THE COLLEGE OF CHOICE – THE CHAMPION OF STUDENTS

1.1 In support of the corporate Student Success focus on the transition to college and the College-wide focus on orientation, Don Fraser, author of the student success retention model “The Right Start to College”, returned to Mohawk College on April 22 and 23 at the request of the academic areas. Don provided three seminars in which participants experienced first-hand the activities and student success concepts which support new student needs on day one and facilitate our impact on fostering student motivation and improving retention. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.2 Over the past year (2003-2004), Disability Services provided services and/or accommodations to 950 Mohawk College students and/or prospective students. One hundred and three students used learning strategist/adaptive technology services. Thirty-six students received psychological assessment services through this office. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.3 Disability Services has installed reading assist software, Kurzweil 3000 at the Stoney Creek and IAHS campuses in order to increase access to adaptive technology to students with disabilities at these campuses. The software is centrally located in the library at IAHS and in the open access computer lab at Stoney Creek. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.4 Two courses have been proposed by Disability Services staff, Virginia Nusca and Toby Merritt, to develop the learning strategies and adaptive technology skills of Mohawk College students. The adaptive technology skills course has been approved for delivery as a CE course in the Educational Assistant program, and will hopefully be adapted for use by any interested student, especially those adults with disabilities who could benefit from adaptive technology training. The learning strategies course has been approved as a General Education Elective to be offered as a CE course. This course could be especially beneficial to students at academic risk in addition to those with disabilities and hopefully contribute to student success and retention. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.5 Disability Services has continued to promote disability awareness through
presentations at a departmental meeting of nursing faculty. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.6 Disability Services continues to be active at the provincial level with Virginia Nusca serving as western representative on the College Committee on Disability Issues (CCDI) executive, as chair of the mental health Special Interest Group (SIG), and as a member of the learning disabilities SIG. The mental health SIG met in teleconference in April and provided feedback on a proposed publication for students with psychiatric disabilities being published this spring by the Canadian Mental Health Association. Virginia Nusca has written and presented a position paper on students with mild intellectual disabilities for consideration by CCDI. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.7 Counsellors at all campuses were busy during the month of April. Students came with academic concerns (assistance with final exam preparation strategies, exam anxiety management, program withdrawals, fears regarding failure and not being allowed to continue, program and course selection options for the Spring/Summer semester, challenge exams). They came for assistance with career and educational planning, and with closure issues related to graduating. They came with personal issues (stress, anxiety, depression, bereavement, financial emergencies, physical and sexual abuse, and self-harm compulsions). Students have also required assistance with residence problems and in identifying Attention Deficit Disorders with and without Hyperactivity and referrals for both. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.8 Counsellors at the Institute for Applied Health Sciences are playing a significant role in offering support to students enrolled in programs that will no longer be available in their present format. Medical Imaging will be a degree program next year and so students who fail this semester do not have the option of returning for advanced standing next year. The Diploma Nursing program is phasing out before the 2005 deadline. The Continuing Education Practical Nursing to Diploma Nursing special program will not be offered again. Students are faced with the reality that if they need to re-take a failed course then that course might not be offered again. This results in enormous pressure to succeed and concomitant stress. More students are asking for some guidance with appeals or redirection to another program or career path. Students are feeling more pressure to do well on their exams, and are asking for assistance and support. For one program, the Chair of that department asked that a Counsellor be present when the students received their marks from their Comprehensive exams because they anticipated that the students might be upset and they wanted to offer as much support as possible. The department has
set up a remedial program for the students before they re-write the exams and the Counsellor has arranged for a special study skills group to be held after hours so that all can attend if they wish, as well as offering individual assistance and support. Counsellors have also been busy helping students do those last final preparations before exams as well as attending promotion meetings. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.9 Much of the student contact, during April, for Kim Hill, Aboriginal Counsellor, has involved withdrawals, supporting students with Post-Secondary funding issues, applicant questions about the facilitated Admissions process and the Admissions process for Aboriginal applicants considering the Practical Nursing with Aboriginal Communities and other Mohawk college programs. This is the first intake of this shared program in which the students will be attending both Six Nations Polytechnic and the Institute of Applied Health Sciences. Kim Hill initiated the contact with the faculty to plan a comprehensive orientation to this program before classes start. This will include tours and students success sessions. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.10 Bettina Blatchford, a Continuing Education student enrolled in the Volunteer Management Program, was the first CE student to register with Mohawk College on the web. She received her tuition free from Continuing Education. She is a resident of Hamilton and works for Halton Children’s Aid. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.11 The Faculty of Continuing Education provided two groups of elementary school Science Fair students with the opportunity to work with a volunteer faculty member from the Photography Program to learn basic darkroom techniques and develop prints to take home on Friday, April 2. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

