

**OPEN PORTION MINUTES**

**DATE OF MEETING:** Wednesday, September 14, 2011

**PLACE OF MEETING:** Mohawk College  
McMaster Innovation Park  
175 Longwood Road South  
Hamilton, ON  
1:30 p.m.

**CHAIR:** Ty Shattuck

**VICE CHAIR:** John Marinucci

**PRESIDENT:** Rob Maclsaac

**MEMBERS PRESENT:** Graham Browne  
Donna Cripps  
Nancy Fram  
Jennifer Gerard  
Joy Grahek  
Doug Harrison  
Linda Marshall  
Elaine Sinha  
Glen Steeves  
Don Wilford

**REGRETS:** Carmen Fortino  
Trent Jarvis  
Amos Key  
Janice Locke  
Sam Maga  
John Marinucci

**BOARD SECRETARY:** Ali Ghiassi

**OTHERS PRESENT:** Fran Agnew, Executive Director, President's Office  
Richard Anderson, MSA



Bob Carrington, Senior Vice President, Corporate Services  
David Graham, Vice President, Finance  
Antoine Haroun, Chief Information Officer  
Cheryl Jensen, Vice President, Academic  
Wayne Joudrie, President, Mohawk College Foundation  
Dan McKerrall, Director, Academic Operations  
Karen Moore, Director Financial Services, Comptroller  
Maureen Monaghan, Executive Assistant to the President  
Karen Pashleigh, Chief Human Resources Officer  
Wayne Poirier, Vice President, Student Services  
Ted Scott, Chief Innovation Officer  
Trisha Simon, Executive Assistant Board of Governors (Recorder)  
Amanda Tallon, MCACES President  
Ron Taylor, Chief Planning and Real Estate Developer

**Guests:**

None

**1. CALL TO ORDER AND REMARKS BY THE CHAIR:**

Chair Ty Shattuck called the meeting to order at 1:35 p.m.

**2. ADDITONS/ DELETIONS TO AGENDA:**

No additions or deletions were made.

**3. CONFLICT OF INTEREST DECLARATIONS:**

No declarations were made.

**4. BOARD CHAIR REMARKS:**

The Chair gave a warm welcome to the returning and new Board members. The College system can be overwhelming, but we are happy to explain anything to you. The Chair talked about what the Governors want to see this year is feedback from the Board. They would like to add a generative item to the agenda this year, and see the role changing from fiduciary to a generative role. At this time the Chair open the floor to the rest of the members for input. Governor Don Wilford made the suggestion that we put more focus towards our Aboriginal youth.

**5. PRESIDENT'S REMARKS**

The President thanked the Chair and expressed the administration's support on the suggestions made by the Chair.

**6. PRESENTATIONS**

No presentations were made at this meeting.

**7. CONSENT AGENDA:**

- 7.1 Minutes of the June 10, 2011 Open Portion Board of Governors' Meeting
- 7.2 Vice Presidents' Quarterly Reports

It was moved by Ty Shattuck, and seconded by Elaine Sinha that consent agenda items 7.1 and 7.2 be approved.

**Carried (MOTION 421.O.7)**

**8. DECISION ITEMS:**

- 8.1 iDeaWORKS Non-profit Organization: Report # A.11.09.078

It was moved by Ty Shattuck, and seconded by Elaine Sinha that the following decision item be approved:

**THAT** the Board of Governors receive for information Report A.11.09.078:  
*iDeaWOKRS Non-profit Organization.*

**Carried (MOTION 421.O.8.1)**

- 8.2 Multi Year Accountability Agreement: Report # PO.11.09.031

Fran Agnew tabled the report and explained that the MYAAs are a requirement by the Province for all Colleges.

It was moved by Ty Shattuck, and seconded by Don Wilford that the following decision item be approved:

**THAT** the 2010-2011 Multi-Year Accountability Agreement (MYAA) Report Back presented as Appendix A in Report PO.11.09.031: *Multi-Year Accountability Agreement* be approved for submission to the Ministry of Training, Colleges and Universities (MTCU).

**Carried (MOTION 421.O.8.2)**

**9. REPORTS FROM STANDING COMMITTEES:**

- 9.1 Governance Committee, Sept 14, 2011:  
Consent Agenda: There were no consent agenda items.

