THE COLLEGE OF CHOICE – THE CHAMPION OF STUDENTS

1.1 Wireless access for students who want to use their own laptop computers is now available in the Fennell Library and e-Library. Students can use the wireless networks in these areas without any special security setup. They are able to access the Internet, the Brain, MoCoMotion and other destinations, but cannot access the Mohawk internal network. Plans are in place to offer this service in other areas of the college soon.

The Open Access computer lab at Fennell now offers free image scanning and a high-resolution colour printing service. Colour printouts cost $1.00 per sheet for 8” x 11” and legal size paper; $2.00 per sheet for 11” x 17”.

[Submitted by Dick Raha, Vice President, Finance & Administration]

1.2 Bruce (BJ) Peachey, Chair of the Students’ Athletics Committee (SAC) received the Intramural and Recreation Association of Ontario (CIRA Ontario) Post-Secondary Student Leadership award for his enthusiasm and commitment to Mohawk’s intramural and extramural programs. The award was presented at the 2005 CIRA Ontario Post-Secondary Student Leadership Conference hosted by the University of Toronto on January 28, 2005.

[Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.3 Amy Scott and Lindsay Dyment, Recreation and Leisure Practicum Students in the Student Life Department, organized a voting campaign for the Mohawk Students’ Association (MSA), Students’ Athletics Committee (SAC) and Board of Governors (BOG) student elections from February 14-18, 2005. Voter turn out was up 140% from last year.

[Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.4 The Student Life Department along with the Students’ Athletics Committee (SAC) organized a Valentine’s Day event on February 14, 2005. The event featured prizes and giveaways.

[Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.5 The Athletics and Recreation Department hosted a Varsity Athlete Breakfast on February 17, 2005 as a thank you to the athletes for their dedication to Mohawk Varsity Athletics this season.

[Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.6 Margaret Myjak (Tourism and Travel) captured the silver medal in women’s singles play at the Ontario College Athletic Association (OCAA) Badminton Championships held at
Cambrian College in Sudbury on February 18-20, 2005. Margaret earned a spot at the Canadian Colleges Athletics Association (CCAA) Champions held at Georgian College on March 3-5, 2005. [Submitted by Catherine Drea, Vice President, Student and Learning Services].

1.7 The Women’s Varsity Indoor Soccer team won a silver medal in the Sheridan College Invitational tournament held at Soccerworld in Hamilton on February 19, 2005. The team will play in the Ontario College Athletic Association (OCAA) Regional Championships on March 10-11 at the OSA Soccer Centre in Vauhn. OCAA Championships will be held on March 21-22. [Submitted by Catherine Drea, Vice President, Student and Learning Services].

1.8 The Varsity Athletic Awards Banquet will be held on April 2, 2005 at Michelangelo Banquet and Convention Centre. [Submitted by Catherine Drea, Vice President, Student and Learning Services].

