



**BOARD OF GOVERNORS' MEETING  
450th MEETING  
June 7, 2017**

---

**OPEN PORTION MINUTES**

**DATE OF MEETING:** Wednesday, June 7, 2017

**PLACE OF MEETING:** Mohawk College- Fennell Campus  
Bert Hares Boardroom i131, Hamilton, ON

**CHAIR:** Joe Parker

**VICE CHAIR:** Anna Ventresca

**PRESIDENT:** Ron McKerlie

**MEMBERS PRESENT:** Stephen Bauld  
Gary Crowell  
Mark Farrow (via teleconference)  
Heather Giardine-Tuck  
Trent Jarvis  
Sheri Longboat  
Katrina McFadden  
Sheree Meredith  
Joe Parker  
Paul Pastirik  
Elizabeth Pietrantonio  
Raymond Simmons  
Steve Stipsits  
Ron McKerlie

**REGRETS:** Logan James  
Anna Ventresca

**BOARD SECRETARY:** Tom Ferns, General Counsel and Corporate Secretary

**OTHERS PRESENT:** Paul Armstrong, Vice President, Academic  
Deborah Brown, Vice President, Corporate Services  
Maxine Carter, Director and Special Advisor, Equity and Social Inclusion  
Hillary Dawson, Special Advisor to the President, Head of Public Affairs  
Emily Ecker, Manager, Community Access & Engagement  
Rose Gilles, Associate Director, Student Recruitment  
Trish Loomis, Director, Office of the President



Audie McCarthy, President & CEO, Mohawk College Enterprise  
Cindy Merifield, Administrative Assistant, Office of the President  
Lori Morgan, Chief Marketing & Recruitment Officer  
Karen Pashleigh, Chief Human Resources Officer  
Wayne Poirier, Vice President, Student & Alumni Services  
Trisha K. Simon (Recorder)  
Jim Vanderveken, Dean, Centre for Community Partnerships and Experiential Learning  
Kim Watkins, Chief Financial Officer

**Guests:** None

**1. CALL TO ORDER AND REMARKS BY THE CHAIR:**

The meeting was called to order at 1:35 p.m.

**2. ADDITONS/ DELETIONS TO AGENDA:**

No changes were made to the agenda.

**3. CONFLICT OF INTEREST DECLARATIONS:**

No conflicts were declared.

**4. BOARD CHAIR REMARKS:**

The Chair welcomed the Governors to the 450<sup>th</sup> Open Board of Governors meeting.

The Chair thanked outgoing board members, Trent Jarvis, Logan James, and Anna Ventresca, for their valuable contributions to the Board.

The Chair highlighted some of the reports that would be discussed at the meeting, notably the Annual Report and Business Plan, along with a presentation on an update on City School.

**5. PRESIDENT'S REMARKS:**

The President provided an update on recent events happening at the College.

On June 6<sup>th</sup>, the College hosted our retirees at a special event in the Arnie. Two hundred retirees were in attendance as well as former Presidents Keith McIntyre, MaryLynn West-Moynes, and Rob MacIsaac and President Ron McKerlie, who participated in a Presidents' panel.

The College will be hosting a year-end 50<sup>th</sup> anniversary celebration for all College stakeholders on November 10<sup>th</sup> at Liuna Station. Save-the-Date cards were handed out to the Board.



Ron reminded the members of the Board of the upcoming week of convocation running June 12-16<sup>th</sup>. Steve Stipists will be honoured as a Distinguished Fellow at the June 16<sup>th</sup> 7:00 p.m. ceremony. Ron and the Board congratulated Governors Stipsits.

Ron then showed a highlight video of the past few months' events around Mohawk College.