1.12 Anna Gris, EAP Coordinator in the Language Studies Department, attended the Teachers of English as a Second or Other Language (TESOL) Conference in Long Beach, California from March 30 to April 3. This international conference draws over 7,000 participants comprised of ESL professors, teachers, learners, program managers, marketing professionals, textbook publishers and software developers. There were hundreds of sessions devoted to every level and topic of ESL instruction around the world. Anna focused on workshops dealing with assessment of language skills, college programming, strategies for student success and materials such as new texts and computer software. The sessions were very interesting and will be useful in her work with Mohawk College ESL students in post-secondary
The Library has had a very busy and successful year! We welcomed 633,648 visits through library gates this academic year. However, without a door to the e-Library, we will be challenged to count e-Library visits! 55,812 items were loaned from the library. 98 students registered to check out laptops for in-house use at Fennell and used the laptops 1,465 times. Mohawk librarians visited 172 classes to provide students with instruction in library research concepts and skills. Information assistance was busier than ever. Empty study seats were hard to find. Students lined up for library computers. [Submitted by Jo-Anne Westerby, Library Director.]

The Library has been assiduously building a range of “virtual” services – services that students can access via computer from home, school or work, during and outside of library/college hours. The BRAIN, Mohawk’s Virtual Library saw 454,000 hits this year, with 143,000 of those people visiting more than one page on The BRAIN. 1,615 people visited The BRAIN_blog: the Library’s on-line newsletter. Online databases were accessed from outside library walls 31,754 times. 1,136 information queries were asked and answered online in real time via our Ask The BRAIN, virtual reference service. 130 information queries were asked and answered by email. All virtual library services are one click away via The BRAIN home page. More and more, students can choose how and when they prefer to access Library resources and services. [Submitted by Jo-Anne Westerby, Library Director.]

Andrea Millard a 3rd year Medical Imaging Technology – Ultrasonography student received the Mohawk Student Association IAHS Class Representative Appreciation Award for the IAHS Class Rep. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

Terra Matthews, a student in the Child and Youth Worker program, was awarded the Eastern Canada Region Soroptimist International Award. This is a $5,000.00 award (US Funds) and will be presented to Terra at the annual Spring Soroptimist International Conference in Toronto in May of 2004. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

The first graduating class of the diploma Practical Nursing program wrote the Canadian Practical Nurse Registration Examination on January 14, 2004. There
were 54 graduates who wrote the examination with 94% passing rate. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

1.18 International Education held their Student Celebration and Awards Night on Thursday, March 25, 2004. The event was well attended by students, staff and guests with almost twice as many attendees compared to the first International Awards Night in 2003. The event included presentation of nineteen awards to outstanding international students. Cultural performances included a Canadian native blessing, a Chinese lion dance, a martial arts demonstration and Korean musicians. The evening ended with a dinner. [Submitted by Louise Bockner, Executive Dean, International Programs.]

1.19 At the March 22nd MCACES Board Meeting, Jady Klyve, Graduate Employment Advisor, was elected President of the Mohawk College Association of Continuing Education Students for the 2004-2005 year. [Submitted by Gene Stodolak, Director, Co-operative Education, Graduate and Student Employment]

1.20 National Co-op Week was March 22-26 and was celebrated by Mohawk College with free pizza and prizes during common hour at each campus. Staff gave out pizza and were available to answer questions about co-op and the Co-op department. We also had an article published in "Mohawk on the Move" with quotes and testimonials from co-op employers and students. [Submitted by Gene Stodolak, Director, Co-operative Education, Graduate and Student Employment]
ACADEMIC EXCELLENCE AND INNOVATION

2.1 Randy Patch led a roundtable discussion on the Mohawk Laptop Program at Connections ’04. The laptop pilot has now completed its first term, with enthusiastic endorsements from participating students and faculty. Participants found that they were able to achieve a higher quality of learning through the use of dedicated mobile computers and program-specific software.

