To Whom It May Concern:

This letter is to provide the following information regarding attendance at Mohawk College beginning in January of 2020 in the Office Administration - General program.

**Type of Education:** Ontario College Certificate

**Campus Location:** Fennell Campus
135 Fennell Avenue West, Hamilton, ON, L9C 1E9
905-575-1212

**Length of Program: 2 Semesters**

**Semester:**
- **Semester 1:** January 6, 2020 - April 17, 2020
- **Semester 2:** May 4, 2020 - August 15, 2020
  
  *All dates are subject to change*

**Semester Breaks:**
- Monday, February 17, 2020 (Family Day)
- Monday, February 17, 2020 - Friday, February 21, 2020 (Winter Break)
- Friday, April 10, 2020 (Good Friday)
- Monday, May 18, 2020 (Victoria Day)
- Monday June 22, 2020 - Friday, June 26, 2020 (Summer Break)
- Wednesday, July 1, 2020 (Canada Day)
- Monday, August 3, 2020 (Civic Holiday)

**Hours/week:** Full-time hours

**Tuition Fees:**
- 1st Semester: $2,230.84 (Tuition $1,354.04 + Ancillary Fees $772.37 + Optional Ancillary Fees $104.43)
- 2nd Semester: $1,898.84 (Tuition $1,354.04 + Ancillary Fees $500.37 + Optional Ancillary Fees $44.43)

**Books and other instructional cost:** $800.00 per Semester (approximately)

**Expected Completion of Program:** Summer Term 2020 (August 2020)
If you have any questions regarding the above, please contact Antonella Badal-Badalian, at (905) 575-1212 ext. 3816.

Sincerely,

George Rombes, MBA
Acting Director, Enrolment Services and Systems