

OPEN PORTION MINUTES

DATE OF MEETING: Wednesday, Sept. 12, 2012

PLACE OF MEETING: Mohawk College
Fennel Campus
Bert Hares Board Room- i131
135 Fennell Ave
Hamilton, ON
1:30 p.m.

CHAIR: John Marinucci

VICE CHAIR: Nancy Fram

PRESIDENT: Rob Maclsaac

MEMBERS PRESENT: Graham Browne
Gary Crowell
Heather Giardine-Tuck
Joy Grahek
Trent Jarvis
John Marinucci
Linda Marshall
Taunya Paquette
Adam Pipe
Elaine Sinha
Glen Steeves
Don Wilford (via teleconference)

REGRETS: Donna Cripps
Nancy Fram
Doug Harrison

BOARD SECRETARY: Ali Ghiassi

OTHERS PRESENT: Fran Agnew, Executive Director, Office of the President
Michelle Ball, Director of Student Athletics



Bob Carrington, Associate Vice President, Facilities & Property Development
David Graham, Vice President, Corporate Services
Andy Hall, MSA President
Antoine Haroun, Chief Information Officer
Cheryl Jensen, Vice President, Academic
Wayne Joudrie, President, Mohawk College Foundation
Dan McKerrall, Director, Academic Operations
Cindy Merifield, Administrative Assistant, President's Office
Karen Moore, Director Financial Services, Comptroller
Karen Pashleigh, Chief Human Resources Officer
Wayne Poirier, Vice President, Student Service
Trisha Simon, Executive Assistant Board of Governors (Recorder)
Ron Taylor, Chief Planning and Real Estate Developer

Guests:

Margaret Campbell- 2nd Year Marketing Student
Sam Ghiadni, 2nd Year Marketing Student

1. CALL TO ORDER AND REMARKS BY THE CHAIR:

Chair John Marinucci called the meeting to order at 1:50 p.m.

2. ADDITONS/ DELETIONS TO AGENDA:

No changes were made to the agenda.

3. CONFLICT OF INTEREST DECLARATIONS:

No declarations were made.

4. BOARD CHAIR REMARKS:

Chair John Marinucci welcomed the returning Board Members and recognized the three new members attending their first meeting, Gary Crowell, Adam Pipe, and Heather Giardine-Tuck. All of the new Governors attended a new Board Orientation on Aug 20th. The documents from that session are available on SharePoint under the Board Orientation folder if anyone is interested in a refresher. The Chair then asked the group to introduce themselves around the table.

John spoke to how he is looking forward to input from the members of the Board in the approaching year ahead, aligned with the Management team at Mohawk.

Please be reminded to sign and submit the code of conduct form to Trisha.

5. PRESIDENT'S REMARKS:

The President thanked the Chair. Rob spoke about the recent MEG retreat where the management team took some time to reflect on the values that are in the Strategic Plan. The ideas will be brought back to the Board, but wanted to take start with a broad consultation first.

A brief PowerPoint presentation was done on the Strategic Mandate Agreement. There are three things we think will define Mohawk and make a difference to the system. Management will send around the final product to Board members to be received for information prior to sending it to the province by the September 30th deadline.



In addition to budget, Bob Carrington will be working on some stress tests and respond to it in the future.

Rob mentioned that talks with MCE have been happening with discussion on where it might move to.

Recently, Colleges were able to negotiate a new collective agreement. Rob relayed how his was a huge relief to everybody on both side of the bargaining table.

The Board was reminded of the retreat coming up in October. Any suggestions from the Board for discussion were encouraged to talk to Rob, Trisha or anyone on MEG.

Rob mentioned a minor change to the Board package. The VP's quarterly will no longer be written, and a Dashboard report from each area of key metric will be submitted in the committees.

6. PRESENTATIONS

Student Services- Orientation

Rob asked Wayne Poirier to introduce the Students who created this presentation.

Wayne introduced Michelle Ball, Director of Student Athletics to the meeting. She and two students, Margaret Campbell and Sam Ghiadni made a brief presentation on College life, planning, promoting events and ways to success at College.

7. CONSENT AGENDA:

- 7.1 Minutes of the June 6, 2012 Open Portion Board of Governors' Meeting
- 7.2 Vice Presidents' Quarterly Reports

It was moved by John Marinucci, and seconded by Heather Giardine- Tuck that consent agenda items 7.1 and 7.2 be approved.

Carried (MOTION 426.O.7)

8. DECISION ITEMS:

There were no decision items in Open Session.

9. REPORTS FROM STANDING COMMITTEES:

- 9.1 Governance Committee, September 12, 2012
Consent Agenda: There were no consent agenda items.

Decision items:

Rob wanted to highlight on of the issues of 9.1iii where the Governance Committee is proposed to be comprised of external members only. When there are sensitive issues such as HR issues, collective agreements and the like, it may be cumbersome to have a Governor recuse themselves from these issues. . Rob noted that the college isn't breaking new ground with this change and other large colleges have similar rules.

Trent Jarvis mentioned how he appreciated Rob bringing this item up, as sometimes there are roadblocks as internals separating them as elected members, while trying to be mindful of their position and loyalty to Mohawk College.

John Marinucci asked that an amendment be made to add and clarify the arbitrary role in succession planning.