The following academic software packages were installed or upgraded:
- Maynard Most: - Productivity Solutions Software - used by Mechanical and Industrial Engineering Students
- ArcPad 6.03 + Add-Ins - for use by Building & Construction Science 6th Semester Students
- AutoDesk Raster Design - for use by Building & Construction Science 6th Semester Students
- Express Meter and Deep Freeze Enterprise
[Submitted by Dick Raha, Vice President, Finance & Administration]

2.2 Counsellors continue to offer regularly scheduled Return to School and Career Planning information sessions at the Fennell, Brantford and Institute for Applied Health Sciences campuses. The sessions continue to be well attended and assist attendees (primarily adults from the community, as well as some high school students) to understand how college programs and courses fit with their career and educational plans, and what preparatory options are available to allow them to access college programs. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

2.3 The Math Learning Centre (MLC) has recently had forty computers installed to replace the VCR units. Students taking mathematics courses in an individualized learning mode will use these computers. This installation represents the completion of a project that has been ongoing for several years to digitize the mathematics videotapes. Building upon this enhancement will allow for more flexible access to the mathematics curriculum from beyond the walls of the MLC. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]
2.4 Continuing Education, Engineering Technology is pleased that at the April 14, 2004 meeting of the Board of Governors, the Board approved two new certificates: the Human–Machine Interface Certificate and the Industrial Drives Certificate. In addition, approval was granted for the renaming of the PC Networking Level 1 Certificate to Server & Network Support Certificate and the PC Networking Level 2 Certificate will be renamed to the Network Specialist Certificate. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

2.5 The McMaster-Mohawk-Conestoga Collaborative BScN Program was awarded "Candidacy Status" by the Canadian Association of Schools of Nursing Accreditation Board at its meeting on April 17th, 2004. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

2.6 Rosemary Knechtel, Executive Dean, Health and Human Services is a member of the Community Health Education and Research Fund Committee (CHER Fund Committee) of the Hamilton Community Foundation. The CHER Fund supports health service and health education research initiatives in the greater Hamilton area. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

2.7 Mary Brown, Chair, Health Sciences and Human Services participated in an invited panel presentation to the joint meeting of the Council of University Programs in Nursing (COUPN) and the ACAATO Heads of Nursing Collaborative BScN Programs on Friday, April 16th in Toronto, Ontario. The topic was "Promoting Scholarship in Collaborative Programs". [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

2.8 Ted Scott, Professor, Medical Imaging Technology was the second place winner in the “Canadian Society of Diagnostic Medical Sonographers Excellence in Ultrasound” competition. Ted’s entry was entitled “The Diagnosis of Appendicitis using Diagnostic Ultrasound: A Critical Literature Review”. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

2.9 Caroline Falconi, Professor, Medical Imaging Technology received the Mohawk Student Association IAHS Instructor Appreciation Award for IAHS Instructor. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

2.10 Dr. Michael Patterson, Chair, Medical Imaging Advisory Committee, and his pioneering research into how light interacts with the human body lead to the development of a mathematical model that could be used to calculate how photons bounce around below the skin’s surface. Twelve years later, this
formula has been used in the field of animation to make computer-generated characters appear lifelike, and has resulted in a technical Oscar being handed out by the Academy of Motion Picture Arts and Sciences. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

2.11 Throughout the month of March 2004, the students in the Office Administration Legal Program were given an opportunity to practice their job search and interview skills. This module, which is part of the Legal Office Procedures 2 course, started in January when the students drafted cover letters and resumes in preparation for a session in February with Jady Klyve, an Employment Advisor from Mohawk's Student and Graduate Employment Office. The students then prepared themselves for practice interviews with volunteers from the legal community. With the support of eleven law offices, each student participated in a half-hour mock interview with a lawyer, human resources manager, or an office manager from a local law firm. Feedback concerning the student's strengths and weaknesses were discussed with the student immediately following the interview. The students then evaluated the entire process and made the following comments: "I think that this was a positive experience ..." "... a great learning experience." "... really helpful with self-esteem ..." "... now I know a few things to either add or remove from my resume." Overall, this activity proved to be a positive learning experience for our students, thanks to the assistance and support of our local legal community. [Submitted by Louise Bockner, Executive Dean, International Programs.]

