POSITION TITLE: Site Support & Maintenance

Employment Type (FT, PT, Contract): Contract
Rate of Pay: $14.00/hr
Job Location: Christie Lake Conservation Area
Hours of Work: 7.5hrs/day
Start Date: Week of June 20th 2020
Application Deadline: Aug 21, 2020

COMPANY NAME: YMCA HBB
Street Address: 79 James St S
Phone: (905) 317-4929
Fax: N/A
Email: hbb.daycampjobs@ymcahbb.ca
Website: ymcahbb.ca

General Description of Duties:
The Site Support and Maintenance is responsible for supporting the daily operations at Camp Chippewa to ensure safe, quality programs. Site Support and Maintenance will report directly to the section head/program specialist.

Responsibilities:
- Greets parents/guardians at designated bus stop each morning and afternoon
- Ensures there is enough program equipment for campers and staff
- Delivers the equipment required for daily programming to counsellors at the appropriate location
- Maintains and keeps track of program equipment
- Ensures all the equipment is returned to the appropriate location at the end of the day
- Sets up and takes down camp activities daily
- Disinfects picnic tables and other eating areas before and after lunch
- Disinfects and clean bathroom facilities throughout the day
- Operates golf cart to deliver materials to various sections of camp
- Maintains shed in an organized manner
- Ensures camp environment is clean and free of litter
- Provides supervision to campers when required
- Assists in the implementation of special camp activities
- Other duties as assigned

Skills and Experience Required:
- Standard First Aid and CPR-C valid through Summer 2020 (must provide proof of certification or enrollment in course before contract signing)
- Must submit clear Police Records Check prior to commencing work
- 17 years of age before the summer
- Minimum G1 license to operate golf cart
- Attending or completion of post-secondary school
- Previous YMCA camping or child and youth program experience is preferred

How to Apply:
Please complete the online application: https://ymcahbb.campbrainstaff.com

When you are done your application please email your resume and copies of all required qualifications. Only attach current and valid qualifications or proof of enrollment in courses to acquire valid certifications. Resumes can be sent to: hbb.daycampjobs@ymcahbb.ca

Ensure you have and show proof of all necessary qualifications valid through 2020, or show proof of being enrolled in courses you still need to acquire (Standard First Aid and CPR-Level C for all staff, NLS for Waterfront Positions). Only staff with proof will be interviewed for positions.

Please DO NOT get a Criminal Reference Check or Vulnerable Sector Screening prior to receiving an employment offer.

Please note start and end dates of all positions you apply to. Only those who can complete full contracts will be considered for full time positions. Any staff requiring significant time off will be considered for supply positions.

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