1.9 There were a total of approximately 762 students across all campuses who were seen by the Counselling Department in January 2005. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.10 Counsellor Rita MacDonald facilitated a workshop on the “Importance of Career Planning” as a component of the Career Education class for semester four Industrial Engineering Technician and Metal Casting Technician students in February. In addition, another session on “Managing Time and Procrastination” was delivered to semester six Journalism and Communications Media students. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.11 The Student Success project, with Jaynn Miller, Coordinator, Student Success as lead, has begun a new pilot endeavour with the Child and Youth Worker (CYW) program. The purpose of this project is to increase the success of first semester CYW students by offering counselling support in such areas as time management, motivation, study skills, stress and academic planning. These areas were identified via the Student Success Survey and student one-to-one meetings with CYW professors. The identified students have started to work with counsellor Heather Drummond and will be offered continued support throughout the semester in various capacities. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.12 As a part of the Student Success Peer Tutor Project, Counsellor, Basilia Iatomasi and Counsellor, Peter Young designed and delivered the following three workshops to Peer Tutors in February as a part of their training: “Effective Listening and Communication Skills”, “Tutoring Across Cultures” and “Effective Tutoring Students with Disabilities”. 
1.13 Counsellor, Heather Drummond facilitated a “True Colors” workshop to three different Early Childhood Education (ECE) classes on January 17 and 18, 2005. These workshops were created to help ECE students develop a better understanding of how their personality preferences can influence their professional practice in terms of their interactions with children and the parents. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.14 Counsellor, Jack Leon offered an Anxiety and Stress Management Techniques workshop to students in the Public Relations and Police Foundations Program in February. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.15 The Student Success Orientation Sub - Team met to discuss the College Wide Focus on Orientation under the direction of Chair, Michelle Harkness. The focus of the group is to provide input into the development and evaluation of academic & social orientation strategies as well as the development of an orientation model. College-wide input by students and staff is being sought in the development of the orientation model. The model will support the recognition of orientation as a strategic event supporting student success/retention and satisfaction. Student feedback orientation surveys were administered with all January and February intake programs. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.16 Disability Services Learning Strategist, Darla Benton, facilitated two workshops in February to Peer Tutors as part of a training initiative. Module 2 in the Peer Tutor Training Program, centred on strategies to assist students with disabilities. Through practical examples and case studies, Peer Tutors learned appropriate approaches and responses when working with students with disabilities. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.17 Disability Services Learning Strategist-AdaptiveTechnologist, Lisa Pegg, facilitated a presentation on adaptive and assistive technology to first-year Occupational Therapist Assistant/Physiotherapist Assistant (OTA/PTA) students and faculty. Topics for discussion included applicability of the technology for prospective/future clients, barriers to accessing the technology and a general introduction to the principles of Universal Instructional Design. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.18 The newly located Peer Tutor Centre has been active. The hours of the centre have been extended from Monday through Thursday 9:00 a.m. to 7:00 p.m. and Friday 9:00
a.m. to 2:00 p.m. One staff person and three Work Study students are available during these hours to book tutoring appointments and assist students and tutors with any questions and or concerns. To date, approximately 65 tutors have been hired for Fennell, IAHS, Brantford and Stoney Creek campuses providing both one to one tutoring and program drop in labs. There has been an increase in the number of new applicants to the program this month due in part to mid term exams. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.19 The Library @ Mohawk is proud to announce the launch of facultyspace, which is an electronic tool. Its purpose is to highlight quality web resources for faculty on topics such as instructional technology, assessment, plagiarism, classroom management and more. In future, online forms will be provided so faculty can make recommendations, book videos for classes or arrange for materials to be placed on reserve. This information can be accessed at the following website: http://spin.mohawkcollege.ca/facultyspace/ [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.20 In December, the Library @ Mohawk completed an extreme makeover of the Library web site, TheBRAIN. Based on feedback from students via a Usability Study, the web team added new tutorials, revitalized the look and reorganized the content on the home page to improve navigation. You can view the new BRAIN at the following website: http://brain.mohawkcollege.ca/. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.21 The Library's virtual reference service, Ask TheBRAIN, received 497 questions from students and faculty for the period Sept. - Dec. 2004. The service is part of a consortial arrangement with 4 other Ontario colleges called Virtual Academic Librarian (VAL). The whole VAL service responded to 1107 questions for the same time period, doubling the number of questions answered Sept. - Dec. 2003. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.22 The Library has initiated a pilot project during the month of February whereby students can access information assistance from expert library staff through IM (Instant Messenger). The e-Library staff act as the help contact for the duration of the pilot using Trillian, to access many different Instant Messenger accounts through one interface. This is one more step forward in the library’s goal to reach out to our students with the tools and technologies that are most meaningful to them. Students can now choose to get information help from library staff any way that is most convenient to them: by telephone, fax, email, virtual asynchronous software, Instant Messenger, and even face
to face at any of our five locations. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.23 Innovation and Applied Research recently filed two expressions of interest with the Ontario Centres of Excellence College Partnerships Program. These submissions, address bio-materials and the products of biotechnology. The expressions of interest will be followed up with complete research proposals from department of Innovation and Applied Research. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.24 The Learning Excellence team, as part of the ongoing standardization and mapping work, has developed a matrix and coding system that will provide meaningful analysis of course outcomes relative to standards. This is an improvement on what is available via WIDS (Worldwide Instructional Design System) and will provide more direction for subsequent course and program re-design. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.25 Marian Page, the Manager of Health Services, along with Darlene Hay and Physician, Dr. Jane Bradfield, attended the Regional Immunization Working Group meeting held at the Health Clinic at McMaster University. In attendance were McMaster Health Service Staff, the Public Health Immunization Group, and an infection control nurse from Hamilton Health Sciences. The group discussed current practices, and changes to Immunization Guidelines. Communicable Disease Screening Forms were reviewed and Public Health is satisfied with the process at Mohawk College. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