2.12 The annual Key Performance Indicators Workshop (KPI) was held at the Ministry of Training, Colleges and Universities on April 16. Linda Basso, Jady Klyve and Gene Stodolak represented Mohawk College Centre for Co-operative Education, Graduate and Student Employment. Topics of discussion included best practices for marketing the KPI surveys and improving the graduate consent rate for the employer survey. [Submitted by Gene Stodolak, Director, Co-operative Education, Graduate and Student Employment]

2.13 Alan Clay, Director, Marketing and Public Relations represented Mohawk College at the recent presentation of the myhamilton.ca portal proposal. We are pleased to announce that Hamilton Council accepted this proposal and Mohawk College will continue to be a partner in this important initiative for our city. Regular committee members of the Connect Hamilton, Create Community (CHCC) steering committee are Corinne Ethier, Chair of Computer Science and Information Technology serving as a committee member and Cheryl Jensen, Executive Dean of Engineering
Technology serving as a member of the CHCC executive committee. For more information contact either person or visit www.myhamilton.ca [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]

2.14 Fifty students in the Network Systems program of Computer Science and Information Technology, as well as faculty and Cooperative Education representatives, attended a session by Julia Kranjac, Campus Recruiter from Research in Motion. The RIM team came to the college on Wednesday April 7, 2004 to give a presentation on career opportunities at RIM both in Co-op placements and full time employment. [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]


2.16 The annual Chemistry Alumni Night was held on March 25, 2004. The event was attended by Tom Sutton, Professor, Mathematics Department, together with Cindy Mehlenbacher, Lory Vanderzwet, Dan Wilson, Peter Ormond, Bill Brimley, and Bill Rolfe, of the Chemical Engineering and Environmental Technology department. [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]

2.17 Bill Brimley, Chair, Chemical Engineering and Environmental Technology, attended the Advanced Manufacturing Expo on March 25, 2004. [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]

2.18 Jeff Kemp and Neil Buonocore, professors in the Chemical and Environmental Technology department, and Bill Brimley together with five Environmental Technology students attended the Upward Downwind Air Quality Conference at the Hamilton Convention Centre on March 29 & 30, 2004. Mohawk College was a sponsor and the Mohawk College logo was present on materials promoting the event. [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]

2.19 Dan Wilson, professor, Chemical and Environmental Engineering, is working with North Carolina State regarding an articulation agreement for our new Biotechnology Technician program, into a degree Program. [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]
2.20 Many faculty and staff members of the Faculty of Engineering Technology assisted with the operation and judging activities in the 2004 Bay Area Science and Engineering Fair (BASEF), held at Mohawk College on April 1, 2004. Thanks to all who volunteered their time and expertise. Special appreciation must go to Peter Olynyk, Professor, Building and Construction Sciences, for his work on the organizing committee of the Fair. Peter donates his time virtually year round to this important event. [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]

2.21 The Faculty of Engineering Technology Student Awards ceremony was held on Wednesday April 21st. Seventy-one awards were given to over 100 students from both the Fennell and Stoney Creek campuses (some awards were given at previous ceremonies). Close to three hundred people attended the event. Thanks to faculty and staff who helped to organize the ceremony and attended to show their support of our students. [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]

2.22 The Modern Foundry Technologies Institute and our Metal Casting programs were awarded a five-year accreditation from the Foundry Educational Foundation on Thursday April 22, 2004. The accreditation documentation was prepared by Professor Brad Bowman of the Mechanical and Industrial Engineering Technology department, with assistance from Roger Jeffries, technical support for the foundry laboratory and Linda Epplett from the Dean’s Office. This is the first accreditation visit for the facility and programs, and we are very pleased with the result. Mohawk is one of two accredited institutions in Canada. [Submitted by Cheryl Jensen, Executive Dean, Engineering Technology]
THE EMPLOYER OF CHOICE – EXCEPTIONAL PROFESSIONAL STAFF

3.1 Staff Development
The Western Region Support Staff Conference was held at Lambton College from April 14 to 16, with 60 Support Staff attending from the region. Evaluations were excellent, with a diverse offering of professional and personal development workshops. [Submitted by Joanne Echlin, Vice President, Staff Services.]

