



Board Governance Policy Manual

POLICY CATEGORY: GOVERNANCE/BOARD PROCESS	POLICY NUMBER: B03
POLICY TITLE: ELECTION OF BOARD OFFICERS	EFFECTIVE: APRIL 10/13
REFERENCE (MOTION): 387.O.7.1 (EST. OCT. 2005)	

The Mohawk Board of Governors shall have two officer positions, the Board Chair and the Vice-Chair. Details about the responsibilities of these two positions are set out at Section 11 of By-Law 1. The purpose of this policy is to set out a procedure for the election of such Board Officers.

PROCEDURE

1. The following procedure shall be adhered to for the election of Board Officers:
 - 1.1 The Board Secretary shall conduct the election for Board Chair, Board Vice Chair and Governance Committee member at large.
 - 1.2 The Nominating Committee (subcommittee of the Governance Committee) shall meet and make a recommendation to the Governance Committee on the Board Chair and Board Vice Chair positions. The Governance Committee shall recommend to the Board.
 - 1.3 Where necessary, the elections will take place in the *in camera* portion of the June meeting. The slate of Board officers (Board Chair and Board Vice Chair) will go forward to the Annual General Meeting in June for ratification.
 - 1.4 The Board Secretary shall ask the Board members if there are any nominations from the floor (in addition to the recommendations from the Governance Committee). The question will be asked two more times. If no additional nominations are made, nominations will be declared closed.
 - 1.5 The nominees will be given an opportunity to address the Board for a maximum of 3 minutes each, after which, the election will be conducted.

- 1.6 Ballots for the Board Chair position, Board Vice Chair and Governance Committee member at large (if necessary) will be distributed to the Board members and collected and counted by the Board Secretary.
- 1.7 The Board Secretary shall advise the existing Chair of the Board of the results of the vote. The newly elected Board Chair and the Board Vice Chair will be announced to the Board.
- 1.8 In the case of a dispute concerning election results, direct appeals will be made to the existing Board Chair whose decision in the matter will be final and binding. The Board Chair may consult with and seek the advice of the Vice President, General Counsel prior to making his/her decision on any matter of dispute.

MONITORING

The Board audits the annual election process to ensure compliance with regulation and policy.

Performance of Board officers is monitored regularly throughout the term of office to ensure that roles and responsibilities are addressed in a manner that supports efficient operation of the Board.

POLICY REVIEW DATE:

January 10/07 – item 387.O.7.1

Reviewed – April 10/13 by the Governance Committee

Next Review – 2016/2017