1.26 On Feb 24th the Canadian Casting Industry Education Conference (CCIEC) was held at Mohawk College’s, Fennell Campus. In the morning, the Modern Foundries Technologies Institute Governance Council meeting was held. In the afternoon, the CCIEC Conference was conducted with students from Ryerson University, Fanshawe College and Mohawk College. Education and Industry were well represented. Mr. Chuck Kurtti, President of the American Foundry Society and retired Executive Vice President of Neenah Foundry was the keynote speaker and Mr. Ken Carpenter, President and CEO of Burlington Technologies Inc. was a panel speaker, giving students insight into the Canadian Die Casting industry. A networking event was held in the late afternoon in the i-wing rotunda, followed by the AFS Awards Dinner. Students from Mohawk, Fanshawe and Ryerson were presented with substantial financial awards. In attendance throughout the day were Executive Dean Cheryl Jensen, Chair Bill Brimley, and Professor Brad Bowman, Mechanical and Industrial Technology department. Brad Bowman was nominated as the vice-president of the Canadian Foundry Association for 2006. [Submitted by Cheryl Jensen, Executive Dean, Faculty of
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Engineering Technology
1.27 On Friday, February 18th, Brian Minaji, Professor, Computer Science and Information Technology (CSAIT) department hosted the department's fifth monthly "LAN Party" from 6:00 p.m. until 1:30 a.m. This event has been taking place on the last Friday night of each month since September 2004. Attendance has been averaging just over 30 students. Most in attendance have been current students, but Faculty and Alumni have also attended. A special thank you goes out to, Vincent Hui, a student in the CSAIT department who has helped organize each event. A good time was enjoyed by all. [Submitted by Cheryl Jensen, Executive Dean, Faculty of Engineering Technology]

1.28 Jane Camps, 2004 graduate, Medical Imaging – Medical Radiation Technology program has received the Award of Excellence from the Canadian Association of Medical Radiation Technologists for having the highest score in Canada on the national certification examinations in Radiological Technology. Jane has been invited to the Annual General Meeting to be held in June in Charlottetown, P.E.I., to be honoured by the association at the Annual Awards Luncheon. [Submitted by Rosemary Knechtel, Executive Dean, Health Sciences and Human Services]

1.29 In support of Cornerstone, The Champion of Students, the Math Department is pleased and excited to report of the success of the first semester of the pilot project. Student attrition in first semester was reduced by 5.5% - this translates to an additional 103 students passing their first semester math course. [Submitted by the Math Team]

1.30 Sue Pratt, a student in Continuing Education Wood Carving and a full-time professor in the Child and Youth Worker Program, won first prize-Novice at the Hamilton Wood Show in January for her carving of a snowy owl. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

1.31 A display of Continuing Education student work, Chinese Brush Painting, was on view in the showcase in F wing for the month of February. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

1.32 Continuing Education graduates of the Photography Certificate Program have responded to employment opportunities as photographers for weddings, special events and portfolio work. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]
1.33 For the Winter 2005 semester, one hundred students were awarded the OSOTF scholarship in the amount of $1,000 each. A solicitation letter was sent to over 300 annual scholarship donors in support of the spring awards ceremonies. Our annual donors provide scholarship funding in excess of $200,000 to students meeting the established criteria. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]
ACADEMIC EXCELLENCE AND INNOVATION

2.1 On February 1st, Bill Brimley, Chair, Chemical, Environmental and Biotechnology Department and Mechanical and Industrial Technology department and Dan Wilson, Coordinator, Chemical, Environmental and Biotechnology Department met with Brian McCarry and Alex Bain at McMaster University to discuss the possibility of collaboration on chemical courses. As a result, collaboration is currently underway on an Organic Chemistry course for the Process Automation degree program. This is an example of Mohawk College and McMaster University partnering together for the benefit of both institutions. [Submitted by Cheryl Jensen, Executive Dean, Faculty of Engineering Technology]

2.2 Bill Brimley, Chair, Chemical, Environmental and Biotechnology Department and Mechanical and Industrial Technology Department attended a meeting to discuss Mohawk College and McMaster University’s participation with the City of Hamilton for a display at the Automotive Parts Manufacturing Association (APMA) conference to be held in Hamilton on May 18-19, 2005. The recommendation that Mohawk College participate in this partnership is now being carried through by Ron Holgerson. [Submitted by Cheryl Jensen, Executive Dean, Faculty of Engineering Technology]

2.3 Thirty seats of SolidWorks 3D CAD software for the Mechanical CAD Laboratory in Room E130 are being installed by the Information Technology department by the end of February. This will allow SolidWorks to be introduced into our CAD courses beginning in March. [Submitted by Cheryl Jensen, Executive Dean, Faculty of Engineering Technology]

2.4 Cheryl Jensen, Executive Dean, Faculty of Engineering Technology, has met with the Power Transmission Distributors Association Educational and Scholastic Foundation to determine if we are interested in partnering with them to develop/enhance our technical curriculum to serve the industrial distribution (technical sales) industry, which is facing a critical shortage of skilled and knowledgeable workers. The PTDA has partnered with seventeen other organizations that serve this industry to create the Industrial Careers Pathway (ICP) that will:

- Establish a curriculum for two-year schools that will teach the skills and knowledge needed to succeed in industrial distribution.
- Actively promote the industry and the good careers that exist.
- Develop programs to teach new and experienced employees business, technical and distribution basics they need to succeed.
- Help distributors and manufacturers enhance their hiring, training and promotion.
The ICP has partnered with community colleges and vocational-technical school administrators and local Advisory Committees at three sites in Cleveland, OH, Dearborn, MI, and Omaha, NE to develop curriculum and recruit students.