3.2 Stephen Joyce, Trainer and Motivator with expertise in communication, presented 2 workshops for Mohawk College employees: “Building Resiliency in the Changing Workplace” and “Feedback – The Breakfast of Champions.” Ninety Mohawk College employees attended these workshops. [Submitted by Joanne Echlin, Vice President, Staff Services.]

3.3 Human Rights workshops were held with 115 Mohawk College employees attending. [Submitted by Joanne Echlin, Vice President, Staff Services.]

3.4 A Western Region Meeting was held to plan for the three phases of the College Educator Development Program and the Support Staff Conference. Other workshops attended included “Using Myers Briggs to Lead Change” and “Creativity Camp.” [Submitted by Joanne Echlin, Vice President, Staff Services.]

3.5 Computer Coach Program
During the month of April our computer coaches were very busy. Thirty-two employees participated in one-on-one computer training sessions. Five workshops were held at the IAHS for a total of 9 staff and faculty members. [Submitted by Joanne Echlin, Vice President, Staff Services.]

3.6 College staff were trained on the use of Banner Financials, including Millennium Requisitioning and General Ledger Inquiry. [Submitted by Dick Raha, Vice President, Finance & Administration]

3.7 A total of 32 MoCoMotion training sessions were delivered and sessions were held at Fennell, IAHS, Stoney Creek and Brantford. A total of 301 staff were trained in April. [Submitted by Dick Raha, Vice President, Finance & Administration]
3.8 Wendy Kam, Campus Store Buyer, attended the Western Region Support Staff Conference April 14 to 16 at Lambton College in Sarnia. The sessions covered a variety of topics such as Goal Setting, Career Management, Team Dynamics and Managing Change. [Submitted by Dick Raha, Vice President, Finance & Administration]

3.9 Anthony D’Alessandro, Manager, Facilities Planning and Property Services attended a workshop presented by Steven Joyce entitled: Building Resiliency for a Changing Workplace. [Submitted by Dick Raha, Vice President, Finance & Administration]

3.9 Norm Gill, Planning Officer in the Facilities Planning and Property Services Department attended a workshop on Human Rights. [Submitted by Dick Raha, Vice President, Finance & Administration]

3.10 Dana Cavarzan of the Property Services Department completed a one day truck driver training program in preparation for driving duties associated with the Property Services furniture and equipment moving truck. [Submitted by Dick Raha, Vice President, Finance and Administration]

3.11 Four Student Development Division support staff were delighted to attend the “Make the Connection” Support Staff Conference held at Lambton College in Sarnia from April 14 – 16. They found the conference to be very educational and informative and will be sharing their learning experiences with the rest of the Student Development Division staff at an upcoming joint meeting. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

3.12 During the month of April, over 150 employees attended two-hour presentations on Human Rights. The presentations, offered at all campuses, focused on our rights and responsibilities under the Ontario Human Rights Code and Mohawk College’s Human Rights Policy and Procedures. Two departmental, specific workshops offered included, human rights for Access staff and dealing with difficult behaviours and using student policies for learning resource centers staff. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]
3.13 Virginia Nusca, Martha Fox and Cate Walker-Hammond, have collaborated to implement a series of roundtable discussions for faculty on effective classroom management strategies. Expert faculty have been invited to be panelists to help facilitate a discussion of effective classroom management strategies. The first workshop, which included about 22 participants, was held in March at Fennell campus. Follow up sessions are planned for each campus during the months of April, May, and June. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

3.14 Counsellor Susan Pratt attended a Conference on the "State of Addictions in Hamilton" which focused on: what's working in the addiction system in Hamilton; what are the pressure points and/or challenges; trends; and what's new. Valuable resource material was accessed and networking of contacts for student referrals occurred. Sue Pratt will attend a Conference on "Student Crisis Response Programs dealing with Students at Risk, Responding to Suicidal and Violent Behaviour on Campus" at the University of Toronto on April 29. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

3.15 The Faculty of Continuing Education, in cooperation with MCACES, sponsored a CE Faculty Professional Development Day and Awards Luncheon on Saturday, March 27 for CE Faculty. A number of Faculty received 10 and 20-year service Awards. MCACES presented two Faculty Appreciation Awards to Louise Garnett, Creative Arts and Linda Cox, Human Services. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

