

**Course Outline**

*This template is for development purposes only. All course outlines must be entered into the Course Outline Mapping and Management System (COMMS) and submitted to your Associate Dean for approval. .PDFs of approved outlines must be posted in your eLearn course to share with students.*

**COURSE NAME:**

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| **COURSE INFORMATION PRE-POPULATED BY ACADEMIC DATA**  **Course Number**: *[Insert course code here*] **Equivalencies**:  **Pre-Requisites**:  **Applicable Program**(s): **Core/Elective**:  Prepared by: [*Insert your name here]* Title: [*Insert your title here*]  Approved by: *[when approved in COMMS*]  Approval Date:  Approved for Academic Year:  **Course Level:** ☐Foundational ☐Integrational ☐ Specialized | | | | |
| **COURSE DESCRIPTION** | | | | |
| **PRE-POPULATED BY ACADEMIC DATA**  *[Insert text here as provided by your Co-ordinator, Manager, or AD – additions or changes to course descriptions can only be made during the Fall POS Cycle and must be approved by and processed through your AD. ]* | | | | |
| **RELATIONSHIP TO VOCATIONAL LEARNING OUTCOMES/PROGRAM STANDARDS**  **Remember to identify: TA** (Taught & Assessed**) or AR** (Assessed & Reinforced) | | | | |
| *These will be provided by your Co-ordinator, Manager, or AD. These identify what student will know and be able to do at the completion of the program. Identify which VLOs are addressed during this course.* | | | | |
| **This course contributes to your program by helping you achieve the following Vocational Learning Outcomes:** | | | | |
| **VLO** | **Description** | | | **TA or AR** |
| **VLO1** | *[Insert VLO here]* | | |  |
| **VLO2** |  | | |  |
| **VLO3** |  | | |  |
| **VLO4** |  | | |  |
| **VLO5** |  | | |  |
| **VLO6** |  | | |  |
| **VLO7** |  | | |  |
| **VLO8** |  | | |  |
| **VLO9** | [*Add additional rows as needed*.] | | |  |
| **Relationship to Essential Employability Skills** | | | | |
| *The Government of Ontario mandates that all graduates with Certificate, Diploma, or Advanced Diploma, must be able to reliably demonstrate the following EESs. Identify which skills will be addressed during your course.* | | | | |
| **This course contributes to your program by helping you achieve the following Essential Employability Skills:** | | | | |
| **EES** | **Description** | | | **TA or AR** |
| **EES1** | Communicate clearly, concisely and correctly in the written, spoken, and visual form. | | |  |
| **EES2** | Respond to written, spoken, or visual messages in a manner that ensures effective communication | | |  |
| **EES3** | Execute mathematical operations accurately | | |  |
| **EES4** | Apply a systematic approach to solve problems. | | |  |
| **EES5** | Use a variety of thinking skills to anticipate and solve problems | | |  |
| **EES6** | Locate, select, organize, and document information using appropriate technology and information systems. | | |  |
| **EES7** | Analyze, evaluate, and apply relevant information from a variety of sources. | | |  |
| **EES8** | Show respect for the diverse opinions, values, beliefs and contributions of others. | | |  |
| **EES9** | Interact with others in groups or teams in ways that contribute to effective working relationships and the achievement of goals. | | |  |
| **EES10** | Manage the use of time and other resources to complete projects. | | |  |
| **EES11** | Take responsibility for one’s own actions, decisions, and consequences. | | |  |
| **Relationship to External Standards (Program Accreditation/competencies etc.) IF APPLICABLE** | | | | |
| *[Insert text here]* | | | | |
| **Course Learning Outcomes (3-5 CLOs recommended)/Elements of Performance (2-8 EOPs recommended)** | | | | |
| *Course Learning Outcomes include a measurable, observable, and specific statement that clearly indicates what a student should know and be able to do as a result of learning. EOPs are the smaller steps that students will learn and demonstrate to be successful in the greater CLO. Therefore, a CLO will use a higher Bloom's Taxonomy verb than it's EOPs. See here:*<https://www.mohawkcollege.ca/employees/centre-for-teaching-learning/curriculum-development/how-to-write-course-learning-outcomes> | | | | |
| **When you have earned credit for this course, you will have demonstrated the ability to:** | | | | |
| **CLO1** | Example: *Examine the core concepts related to scope of professional practice within critical care including legal and ethical considerations* | | | |
