues addressed in the "ACAATO Update", the President stated that we are currently working on providing the Ministry with a report on post secondary access for Ontario adult learners and the issues mentioned in the report should be discussed at the Board Advance.

15.2 Ontario Volunteer Service Award

The Chair informed the members that former Board Chair, Rick Sterne, would be receiving the Ontario Volunteer Service Award through the Ontario Honours and Awards Secretariat of the Ministry of Citizenship and Immigration. Governors will be notified when Rick Sterne is scheduled to receive this award. *[The awards ceremony will take place on November 1, 2005.]*

15.3 Allan J. Greve Recognition Wall in Michael G. DeGroot School of Business

The Chair informed the members of the recently unveiled "Allan J. Greve Recognition Wall" located in the Michael G. DeGroot School of Business. The wall will house the "Allan J. Greve – St. Joseph's Healthcare Medal for Excellence in Health Services Management". The award recognizes Allan Greve's contribution as former President and CEO in establishing St. Joseph's Healthcare Hamilton as a major health sciences centre in our community.

15.4 P.I.N. (Post Secondary International Network) Conference

The President and the Board Chair attended the Post Secondary International Network Conference. The P.I.N. network is an alliance of post secondary institutions in Australia, Canada, The Netherlands, New Zealand, the United Kingdom and the United States that are dedicated to the furtherance of international education and understanding through a shared experience.

15.5 "Our Turn to Learn" Professional Development Day

The Chair commented on the success of the first all staff professional development day "Our Turn to Learn" on August 31, 2005. The day began with the President's "Welcome Back" breakfast, an address from the President and included the Board of Governors' barbecue.

16. INFORMATION ITEMS

- 16.1 Letters from Dalton McGuinty**
- 16.2 Letter from McMaster University**
- 16.3 Letter from Appreciative Parents**
- 16.4 ACAATO Update**
- 16.5 2005-2006 Presidential Assignments**
- 16.6 "Inside News" August 2005**

Items 16.1, 16.2, 16.3, 16.4, 16.5 and 16.6 were provided for information.

17. UPCOMING MEETINGS

- 17.1 Lifelong Learning Week 2005 – President's Reception, September 22, 2005, 1:30 p.m.**
- 17.2 Mohawk College Alumni Association Annual General Meeting, September 22, 2005, 5:30 p.m.**
- 17.3 Policy Committee, September 27, 2005, 5 p.m.**
- 17.4 Fall Convocations, McIntyre Theatre, Fennell Campus:
October 13, 2005, 2:30 p.m.
October 14, 2005, 2:30 p.m. & 7:30 p.m. (Continuing Education)**
- 17.5 Launch of Mohawk's Active Citizenship Course, October 25, 2005, 10:30 a.m.**

Items 17.1, 17.2, 17.3, 17.4 and 17.5 were provided for information.

17.6 Next Board Meeting

The next Open Portion meeting of the Mohawk College Board of Governors will be held on Wednesday, October 12, 2005 starting at 6:00 p.m. in Room B103/B105 of the Brantford Campus, Mohawk College.

18. ADJOURNMENT/MOTION TO GO IN CAMERA

It was moved by Pat MacDonald and seconded by Bryan Adamczyk that the Open Portion meeting will adjourn at 7:30 p.m. and the in camera (Closed Portion) meeting will commence in approximately 10 minutes. Carried. **(MOTION 373.O.18)**