3.16 Diane Barrafato, Chair, Health Sciences & Human Services and Rajinder Virk, Professor/Coordinator, Cardiovascular Technician program attended the Canadian Association of Allied Health Programs (CAAHP)/Association of Canadian Community Colleges (ACCC)/Canadian Medical Association (CMA) conference “Clinical Education: Challenges and Strategies” conference in Ottawa on March 27 – 28, 2004. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

3.17 Jady Klyve, Graduate Employment Advisor attended a workshop hosted by the Ontario Association for Applied Personality Types (OAPT) called 'Navigating Your Career Journey Using Type' with Doris Lowell of The Navquest Group. [Submitted by Gene Stodolak, Director, Co-operative Education, Graduate and Student Employment]
3.18 The Centre for Co-operative Education, Graduate and Student Employment held its' annual professional development day on Monday, April 12, 2004 at the Hamilton Chamber of Commerce. A seminar entitled Employment Outcomes Fundamentals, the Basics in Job Development Marketing was presented to the Department by Bill Santos of Employment Management Professionals Inc. Shelagh Gill, Vice President, Academic and Cate Walker Hammond, Staff Development Officer each joined the group for a portion of the day's events. [Submitted by Gene Stodolak, Director, Co-operative Education, Graduate and Student Employment]
ECONOMIC GROWTH AND PROSPERITY

4.1 On behalf of the National Literacy Secretariat and the Ministry of Training, Colleges and Universities, Linda Rogers, Community Economic Development and Ken Wallis, Broadcasting, Television and Communications Media Program produced a public awareness video entitled: “Literacy: What Difference Does it Make?” The video will be distributed province-wide to various community agencies to promote an understanding of the value of literacy upgrading programs. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.2 Linda Rogers, Training Consultant for Community Economic Development is chairing a community group that is studying the potential educational and employment needs in Haldimand County. Members of the committee include representatives from the Grand Erie District School Board, Haldimand-Norfolk Literacy Council, St. Leonard’s Dunnville Employment Centre, Haldimand Ontario Works and the Grand Erie Training Advisory Board. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.3 Jim Vanderveken, Director, Community Economic Development and Access Division invited the City of Hamilton senior managers to make a presentation to the Mohawk Executive Committee on April 14. Neil Everson, Executive Director, Economic Development, Joe-Anne Priel, General Manager, Public Health and Community Services, and LeeAnn Coveyduck, General Manager, Planning and Development, presented the strategic vision for the City, highlighting the economic social and urban planning priorities for the future. A future presentation is planned for the broader administrative group of the College, and is scheduled for May 26, 2004. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.4 Carolyn Gray, Vice President, Student, Community and Economic Development, and Jim Vanderveken, Director, Community Economic Development and Access, attended the Annual General Meeting of the Burlington Economic Development Corporation, held at the Paletta Lakefront Park and Mansion on April 15, 2004. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.5 Carolyn Gray, Vice President, Student, Community and Economic Development, and Jim Vanderveken, Director, Community Economic Development and Access, attended the Community Builders’ Breakfast, held at the Hamilton Convention
Centre on April 20, 2004. This is an annual event in celebration of volunteerism in our community. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.6 Dieter Klaus, Manager, Access Programs, attended a community information seminar organized by the Hamilton office of Human Resources and Skills Development (HRSD) on April 21, 2004. The seminar focused on new regulations and procedures pertaining to project agreements with HRSD. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.7 Tony DiFrancesco, Training Consultant, Community Economic Development, Piero Cherubini, Chair, Motive Power, and Jim Vanderveken, Director, Community Economic Development and Access, met with representatives of General Motors of Canada on April 22, 2004 to discuss long-term partnership opportunities with respect to GM service and repair. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.8 Sharon Estok, Training Consultant, Community Economic Development, and Jim Vanderveken, Director, Community Economic Development and Access, met with representatives from Levi Strauss Limited and the Levi Strauss Foundation on April 22, 2004, to discuss partnership opportunities in respect to addressing the training and adjustment needs of employees in Hamilton and Brantford affected by the plant closures. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.9 Debbie DeDauw, Training Consultant, Community Economic Development, was in attendance along with other Mohawk College staff at a Stats Canada session to look at the most recent census statistics and the impact it had on Hamilton. Some of the key areas discussed were growth in head office employment, education levels and the investment in non-residential construction. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