A meeting was held with about 35 employers on February 22 at the Stoney Creek campus to:

- Verify that sufficient demand exists for students who complete the program.
- Discuss customizing our curriculum to ensure graduates will have needed skills and knowledge targeted to the local customer base.
- Develop resources among local businesses for internships and other on-the-job training.

The meeting was followed by a tour of the campus. As a result of this meeting, a subsequent “advisory committee” is scheduled for April 18 at the Fennell campus. The purpose of this meeting is to begin detailed discussions of the curriculum needed to meet the needs of this industry. The curriculum will be a blend of technical and business courses.

[Submitted by Cheryl Jensen, Executive Dean, Faculty of Engineering Technology]

2.5 On Saturday, February 20, a conference solely for apprentices was held at the Stoney Creek campus. Fifty-five apprentices attended the conference workshops on topics such as work-life balance, managing finances, communication and teamwork. The conference, organized by the Skilled Trades Alliance in partnership with Mohawk College, also featured a tour of the facilities and information session on programs, hosted by retired Dean of Engineering Technology Hans Bastel. Over 30 parents, interested youth and employers participated in the tour. Special thanks to Cheryl Fowler, Campus Manager, Stoney Creek campus, for her work organizing the day and ensuring that the conference ran smoothly throughout the day.

[Submitted by Cheryl Jensen, Executive Dean, Faculty of Engineering Technology]

2.6 The Ministry of Training, Colleges and Universities (MTCU) approved the Personal Support Worker program standards and new funding parameters on December 24, 2004. The 18 week Personal Support Worker program will now be offered as a two semester post-secondary certificate program commencing Fall 2005. Sandra Hanna, PSW Coordinator, is currently developing a new program of studies. The program will continue to be offered from the IAHS and Brantford campuses.

[Submitted by Rosemary Knechtel, Executive Dean, Health Sciences and Human Services]

2.7 Marilyn Bieksa, Chair, Health Sciences and Human Services, is pleased to announce
that the Association for Education and Rehabilitation of the Blind and Visually Impaired (AER) Rehabilitation Teaching Division charged with reviewing the Instructor for the Blind and Visually Impaired – Rehabilitation Teaching Program, recommended to the AER Board of Directors that the program be granted full, five-year approval. The Program Review Committee found the Rehabilitation Teaching program met the requirements set forth in the "Rehabilitation Teaching University Personnel Preparation Guidelines (April 2000)". [Submitted by Rosemary Knechtel, Executive Dean, Health Sciences and Human Services]

2.8 On February 2, John Beyer, a certified Financial Planner with Edward Jones and Associates and a Mohawk College graduate discussed with Business Students the impact and use of his education at the college in his current career. He touched on business acquisition, investments, and markets everyday life. [Submitted by the Math Team]

2.9 The Winter Job Fair was held on February 7, 2005 with over 40 organizations and almost 1000 students and graduates in attendance. The job fair was coordinated by Linda Basso, Student Employment Coordinator and was hosted by the Co-operative Education, Graduate and Student Employment Centre. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

2.10 Out of 22 colleges offering OntarioLearn courses, Mohawk College had the second largest enrolment for the winter semester with approximately 975 registrations. Traditionally, Mohawk has placed sixth for enrolment. This increase can be attributed to an increase in Mohawk’s Educational Assistant course offerings, the addition of 12 new courses offered through Mohawk, and an ongoing familiarity and expectation for online learning in the Hamilton/Brant communities. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

2.11 Discussions around Small Business Management, Art courses and International Business programs are ongoing as potential online learning opportunities. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

2.12 The winter semester marked the start of the Distance Education’s initiative to communicate to all online registered students through their MoCoMotion e-mail address. This was a successful endeavour. Students were contacted through their MoCoMotion e-mail account and given all pertinent information regarding their online course. There was a financial savings of hundreds of dollars in mailing package information as well as improved customer-service by decreased wait times for students. With some minor modifications, this will also be implemented for the spring semester. [Submitted by Carolyn Gray, Vice President,
Community Services and Economic Development]

2.13 Continuing Education Health Sciences has received $700,000 for the development and implementation of the new Bridging for Internationally Educated Nurses Program. The financial resources were made available by the Access to Professions and Trades Unit of the Ministry of Training Colleges and Universities. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]
THE EMPLOYER OF CHOICE – EXCEPTIONAL PROFESSIONAL STAFF

3.1 HR Banner
The HR Banner team is on target for a transfer from the HR Legacy System as of March 31, 2005. As part of the next phase, HR Staff Services will be working towards self-service for employees. [Submitted by Joanne Echlin, Vice President, HR Staff Services.]