#### **6. CONSENT AGENDA:**

	<b>Item</b>	<b>Committee</b>	<b>Report #</b>
<b>6.1</b>	<b>Minutes of the Apr. 12, 2017 Open Board Meeting</b>	<b>Board</b>	<b>Minutes</b>
<b>6.2</b>	<b>Minutes of the 2016 AGM</b>	<b>Board</b>	<b>Minutes</b>
<b>6.3</b>	<b>Board Policy Compliance Report</b>	<b>Gov</b>	<b>GC.17.06.100</b>
<b>6.4</b>	<b>2017/18 Board of Governors Meeting Schedule</b>	<b>Gov</b>	<b>GC.17.06.101</b>
<b>6.5</b>	<b>Audit Findings Report</b>	<b>AFI</b>	<b>CS.17.06.338</b>
<b>6.6</b>	<b>Mohawk Students Association Update</b>	<b>SAS</b>	<b>SAS.17.06.236</b>
<b>6.7</b>	<b>Aboriginal Education Council Quarterly Report</b>	<b>SAS</b>	<b>SAS.17.06.237</b>
<b>6.8</b>	<b>Alumni Annual Report</b>	<b>SAS</b>	<b>SAS.17.06.238</b>
<b>6.9</b>	<b>Enrolment Update Report</b>	<b>SAS</b>	<b>SAS.17.06.239</b>
<b>6.10</b>	<b>KPI Update Report</b>	<b>SAS</b>	<b>SAS.17.06.241</b>
<b>6.11</b>	<b>Research Ethics Board Annual Report</b>	<b>PDRC</b>	<b>A.17.06.338</b>

The Consent Agenda business was approved by the Board.

**THAT the April 12, 2017 Open Portion Board of Governors minutes be received and filed by the Board of Governors;**

**AND THAT Board of Governors receive report 6.2 Minutes of the 2016 AGM**

**AND THAT Board of Governors receive report 6.3 Board Policy Compliance Report: GC.17.06.100**

**AND THAT Board of Governors receive report 6.4 2017/18 Board of Governors Meeting Schedule: GC.17.06.101**

**AND THAT Board of Governors receive report 6.5 Audit Findings Report: CS.17.06.338**

**AND THAT Board of Governors receive report 6.6 Mohawk Students Association Update Report: SAS.17.06.236**

**AND THAT Board of Governors receive report 6.7 Aboriginal Education Council Quarterly Report: SAS.17.06.237**



**AND THAT Board of Governors receive report 6.8 Alumni Annual Report:  
SAS.17.06.238**

**AND THAT Board of Governors receive report 6.9 Enrolment Update Report:  
SAS.17.06.239**

**AND THAT Board of Governors receive report 6.10 KPI Update Report:  
SAS.17.06.241**

**AND THAT Board of Governors receive report 6.11 Research Ethics Board Annual  
Report: A.17.06.338**

**Carried (MOTIONS 450.O.6.1, 450.O.6.2, 450.O.6.3, 450.O.6.4, 450.O.6.5, 450.O.6.6, 450.O.6.7,  
450.O.6.8, 450.O.6.9, 450.O.6.10, 450.O.6.11)**

**7. REPORTS FROM STANDING COMMITTEES:**

**7.1 Governance Committee**

**Joe Parker**

**Decision Items:**

- 7.1i) Board Policy Review: Recruitment & Orientation of New Governors (B05):  
GC.17.06.102**

**It was moved by Joe Parker and seconded by Stephen Bauld:**

**THAT the Board of Governors approve the revision to Board Policy B05  
(Recruitment and Orientation of New Governors) attached as Appendix A.**

**Carried (MOTION 450.O.7.1.i)**

- 7.1ii) Draft 2016-17 Annual Report: PO.17.06.123**

**It was moved by Joe Parker and seconded by Heather Giardine-Tuck:**

**THAT Subject to minor housekeeping and final formatting of content and  
document design, the Board of Governors approve the 2016-2017 Annual  
Report attached as Appendix A to Report PO.17.06.123: Draft 2016-2017  
Mohawk College Annual Report,**

**AND THAT staff be directed to submit the Annual Report to the Ministry of  
Advanced Education and Skills Development.**

**Carried (MOTION 450.O.7.1.ii)**



**7.1iii) Draft 2017-18 Business Plan: PO.17.06.124**

**It was moved by Joe Parker and seconded by Katrina:**

**THAT Subject to minor housekeeping and final formatting of content and document design, the Board of Governors approve the 2017-2018 Business Plan attached as Appendix A to Report PO.17.06.124: Draft 2017-2018 Mohawk College Business Plan,**