| ***Elements of Performance:***   * 1. Explain the role of critical care units and the inter disciplinary team   2. Discuss legislative requirements related to critical care (consent, SDM, privacy/confidentiality) and managing risk   3. Consider ethical decision-making frameworks in ethically complex situations | | | |
| **CLO2** | *[Insert text here]* | | | |
| ***Elements of Performance:***  2.1 *[Insert text here]*  2.2  2.3 *[Add additional rows if needed]* | | | |
| **CLO3** | *[Insert text here]* | | | |
| ***Elements of Performance:***  3.1 *[Insert text here]*  3.2  3.3 *[Add additional rows if needed]* | | | |
| **CLO4** | *[Insert text here]* | | | |
| ***Elements of Performance:***  4.1 *[Insert text here]*  4.2  4.3 *[Add additional rows if needed]* | | | |
| **CL05** | *[Insert text here]* | | | |
| **Elements of Performance:**  5.1 *[Insert text here]*  5.2  5.3 *[Add additional rows if needed]* | | | |
| **Evaluation/Earning Credit**  (Must be validated to all relevant CLO/EES/VLO) | | | | |
| **Type of Assessment** | | **Total Percentage** | Related CLO/EES/VLO | |
| The following will provide evidence of your learning achievement: | | Must add up to 100% | This activity validates the following CLOs, EESs, & VLOs: | |
| **Example:**  **Quizzes** | | **30%** | CLO1; CLO2; CLO3; CLO4; VLO3; VLO4; VLO6; EES1; EES2; EES4; EES5 | |
| *[Insert text here]* | | *[Insert text here]* | *[Insert text here]* | |
|  | |  |  | |
|  | |  |  | |
| **Learning Resources** | | | | |
| **During this course you are likely to use the following learning resources:** | | | | |
| **Required**  *[Insert text here]*  **Recommended**  *[Insert text here]* | | | | |
| **Delivery Format** | | | | |
| *If the course is offered in more than one format, please indicate that here. For example –*  *Day-time delivery:*  *CE delivery:* | | | | |
| **On an average week, the hourly delivery format for this course is: (EX. 2 hours in class, 1 hour online):** | | | | |
| Online \_\_\_\_hours Blended \_\_\_\_\_hours Face-to-Face \_\_\_\_\_hours | | | | |
| **Prior Learning Assessment and Recognition (PLAR)** | | | | |
| **Students who wish to apply for prior learning assessment and recognition (PLAR) need to demonstrate competency at a post-secondary level in all of the course learning requirements outlined above. Evidence of learning achievement for PLAR candidates includes:** | | | | |
| Note: Prior Learning Assessment & Recognition (PLAR) focuses on the evaluation of prior learning rather than the formal educational courses used in the academic [transfer of credits](https://www.mohawkcollege.ca/programs/pathways-and-credit-transfer) or [course exemptions](https://www.mohawkcollege.ca/student-life/registration-and%C2%A0records/registering-for-classes/course-exemptions). See here*:* <https://www.mohawkcollege.ca/become-a-student/prior-learning-assessment-recognition>  *Select which methods are appropriate:*   * Challenge exam * Portfolio * Performance Test * Project/Assignment * Other | | | | |
| **Grade Scheme**  **PRE-POPULATED – SELECT “DO NOT DISPLAY GRADE SCHEME”** | | | | |
| **Course Related Information** | | | | |
| *Suggested Text to Consider:*  *Please see the course Learning Plan.*  ***Time Commitment:***  *The course requires X hours of commitment per week for readings and online learning materials. Additionally, please expect to commit X hours per week for weekly self-assessment quizzes and discussion boards. Assignment and study time extra.*  ***Late Assignments:***  *[Please add in your own policy.]*  ***Email Response Time:***  *I endeavour to respond to student emails within 24 hours on weekdays, but on the weekends, I usually respond within 48 hours.*  ***Email etiquette:***  *In the subject line, please include: “Course Code” (e.g. NRSG \_\_\_\_) + General Inquiry* | | | | |
| **Department/Program Related Information**  **PRE-POPULATED BY ASSOCIATE DEAN**  **College Related Information**  **PRE-POPULATED BY PROGRAM QUALITY** | | | | |

**Weekly Plan:**

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| **Week** | **Learning Activity Details**  **(Topic/Lesson/Module Outline)** | **Learning Activity**  **Type**  (i.e. in class lecture, online, lab, guest speaker, group discussion, videos, role play) | **Required Readings & Resources for Class** | **Assessments/Associated**  **Learning Outcomes**  (i.e. CLO1, CLO2) |
| 1 | *e.g. Ethical Dimensions of Critical Care & Burn Out* | *Online self-check*  *Case Study 1 – Discussion* | *Online module 1: Video lecture + online readings* | *CLO1, CLO2* |
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