It was moved by John Marinucci, and seconded by Taunya Paquette that the following decision item be approved:

- 9.1i) Policy Review- Meta Policy, B09-Complaint Protocol, C06-Assessing the President's Performance: GC.12.09.031
- 9.1ii) Governance Committee Workplan 2012-13: GC.12.09.029-As Amended
- 9.1iii) Terms of Reference- Governance Committee: GC.12.09.030- As Amended

Carried (MOTION 426.O.9.1i-iii)

9.2 Audit, Finance & Infrastructure Committee, Sept. 12, 2012
Consent Agenda:

Note: Quorum was not met at the Committee meeting; however the committee was in agreement with the consent agenda, and decision items.

It was moved by Glen Steeves, and seconded by Elaine Sinha that the following items be approved:

- 9.2(i) Infrastructure Report: CS.12.09.102

Carried (MOTION 426.O.9.2.i)

Decision Items:

It was moved by Glen Steeves, and seconded by Trent Jarvis that the following items be approved:

- 9.2 ii) 2012/13 AF&I Workplan: CS.12.09.101
- 9.2 iii) AF&I Terms of Reference: CS.12.09.103
- 9.2 iv) 2012/13 Signing Officers: CS.12.09.104
- 9.2 v) Internal Audit Report- 2012-13 Procurement Review- Facilities Operations: CS.12.09.107
- 9.2 vi) internal Audit Charter: CS.12.09.105
- 9.2 vii) Internal Audit Workplan: CS.12.09.106

Carried (MOTION 426.O.9.2.ii-vii)

9.3 Student Services Committee, Sept. 12, 2012
Consent Agenda:

It was moved by Elaine Sinha, and seconded by Gary Crowell that the following items be approved:

- 9.3(i) Summer 2012 Student Services Metrics Report: SS.12.09.073
- 9.3(ii) Enrolment Updated Report: SS.12.09.074
- 9.3(iii) AEC & Student Services Strategic Framework Update: SS.12.09.076
- 9.3(iv) Mohawk College Recreation Centre- Operational Assessment Report: SS.12.09.077

Carried (MOTION 426.O.9.3i-iv)

Student Services Committee, Sept. 12, 2012
Decision Items:

It was moved by Elaine Sinha, and seconded by Linda Marshall that the following items be approved:

- 9.3(v) 2012-13 Student Services Workplan: SS.12.09.071
- 9.3(vi) Student Services Terms of Reference: SS.12.09.078

Carried (MOTION 426.O.9.3v-vi)

- 9.4 Program Development & Renewal Committee, Sept. 12, 2012
Consent Agenda:

It was moved by Elaine Sinha and seconded by Taunya Paquette that the following Items be approved:

- 9.4(i) Ongoing Program Renewal: Program Update Report:
A.12.09.127
- 9.4(ii) Program Modification: Mechanical Techniques Report:
A.12.09.123
- 9.4(iii) Ongoing Program Renewal: Program Review Status Report:
A.12.09.126

Carried (MOTION 426.O.9.4.i-iii)

Decision Items:

It was moved by Elaine Sinha and seconded by Joy Grahek that the following decision Items be approved:

- 9.4(iv) Annual Review of Program Development and Renewal Committee Terms of Reference, A03, D03, D04: A.12.09.124
- 9.4(v) Program Development and Renewal Committee Workplan 2012-13: A.12.09.125

Carried (MOTION 426.O.9.4.iv-v)

10. INFORMATION ITEMS:

- 10.1 Code of Ethical Conduct & Governors Agreement: Report # PO.12.09.052

It was moved by Adam Pipe and seconded by Heather Giardine-Tuck that the following information item be approved:

THAT the Board of Governors receive the report PO.12.09.052: *Governors' Agreement (part of B07 Governors' Code of Conduct), Conflict of Interest B08 and the Minister's Binding Policy Directive- Conflict of Interest* for information and

THAT the Chair be authorized to secure the signatures of Governors on the Agreement included in Attachment A.

Carried (MOTION 426.O.10.1)

10.2 Omnibus Report: Report # PO.12.04.050

It was moved by Elaine Sinha and seconded by Trent Jarvis that the following information item be approved:

THAT the following reports are presented to the Board of Governors for information:

- MCACES
- MSA
- AEC
- SAC

Carried (MOTION 426.O.10.2)

10.3 One Card Update: Report # CS.12.09.110

It was moved by Adam Pipe and seconded by Linda Marshall that the following information item be approved:

THAT the Board of Governors receives for information Report CS.12.09.110: ONE Card Status Update.

Carried (MOTION 426.O.10.3)

11. UPCOMING MEETINGS /EVENTS

The Board Retreat is scheduled for Tuesday Oct 9th- 10th overnight at Langdon Hall in Cambridge.

The next Board of Governors' Meeting will be held Wednesday, November 14 2012, at 1:30 p.m., Room i131, Fennell Campus, Mohawk College.

12. ADJOURNMENT/ MOTION TO GO IN CAMERA

It was moved by, Heather Giardine-Tuck and seconded by Elaine Sinha to adjourn the open portion of the 426th meeting of the Board of Governors. The meeting adjourned at 2:49 p.m.

Carried (MOTION 426.O.12)