Decision items:

It was moved by Ty Shattuck, and seconded by Nancy Fram that the following Governance Committee recommendation be approved:

- 9.1 i) 2011-12 Board Meeting Schedule REVISED: GC.11.09.011  
9.1 ii) Governance Committee Workplan-2011-12: GC.11.09.012  
9.1 iii) Terms of Reference Governance Committee: GC.11.09.013

**Carried (MOTION 421.O.9.1i-iii)**

- 9.2 Audit, Finance & Infrastructure Committee, Sept 14, 2011

Consent Agenda:

It was moved by Ty Shattuck, and seconded by Graham Browne that the following item be approved:

9.2(i) Infrastructure Report: CS.11.09.058

**Carried (MOTION 421.O.9.2.i)**

9.2 Audit, Finance & Infrastructure Committee, Sept 14, 2011

Decision Items:

It was moved by Ty Shattuck, and seconded by Graham Browne that the following items be approved:

9.2(ii) Work Plan: CS.11.09.057

9.2(iii) Terms of Reference: CS.11.09.056

9.2 (iv) 2011/12 Signing Officers: CS.11.09.059

**Carried (MOTION 421.O.9.2ii-iv)**

9.3 Student Services Committee, Sept 14, 2011

Consent Agenda:

It was moved by Nancy Fram, and seconded by Ty Shattuck that the following items be approved:

9.3(i) Enrolment Update: SS.11.09.030

9.3(ii) Marketing Update: SS.11.09.034

9.3 (iii) Preliminary Student Services Metrics: SS.11.09.034

9.3(iv) Rec Centre Update: SS.11.09.033

**Carried (MOTION 421.O.9.3i-iv)**

9.4 Program Development & Renewal Committee, Sept 14, 2011

Consent Agenda:

It was moved by Doug Harrison and seconded by Don Wilford that the following Items be approved:

9.4(i) Ongoing Program Renewal; Program Update: A.11.09.075

9.4(ii) Information Security& Computer Forensics: A.11.09.076

9.4 (iii) Preliminary Student Services Metrics: A.11.09.079

**Carried (MOTION 421.O.9.4.i-iii)**

9.4 Program Development & Renewal Committee, Sept 14, 2011

Decision Items:

It was moved by Doug Harrison and seconded by Don Wilford that the following Items be approved:

9.4(iv) Review of PD&R Committee Policies A.11.09.074

9.4(v) PD&R Committee Workplan: A.11.09.077

**Carried (MOTION 421.O.9.4.iv-v)**

**10. INFORMATION ITEMS:**

10.1 MCE Annual Report: Report # A.11.09.073

Don Baxter, President, CEO of MCE tabled MCE's first Annual Report to the Board for its information.

It was moved by Ty Shattuck and seconded by Glen Steeves that the following information item be approved:

**THAT** the Board of Governors receives for information Report # A.11.09.073: *Mohawk College Enterprise 2010/11 Annual Report.*

**Carried (MOTION 421.O.10.1)**

10.2 Information Technology Update: Report # CS.11.09.064

Antoine Haroun, CIO of Mohawk College provided an overview of the main accomplishments made by his office in respect the College's IT system. .

It was moved by Ty Shattuck and seconded by Elaine Sinha that the following information item be approved:

**THAT** the Board of Governors receives for information Report # CS.11.09.064: *Information Technology Update.*

**Carried (MOTION 421.O.10.2)**

10.3 Code of Ethical Conduct &Governors' Agreement: Report # GC.11.09.009

The Chair explained that it is expected from the Board to annually go through the process and understand the Code of Conduct.

It was moved by Ty Shattuck and seconded by Elaine Sinha that the following information item be approved:

**THAT** the Board of Governors receive the report GC.11.09.009: Governors' Agreement (part of B07 Governors' Code of Conduct), Conflict of Interest B08 and the Minister's Binding Policy Directive- Conflict of Interest for information and

**THAT** the Chair be authorized to secure the signatures of Governors on the Agreement included in Attachment A.

**Carried (MOTION 421.O.10.3)**

10.4 Omnibus Report: Report # PO.11.09.029

It was moved by Ty Shattuck and seconded by Jennifer Gerard that the following information item be approved:

**THAT** the Board of Governors receives for information Report # PO.11.09.029: *MCACES, and Mohawk Student Association.*

**Carried (MOTION 421.O.10.4)**

**11. UPCOMING MEETINGS /EVENTS**

The next Board of Governors' Meeting will be held Wednesday, November 9, 2011, at 1:30 p.m., Fennell Campus, Mohawk College.

**12. ADJOURNMENT/ MOTION TO GO IN CAMERA**

It was moved by Nancy Fram, and seconded by Elaine Sinha to adjourn the open portion of the 421<sup>st</sup> meeting of the Board of Governors. The meeting adjourned at 2:36p.m.

**Carried (MOTION 421.O.12)**