## **CE Community Contacts**

Please take advantage of these resources and do not hesitate to reach out. We are happy to provide you with support and/or redirection throughout the academic term.

Lynn Coleman – Program Manager	905-575-1212 ext 4078
- Determines program and course offerings each term.	lynn.coleman@mohawkcollege.ca
- Will discuss any development and teaching assignments with	
faculty.	
<ul> <li>Available to discuss any academic or student related concerns.</li> </ul>	
Ashley Wood- Program Support Officer	905-575-1212 ext 3602
<ul> <li>Your contact for things regarding payroll, contracts, textbooks and new hire questions.</li> </ul>	ashley.wood@mohawkcollege.ca
- Guides and ensures student grades are submitted on time. (3	
weeks following your course end date)	
<ul> <li>Available to answer/redirect any questions you may have.</li> </ul>	
Wendy MacDonald – Program Secretary	905-575-1212 ext 3244   Fennell
- Supports our students with registration and any concerns they	Campus Rmi124
may have.	wendy.macdonald2@mohawkcollege.ca
- Arranges appointment with Lynn.	
Karen Bacher – Ontario Learn Coordinator	905-575-2706
- Your contact if you or your students have questions regarding	karen.bacher@mohawkcollege.ca
courses delivered on Ontario Learn.	
Jeff Rankine – Educational Technology Specialists and the Learning	905-575-1212 ext 4031
Technologies Technician	jeffrey.rankine@mohawkcollege.ca
<ul> <li>Advises and assists faculty in developing content and optimizing</li> </ul>	
online learning environments within eLearn. Jeff can provide best	
practice and tips and tricks using tools such as Quizzes, Rubrics,	
Dropboxes, Discussions, etc.	
TBA - Curriculum Development Specialists	905-575-1212 ext. 2308
- Assists faculty with lesson plans, rubric/assessment	
development, blended/online course design, active learning	
strategies and more!	
IT Help Desk	905-575-2199
- Resets your MyMohawk, email, or eLearn password	helpdesk@mohawkcollege.ca
- Assists in the classroom if a computer or projector is not working	
Araine Manaois - Exam Coordinator	905-575-2154
- Coordinates and schedules exams for students in distance	araine.manaois@mohawkcollege.ca
education courses (eLearn and OntarioLearn)	<u>aramemanaoise monavikoonegeisa</u>
- In-class exams will take place on the last day of the course.	Student's may contact Rebecca at:
- Booking exams: information & instructions <u>click here</u>	exams@mohawkcollege.ca
Notes:	
Notes: - If a student cannot attend an exam you may provide approval for	
Notes:	