4.10 The Ontario College Career Educators (OCCE) Southwestern Regional Meeting was attended by Linda Basso, John Day, Jady Klyve and Gene Stodolak of the Centre for Co-operative Education, Graduate & Student Employment on April 1 and 2. The meeting was hosted by Niagara College, Glendale Campus and included tours of their Career Centre, and the College winery, greenhouse and culinary facilities. With a goal of raising awareness of the career opportunities in the tourism industry, the Niagara Tourism Human Resource Council at Niagara College, Maid of the Mist Campus also arranged meetings with local employers.
It was an opportunity for OCCE members to talk to people in the business and enhance their knowledge of the tourism and employment growth in the Niagara hospitality, entertainment and attractions industry.

[Submitted by Gene Stodolak, Director, Co-operative Education, Graduate and Student Employment]

4.11 Representatives from the Centre for Co-operative Education, Graduate and Student Employment participated as exhibitors in the Small Business Showcase/New Member's Reception at the Hamilton Chamber of Commerce Club on April 15. Kelly Bates and Lisa Dietrich, Co-op Consultants, along with Susan Garr, Summer Jobs Clerk and Jady Klyve, Graduate Employment Advisor networked with Chamber members and guests to promote co-operative education, graduate and student employment services for employers. More than 200 Chamber members and guests were in attendance at this business after business event. [Submitted by Gene Stodolak, Director, Co-operative Education, Graduate and Student Employment]
CAMPUS RENEWAL AND EXPANSION

5.1 Technical Support Services undertook a number of computer lab and classroom upgrades including: creating a software image for the Pharmacy Lab at the IAHS; upgrading the projector stations in the Information Technology Centre with 19” flat panel monitors for improved visibility; installing new computers in the Math Learning Centre to allow for digital media to replace videotapes and TVs. [Submitted by Dick Raha, Vice President, Finance & Administration]

5.2 Network cabling network was completed in the West Building for the Law & Security Office and the Student Centre in Brantford. [Submitted by Dick Raha, Vice President, Finance & Administration]

5.3 Renovations in the Media Studies room F108 required the recabling of 60 data drops and 2 network switches to be relocated in another room. [Submitted by Dick Raha, Vice President, Finance & Administration]

5.4 Facilities Planning staff met with the Chair, Humanities and Social Sciences to plan for office space and workstations for additional faculty. [Submitted by Dick Raha, Vice President, Finance & Administration]

5.5 Facilities Planning and Property Services staff assisted MSA staff with their temporary office space in Room E06, while their Student Centre space is being renovated. [Submitted by Dick Raha, Vice President, Finance & Administration]

5.6 Facilities Planning staff have identified locations for seating and tables in the corridor spaces in the Information Technology Centre, and are now waiting for final pricing from suppliers. [Submitted by Dick Raha, Vice President, Finance & Administration]

5.7 The College application to sever a portion of the wooded lot at the Stoney Creek Campus was approved on April 21, 2004 by the City of Hamilton, Committee of Adjustments. The severance of the parcel of land is required to finalize our land exchange agreement with Taylor Steel Inc. [Submitted by Dick Raha, Vice President, Finance & Administration]

5.8 The list of tentatively approved 2004/2005 Major Projects – Academic were finalized for approval at the may 12 Board meeting. [Submitted by Dick Raha, Vice President, Finance & Administration]
5.9 The Manager Facilities Planning and Property Services met with representatives from Wilfrid Laurier University to review the Colleges space and equipment requirements for the 20 Market Street facility in downtown Brantford. The facility will be jointly occupied by Wilfrid Laurier University and Mohawk College. The renovations to the building are expected to be completed in time for the September start of classes. [Submitted by Dick Raha, Vice President, Finance & Administration]

5.10 Construction on the Children’s Safety Village at the Brantford Campus is progressing well and is on schedule to open for September 2004. [Submitted by Dick Raha, Vice President, Finance and Administration]