3.2 New Employee Orientation
The 7th Annual New Employee Orientation Day Sessions were held on Wednesday and Thursday, February 23 and 24. For the first time, the orientation was expanded to two days to include MoCoMotion Training and mandatory WHMIS and Human Rights Training. Twenty-one new employees attended both days. [Submitted by Joanne Echlin, Vice President, HR Staff Services.]

3.3 Guest speakers included: MaryLynn West-Moynes, President, who introduced Mohawk College’s Senior Leadership Team members; Sheila Walsh, Staff Relations Officer; Geoff White, Coordinator, Occupational Health & Safety; John Guilfoyle, Director of Corporate Services; Alan Hayward, Manager, Security and Parking; Chris Daw, Community Relations, Advancement, Awards and Alumni who provided information on Mohawk College’s Shaping the Future campaign. Chris spoke on behalf of Debbie Logel-Butler, Executive Director; Marilyn McDermott, Library, Information Services Coordinator; Shakeel Malik, Communications Centre; Bill Sanford, WHMIS Training; Jim Cummings, MoCoMotion Training; Rachel Matthews, Director of Student Development and Human Rights; Catherine Drea, Vice President, Student and Learning Services; Cate Walker-Hammond, Professional Development and Randy Patch, Executive Director of Information Technology. Fred Deys, President of Local 240 and John Pooler, President of Local 241, met with their new employees to welcome them to Mohawk College. [Submitted by Joanne Echlin, Vice President, HR Staff Services.]

3.4 HRPAO Annual Conference
Joanne Echlin, Sheila Walsh, Susan Gordon and Sandra Harris attended the Human Resources Professional Association of Ontario Annual Conference in Toronto from February 2 to 4. The conference provides human resource professionals with an opportunity to meet their counterparts throughout Ontario and take advantage of numerous HR workshops offered at both the Sheraton Centre and Westin Harbour Castle. Special case study analyses and applied research sessions were held, arming
participants with practical, concrete advice as well as the latest in HR tools and
techniques.  [Submitted by Joanne Echlin, Vice President, HR Staff Services.]

3.5 ACAATO Conference  
Joanne Echlin attended the ACAATO Conference held in Toronto on February 19 to 22
and participated in a strategic planning session along with members of the various
CAAT Coordinating Committees reporting through the ACAATO structure.  [Submitted by
Joanne Echlin, Vice President, HR Staff Services.]

3.6 Recruitment  
The following full-time employees were hired in February:

Support Staff  
Mark D'Angela, SSOD, Senior, Accounting Officer, Financial Operations Division

3.7 Mark D'Angela was appointed to the Senior Accounting Officer position effective February
14, 2005.  Mark’s responsibilities include cash flow projections, investments, insurance,
accounting for College-wide revenue sources, CRA tax receipting issues, fundraising
initiatives and other special capital projects.  Mark is a professional accountant with a
CGA designation and has a Bachelor of Commerce degree from the University of
Guelph.  Mark’s work experience with an auditing firm and industry will contribute to the
success of the Finance areas.  
[Submitted by Dick Raha, Vice President, Finance & Administration]

3.8 Dick Raha attended the 2005 ACAATO Conference in Toronto on February 20-21.  Dick
Raha also attended a joint meeting of the Vice Presidents of Finance and a College
Financial Consolidation meeting on February 22.  
[Submitted by Dick Raha, Vice President, Finance & Administration]

3.9 Karen Moore, Catherine Peterson, Joanne Lack and Dianna Creamer attended the
Ontario College Senior Finance Officer meeting to discuss the Financial Consolidation
Initiative whereby colleges, hospitals and school boards will be included in the
Province’s financial reporting entity effective 2005/06 fiscal year.  
[Submitted by Dick Raha, Vice President, Finance & Administration]

3.10 The Learning Excellence team, as part of the ongoing standardization and mapping
work, has developed a matrix and coding system that will provide meaningful analysis of
course outcomes relative to standards.  This is an improvement on what is available via
WIDS and will provide more direction for subsequent course and program re-design.
3.11 Library staff from all campuses attended a half-day brainstorming session focusing on identifying library users. They reviewed user’s goals and reasons for using the library as well as the method of using library material. The data compiled for this will help identify how the library can improve service to students. Phase 2 of the project on February welcomed Paul Takala, Community Portal Manager, Hamilton Public Library, to the library to discuss the use of personas as an effective development tool in the myhamilton.ca community portal project. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

