# We will keep you moving along your apprenticeship path

Fennell students:

Please refer to your department of study as your program may differ



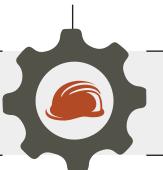
# Stage 1

I have received a Ministry Offer of Classroom Training



# Stage 2

I have registered and paidwhat are my next steps?



# Stage 3

I am currently attending training



# Stage 4

I have completed my training

#### 1. Apprenticeship payment and registration

- How to register and submit payment
- 2. Employment Insurance (E.I.)
- Eligible recipients in Block classes will receive a 16 digit code which will be mailed to you by the Ministry upon payment. More information can be found on the Government of Canada website.

# 3. Information for my employer

- <u>Transfer sponsors</u>
- Record of Employment (ROE) Enter Code J for Apprenticeship
- <u>Hire an Apprentice</u>

# 4. Apprenticeship exemption tests

• Please call 905-575-1212 ext. 5074

#### 1. First day orientation – 8:30 am

- Your Ministry issued <u>Offer of Classroom Training</u> indicates which campus you will be attending
- Rooms for your orientation will be posted on all exterior doors on campus
- Timetables will be issued during orientation
- View the <u>Stoney Creek Campus map</u>

# 2. Parking

- A valid parking pass is required to park on campus view <u>parking information</u>
- Pay at our on-campus bookstore

# 3. Apprenticeship grants and financial allowances

- View available grants
- Financial Allowances: Eligibility determined by the ministry during the first week of training

#### 4. What's next

- Login to MyMohawk
- What will I learn? <u>View curriculum standards</u>
- Prepare for math

#### 1. Purchase your books

- Costs vary by trade and class
- Instructors will confirm textbook purchase

# 2. Ensure you have the required equipment as it relates to your trade. Some examples include:

- CSA clear safety glasses
- CSA steel toe boots
- Basic hand tools

#### 3. Apply for course exemptions

• Visit The Square registration desk for more details

# 4. Utilize Student Life supports including:

- ONE Card
- Lockers
- Library
- Accessible Learning Services for apprentices
- ... and more! Visit room A125 for a <u>full list</u> of services

#### 1. Complete your apprenticeship

- Visit ontario.ca for information
- Apprenticeship Completion Grant (Red Seal)
- Apprenticeship Completion Bonus (Non Red Seal)

# 2. Book and prepare for your certification exam

- Prepare using Red Seal resources
- Book your exam

#### 3. Need employment supports?

- Mohawk Community Employment Services
- Apprentice Search

# 4. Attend your convocation ceremony

Apply to graduate

# 5. Get your official Transcript

Completed A Level-submit a transcript request