**AND THAT staff be directed to submit the Business Plan to the Ministry of Advanced Education and Skills Development.**

**Carried (MOTION 450.O.7.1.iii)**

**7.2 Audit, Finance & Infrastructure Committee  
Decision Items:**

**Joe Parker**

**7.2 i) 2017/18 College Insurance: CS.17.06.336**

**It was moved by Joe Parker, and seconded by Trent Jarvis:**

**THAT the Board of Governors ratify Mohawk College's insurance coverage for the policy term April 1, 2017 to April 1, 2018 as provided in Report CS.17.06.336: 2017/18 College Insurance.**

**Carried (MOTION 450.O.7.2.i)**

**7.2 ii) 2016/17 Draft Financial Statements: CS.17.06.337**

**It was moved by Joe Parker, and seconded by Stephen Bauld:**

**THAT the Board of Governors approve The Mohawk College of Applied Arts and Technology audited financial statements as presented for the fiscal year ended March 31, 2017 as provided in Appendix 1 to Report CS.17.06.337: 2016/17 Draft Financial Statements;**

**AND THAT the President and the Chair of the Board of Governors be authorized to sign the financial statements on behalf of the Board of Governors.**

**Carried (MOTION 450.O.7.2.ii)**



**7.3 Program Development & Renewal Committee  
Decision Items:**

**Sheri Longboat**

**7.3 i) New Program Proposal: Entrepreneurship and Small Business Management: A.17.06.336**

**It was moved by Sheri Longboat, and seconded by Joe Parker:**

**THAT the Board of Governors approve the new program proposal, as included in Report #A.17.06.336, Program Proposal: Entrepreneurship and Small Business Management.**

**Carried (MOTION 450.O.7.3.i)**

**7.3 ii) New Program Proposal: Red Seal Trades Apprenticeship OCC: A.17.06.337**

**It was moved by Sheri Longboat, and seconded by Katrina McFadden:**

**THAT the Board of Governors approve, in principle, the strategy of awarding Ontario College Certificates (OCC) to Level 3 Apprenticeship graduates, as included in Report # A.17.06.337, and, specifically, for the initial four programs as outlined below:**

- **Motive Power Fundamentals – Automotive Service**
- **Electrical Techniques – Construction and Maintenance**
- **Electrical Techniques – Industrial**
- **Manufacturing Techniques – Millwright**

**Carried (MOTION 450.O.7.3.ii)**

**8. DECISION ITEMS**

**8.1 Motion to Appoint KPMG as Auditors**

**It was moved by Joe Parker, and seconded by Heather Giardine-Tuck:**

**Be it resolved that the appointment of KPMG LLP as auditors of the Mohawk College of Applied Arts and Technology be confirmed for the next financial year, 2017/2018, at a fee to be approved by the Board.**

**Carried (MOTION 450.O.8.1)**



## 8.2 Motion to Ratify Board Actions

It was moved by Joe Parker, and seconded by Stephen Bauld:

Be it resolved that all the acts, proceedings, contracts, bylaws, appointments, elections and payments, enacted, made, done and taken by the Board of Governors and Officers of the Mohawk College of Applied Arts and Technology since the last annual meeting, as recorded in the minutes of the College, be approved and ratified.

Carried (MOTION 450.O.8.2)

## 9. STRATEGIC THEME: GRADUATE SUCCESS

### 9.1 Access Strategy Presentation

Jim Vanderveken, Dean, Interdisciplinary Studies, Emily Ecker, Manager, Community Access & Engagement, and Rose Gilles, Associate Director, Student Recruitment all made a presentation to the Board on the Community Access Strategy, and City School by Mohawk.

## 10. UPCOMING MEETINGS /EVENTS

### BOARD OF GOVERNORS MEETINGS:

September 13, 2017	Strategic Theme: Collaboration & Partnerships or Community Leadership
October 10-11, 2017	Retreat (overnight)
November 8, 2017	Strategic Theme: Student Success
February 14, 2018	Strategic Theme: Community Leadership or Collaboration & Partnerships
April 11, 2018	Strategic Theme: Strong Foundations
May 9, 2018	Retreat
June 6, 2018	Strategic Theme: Graduate Success

## 11. ADJOURNMENT/ MOTION TO GO IN CAMERA

It was moved by Joe Parker and seconded by Trent Jarvis to terminate the open portion of the 450<sup>th</sup> meeting of the Board of Governors and go in-camera. The open portion of the meeting was terminated at 2:31 p.m.

Carried (MOTION 450.O.11)