3.12 Library staff presented an overview of library services at the New Staff Orientation in December. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

3.13 The Library is pleased to welcome Cynthia Williamson to the Librarian Team in the position of Collection Management Librarian effective January 17. Cynthia has extensive experience as a librarian in a variety of environments such as the Halton District Catholic School Board, McMaster University Library and Lincoln Public Library. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

3.14 Jo-Anne Westerby, Marilyn McDermott, Jenn Horwath, Cynthia Williamson, Lois Wall, Maureen Price and John Dunn attended the Ontario Library Association SuperConference in Toronto on Feb 2 – 5. Staff attended workshops on Internet searching, top information technology trends, learning commons environments, proactive roving reference, blogging, and RSS aggregators and more. Everyone is excited to apply the best practices and lessons learned to the Library @ Mohawk. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

3.15 Front line library staff has been attending a variety of professional development sessions via teleconference over the fall semester. This has been a pilot initiative of the Ontario Library Association to deliver just in time training to the library community in a timely and cost effective manner. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

3.16 Wayne Burke has been hired as the Fitness Centre Supervisor in the Athletics and Recreation Department. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

3.17 Terri Deline has accepted the position of Student Life Assistant in the Student Life
Department. Inaz Jenkins has been hired on a temporary basis to replace Terri as the Athletics Receptionist in the Athletics and Recreation Department. [Submitted by Catherine Drea, Vice President, Student and Learning Services].

3.18 Dr. Ishwar Singh’s retirement Dinner was very well attended by faculty, staff, alumni, retirees and many well-wishers at Liuna Station on Thursday, February 17th. Everyone had a great time celebrating (and roasting!) Ish. [Submitted by Cheryl Jensen, Executive Dean, Faculty of Engineering Technology]

3.19 There will be a presentation by Premysl Bercik, MD of McMaster University Medical Centre, department of intestinal disease research program, at Common Hour, Wednesday, March 2nd. The topic of discussion will be: THE INNOVATIVE ROLE OF ENGINEERING IN MEDICAL RESEARCH. Professor Nafia Al-Mutawaly of the Electrotechnology department organized this seminar for the benefit of faculty and staff in the Faculty of Engineering Technology, as a “Lunch & Learn” seminar.

[Submitted by Cheryl Jensen, Executive Dean, Faculty of Engineering Technology]

3.20 Danielle Angevine, Practical Nursing Coordinator, is responsible for coordinating the final semester of the Practical Nursing program, which includes the pregraduate clinical placement. The pregraduate practicum is a preceptor experience that allows the student an opportunity to experience the provision of nursing care across a variety of shifts at an entry to practice competency level. The preceptor is a Registered Practical Nurse in the clinical site who has volunteered to provide guidance and feedback to the student. Dannie has offered over a dozen “Preceptor Workshops” over the last semester both at a beginning level and advanced level to meet the needs of these participants. Dannie has worked very closely with our clinical partners to provide workshops on-site and at a convenient time. This has facilitated a number of qualified and experience preceptors across the system that supports our students to meet the competencies to graduate. [Submitted by Rosemary Knechtel, Executive Dean, Health Sciences and Human Services]

3.21 Cathy Little, Practical Nursing coordinator, attended the Item Writing Session for the Canadian Practical Nurse Registration Examination (CPNRE) in Ottawa from February 21 – 25. Cathy’s expertise in writing multiple choice examination questions and her nursing knowledge was an asset to Assessment Strategies Inc. (ASI). ASI develops the practical nurse examination for all of Canada. [Submitted by Rosemary Knechtel, Executive Dean, Health Sciences and Human Services]

3.22 On February 9, seven professors from the Mathematics Department attended a
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presentation by Margaret Sinclair, Assistant Professor, Faculty of Education, York University, Associate Director, and YSIMSTE on “Bridging the College/University Divide. The talk focused on the College Mathematics Project to illustrate how a college and university partnership can bridge the gap between theory and practice. [Submitted by the Math Team]

3.23 Louise Garnett retired after 25 years as technician and instructor for Continuing Education Pottery at the Brantford Campus. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

3.24 Darlene Benner, technician and instructor for Continuing Education Pottery-Stoney Creek Campus, and Julie Aubin, had a major exhibition of ceramic work at the Burlington Art Centre, December 5, 2004 to February 6, 2005. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

3.25 Jady Klyve, Co-op Consultant, attended the i-wing Grand Opening January 12, 2005 as President of the Mohawk College Association of Continuing Education Students (MCACES), and brought greetings and congratulations on behalf of the thousands of continuing education students at Mohawk College. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]
ECONOMIC GROWTH AND PROSPERITY

