



Board Governance Policy Manual

POLICY CATEGORY: GOVERNANCE/BOARD PROCESS **POLICY NUMBER: B02**

POLICY TITLE: THE ROLE OF THE BOARD **EFFECTIVE: NOV.14/12**

REFERENCE (MOTION):

PURPOSE

Recognizing that the Board's role is governance, this policy is intended to outline the specific responsibilities of the Board as a group. The roles and responsibilities of individual Governors are defined in other policies (B04 and B05).

APPLICATION AND SCOPE

This policy applies to all members of the Board of Governors

PRINCIPLES

1. The Board and individual Governors have a commitment to discharge their responsibilities and duties in a manner that inspires respect and adheres to the highest standards of conduct.
2. The board of governors of Mohawk College is responsible for the governance of the college and as such owes a duty towards all the college's stakeholders including its students, employees, prospective employers, and the communities we serve.
3. Colleges, as agencies of the Crown and as recipients of transfer payments are also accountable to the broader public and the government for their actions

RESPONSIBILITIES OF THE BOARD

Board responsibilities include the following:

- Establishing governance structures to enable the achievement of expected institutional outcomes with clear lines of communication and internal accountability
- Setting the College vision, mission, strategic directions and overall goals and outcomes with the context of the appropriate laws, government policy and local need
- Recruit, incent, and retain and if appropriate dismiss the President
- Monitor and evaluate the President's performance on an annual basis
- Delegating to the President responsibilities for the operation of the college as appropriate
- Oversight of College Enterprise Risk Management framework and establishment of risk tolerance

- Approve any changes to the President’s contract of employment, changes in compensation levels including annual merit pay, and changes in perquisite amounts.
- Approving the college’s annual business plan, budget and annual report.
- Oversight of the financial stewardship of the College. Ensure that the College operates in accordance with legal and regulatory requirements.
- In consultation with the President, monitor and evaluate the college’s outcomes and performance annually in reference to agreed upon metrics and take appropriate corrective action as necessary where expected outcome and performance are not achieved.
- Manage its own internal affairs by determining Board and committee structure, composition, mandate and membership; assessing the performance of the Board as a whole and its committees; recruiting and recommending the selection of Board members.

MONITORING

The Board will compare its own performance and accomplishments with the commitments made in Governance/Board Process policies in an annual self-evaluation. The Board will also monitor its performance regularly. The Board Chair will be responsible for ensuring the integrity of the Board process including the effectiveness of Board meetings and Board decision-making, and adherence to College By-laws and Board policies.

POLICY REVIEW DATE:
2012/2013

NEXT REVIEW DATE:
2015/2016