5.11 Phase 1 of renovations to the Library @ Fennell were completed in April. The Circulation Desk (check-in, check-out, reserves, booking services) was relocated away from the busy “learning commons” / computer hub area but still adjacent to the Library’s front entrance. Students now have access to 32 computers for a more dynamic learning environment. Information assistance staff will rove through and around students seated at computer “puddle” tables offering expert navigation and information help at the moment of need. [Submitted by Jo-Anne Westerby, Library Director]

5.12 International Education staff met with staff from the Finance and Student Banner Teams to map their processes. The purpose was to determine how to manage their workload efficiently and get their processes more in line with the College’s Strategic Plan. [Submitted by Louise Bockner, Executive Dean, International Programs.]
QUALITY FRAMEWORKS

6.1 In preparation for the June 1st go-live date of Banner Finance modules, training on the General Ledger (chart of accounts, inquiries), Purchase Order requisitioning and Internal Stores requisitioning for college-wide users started in April. [Submitted by Dick Raha, Vice President, Finance & Administration]

6.2 The I.T. Help Desk responded to 355 support calls during April. [Submitted by Dick Raha, Vice President, Finance & Administration]

6.3 The work required for the Annual Enrolment Audit is underway. The deadline for the auditors to submit the audit to the Ministry is June 30, 2004. [Submitted by Dick Raha, Vice President, Finance & Administration]

6.4 Carolyn Gray, Anthony Cascella and Martha Fox attended the Quarterly Interfaith Meeting hosted by the Hamilton Police Service on April 27, 2004. Attendance at this meeting is representative of our on-going support for the various initiatives of the Strengthening Hamilton’s Community Initiative. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

6.5 VIP Saturday, on May 1, 2004, included activity at all four campuses this year, with involvement of about 200 college staff and students who welcomed about 3000 visitors to Mohawk. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

6.6 A new “applicant information” button has been launched on the Mohawk College website at: http://www.mohawkc.on.ca providing a quick link for new applicants interested in Mohawk College. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

6.7 Mohawk Professors made over 1500 phone calls to new applicants to Mohawk. Our phone campaign has been well received by our applicants and their parents. [Submitted by Carolyn Gray, Vice President, Student, Community & Economic Development]

6.8 Ann Clark, a graduate of the Event Planning Techniques Program, secured employment with Festivals and Events Ontario as the new Membership Development Coordinator. She was also the Event Coordinator for our very
6.9 The following Event Planning Techniques Program students and graduates attended this year's annual Festivals and Events Conference in Kingston in February 2004: Helena Adamczyk, Karen Muir, Judy Dick, Lynda Showy, Jason Murphy, Diane Lindsay, Jean Hawke, Cherish Madden and Ann Clark. They were able to network with over 250 event planners from throughout the province. Sue Vattay, Program Manager for the Event Planning Techniques Program also attended this year's conference and continues to represent Mohawk College on the Festivals and Events Ontario Educational Committee. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

6.10 Many students and graduates from the Event Planning Techniques Program attended the Special Events and Meetings Expo, convention and trade show 2004, in Toronto. Cherish Madden, Wendy Mackey, Dusty Jo Bacon from the College attended sessions and received great information on new trends and industry tips. Robert Gruber, Student Continuing Education representative on the Recreation and Leisure Services Advisory committee) and Jean Hawke (student) also attended the convention. Many students as well as Program Manager, Sue Vattay attended the trade show with hundreds of exhibitors servicing the event industry. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

6.11 Dr. Gene Sutton, Part-time instructor for the Recreation and Leisure Services program, has been named as Chef de Mission for the Ontario Team at this summer's Canada Games in Regina. During the summer of 2003 Gene was the Chef de Mission for Canada at the Pam-Am Games in Santo Domingo, Dominican Republic. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]

6.12 Mohawk College will be hosting the Canadian Association of Practical Nurse Educators (CAPNE) Board Meeting at the IAHS on Monday, April 26 and Tuesday April 27. Marilyn Bieksa, Chair, Health Sciences and Human Services is the Ontario Representative on the CAPNE Board and CAPNE is an affinity group of ACCC. Barbara Kirby, Senior Sectoral Relations Officer will be attending from ACCC. [Submitted by Rosemary Knechtel, Executive Dean, Health and Human Services]