4.1 Ancillary Services is organizing and hosting a Community Camp Fair to be held on March 23, 2005 in the Student Residence and Conference Centre. The event is free for families to attend and will feature many local summer camps. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

4.2 Mohawk College was awarded a contract with the Ministry of Training, Colleges and Universities, under the Apprenticeship Innovation Fund to revise and update the Curriculum Standard for the Plumbing trade and develop Exemption Test Questions for the In-School Training component. This project will be implemented in partnership with industry representatives and apprenticeship faculty from 6 other Community Colleges. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

4.3 The department of Community Economic Development and Access Programs commenced delivery of a Literacy and Basic Skills/Ontario Basic Skills program February 11 at the Dunnville Employment Centre (St. Leonard’s Community Services). This program is funded by the Ministry of Training, Colleges and Universities (MTCU) and is targeted to early school leavers and those seeking apprenticeship/skills training or further educational opportunities. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

4.4 Community Economic Development and Access programs, in cooperation with Ontario Works Brant, commenced another six-week Future Directions program to assist Ontario Works participants to assess and determine their level of literacy and numeracy skills in preparation for future job opportunities. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

4.5 Linda Rogers, Community Economic Development and Access Programs, attended a half-day Canadian Labour and Business Centre sponsored roundtable discussion at the Sheraton Hamilton on February 9, 2005. The Hon. Dr. Hedy Fry, Parliamentary Secretary to the Minister of Citizenship and Immigration, lead the engagement with regional stakeholders on Integrating Immigrants into the Workforce. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

4.6 On January 25, 2005 Emily Ecker and Rose Gilles of Community Economic Development & Access programs attended the Dinosaur to Dynamo 2, breakfast series workshop on “The Right Staff,...Attracting & Hiring your Ideal Candidate”. Information packages on
accessing wage subsidies through Mohawk College Targeted Placement Service were distributed to over 60 chamber members. The D2d breakfast series is presented by the Hamilton Chamber of Commerce and HR Matters committee. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

4.7 On February 1, 2005, Emily Ecker, Rose Gilles and Alix Husband of Targeted Placement Service, Community Economic Development and Access Programs, were invited to meet with the Training Consultants at the Ministry of Training, Colleges and Universities Hamilton Apprenticeship Board. The purpose of this meeting was to share information and discuss opportunities on how to link our services. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

4.8 On Friday February 4, 2005, Jim Vanderveken, Director, and Rose Gilles, Employment Consultant, Community Economic Development & Access Programs, attended the official opening of the Camco Employees Action Centre. The action centre is a joint effort of Camco and CAW Local 504 to assist the employees impacted by the closure of the Camco Plant. Information on Mohawk College programs and services was provided for the employee resource room. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]
CAMPUS RENEWAL AND EXPANSION

5.1 The Donor Celebration event was held on January 12, 2005 in the Rotunda of the iT Centre at which all donors and volunteers were recognized for their contribution to Phase I of the Shaping the Future Campaign. Over 150 individuals including staff, retirees, alumni, students, Board of Governors and Past Board members were in attendance. Major Campaign donors along with over 50 Campaign volunteers were honoured with a special framed or plaqued certificate. The Shaping the Future Donor Recognition banners were also unveiled to the public which are prominently displayed in the Rotunda of the iT Centre. Photos from the celebration will be posted on the College’s website shortly. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

5.2 Solicitation meetings continue with prospective donors in support of the remaining $200,000 required for the iT Centre. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]

5.3 A display promoting the new Annual Giving Programs including Special Occasion Giving, Planned Giving and In Memoriam has been created for the Fennell Campus. Special brochure/newsletter display cases have been ordered and will be installed at each campus in the next few weeks that will hold all Annual Giving materials, fundraising newsletters, Alumni In Touch magazine and Scholarship booklets. The display units will also accommodate posters that will be rotated to help promote different fundraising activities and events etc. The Annual Giving program is now also being promoted on the College’s website and will soon be promoted through MoCoMotion. Planned Giving brochures have been provided to Human Resources for employee retirement packages and all brochures are now included in new staff orientation packages. Key locations throughout the Fennell campus have received special brochure holders and brochures for display purposes in high traffic areas of the College. Other campuses will receive these shortly. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]
QUALITY FRAMEWORKS

6.1 The financial services areas have completed their year-end planning; and, communication has started with the college community on deadline dates concerning the upcoming 2004/05 fiscal year-end. [Submitted by Dick Raha, Vice President, Finance & Administration]

6.2 In preparation for our first fiscal year-end with the Banner Finance modules, Karen Moore, Joanne Lack and Dianna Creamer performed three day testing activities on Banner year-end processes with an SCT Banner consultant. Testing was successful and procedures and reporting requirements were incorporated into our current year-end process documentation. [Submitted by Dick Raha, Vice President, Finance & Administration]

6.3 Payroll Services issued 3,471 T4s (871 full-time and 2,600 part-time) and 2,465 T4As (51 full-time, 14 part-time & 2,400 student scholarships and bursaries). [Submitted by Dick Raha, Vice President, Finance & Administration]

6.4 The Apprenticeship Enhancement Base interim report was submitted to the Ministry. [Submitted by Dick Raha, Vice President, Finance & Administration]

6.5 2005/2006 Activity Based Budget (ABB) packages were sent to the Academic Chairs on February 1st. The Budget Team (D. Raha, C. Peterson, W. Garland and G. Kudirka) met with all Deans, Chairs and Academic Administrative Managers on February 8th to provide a brief overview of ABB methodology and answer any questions. Budget packages were sent to the service department areas on February 8th and the Budget Team met with service area Managers on February 15th to provide a similar information session. A memo was sent on February 16th to all Chairs, Directors and Managers asking them to submit “Revenue Generation” and “Expense Reduction” initiatives on the enclosed form to the Vice President, Finance and Administration by February 28th. [Submitted by Dick Raha, Vice President, Finance & Administration]

6.6 The Intelliresponse project was kicked off in February. Intelliresponse is an online service that will allow visitors to our website to ask questions about our programs and facilities, and receive automatic responses from a programmed database of frequently-asked questions. Intelliresponse will be offered first in Continuing Education, with a planned launch date of late March.
Approximately 35 computer-projector classrooms were re-wired to improve ease-of-use of the projection devices.

Several aesthetic and functional improvements were made to MoCoMotion this month: colours and logos were made to complement the corporate page, and icons were added to improve ease-of-use. There are now 262 active discussion groups on MoCoMotion.

Student elections were administered electronically through MoCoMotion for the first time this year. Over 600 students participated in the online balloting, and feedback from the MSA was very positive.

The IT Help Desk logged 175 support calls and 664 miscellaneous queries and password reset requests. [Submitted by Dick Raha, Vice President, Finance & Administration]

6.7 The Library implemented a complex upgrade of the SIRSI integrated library system on January 4. The upgrade offers enhancements to system functionality, which translates into better service for our users. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

6.8 Martha Joyce, Collection Management Librarian, completed purchasing, cataloguing and processing a multi-format resource collection for the new Practical Nursing with Aboriginal Communities Program. Lois Wall, Circulation Librarian, developed circulation procedures for the collection, which is housed at Six Nations Polytechnic, and trained six Polytechnic staff in their execution. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

6.9 A PA Day Camp was held on February 18, 2005 at the Student Residence for ages 7-13. Ancillary Services along with two Recreation and Leisure Services practicum students organized the program for 10-13 year olds. First year students in the Recreation and Leisure Services program planned the program for ages 7-9. [Submitted by Catherine Drea, Vice President, Student and Learning Services]

6.10 Ancillary Services is also organizing a March Break camp to be held March 14-18, 2005. Activities include theme days, crafts, sports, fitness, movies, dance, multimedia, manners and etiquette as well as bowling and laser tag trips. [Submitted by Catherine Drea, Vice President, Student and Learning Services]
6.11 Planning for the 2005 Summer Camp is also under way. This year’s programs include WOW Day Camp (Co-ed, Ages 6-9), Girl Power (Girls, Ages 10-13), Boys Rule (Boys, Ages 10-13), The Power of Dance (Co-ed, Ages 10-13), Basketball Hoops (Co-ed, Ages 10-13), Babysitting 101 (Co-ed, Ages 10-13) and Kids that Care Leadership Camp (Co-ed, Ages 10-12 & 13-15). Registration began on February 1, 2005. [Submitted by Catherine Drea, Vice President, Student and Learning Services].

6.12 The Hamilton Ship Builders Association held a conference at Mohawk on March 4-5, 2005. Over 200 delegates were in attendance. [Submitted by Catherine Drea, Vice President, Student and Learning Services].

6.13 Ancillary Services is reorganizing to create a Conference and Meetings office to increase the number of conference and meeting room bookings in the College. [Submitted by Catherine Drea, Vice President, Student and Learning Services].

6.14 It is with appreciation that Mohawk College acknowledges Judy Downey, Co-Ordinator, Standards & Licensing, City of Hamilton for her efforts and contribution to the Mohawk College Neighbourhood Committee during the past several years. Judy was presented with a Mohawk College "Certificate of Appreciation" on January 27, 2005. This Certificate of Appreciation was signed by the Chair of our Board of Governors and our President and was presented to Judy by Carolyn Gray and Michelle Harkness. [Submitted by Carolyn Gray, Vice President, Community Services and Economic Development]